

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, September 24, 2018, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: David Collins, Michael Hardman
BOARD MEMBERS NOT PRESENT: Nancy Bock
OTHERS PRESENT: Helenanne Cathey, Darlene Fетters, Mark Hines (DOWL)

David Collins called the meeting to order at 5:06 p.m.

- I. Water Storage Tank / Water Meters / Water System Upgrades Project** – Mark Hines reported that he is waiting for feedback from WWDC on the 50% design. He met with the attorney and finalized the easement for the Bellins. The surveying was completed as well. An offer letter was reviewed. David Collins moved to approve the offer to Bellins in the amount stated in the letter. Michael Hardman seconded. Motion carried unanimously. David Collins moved to authorize David Collins to sign the letter and meet with Bellins and explain that they need to sign, and their signatures must be notarized. Michael Hardman seconded. Motion carried unanimously. The amount is commensurate with what the City paid landowners on the regional project, and it's based on the assessed valuation of the property. The DEQ regulations say that a security fence must be installed. It will likely be at least 6' high.

There were no new invoices from DOWL or funding requests to approve at this meeting.

- II. Minutes Approval** – David Collins moved to approve the minutes for the August 27, 2018, regular meeting. Michael Hardman seconded. Motion carried unanimously.

- III. Treasurers Report / Pay Bills / Sign Bank Statements** – David Collins moved to accept the Treasurer's Report and pay bills as printed below. Michael Hardman seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:			\$17,353.52
08/24/18	Deposit – WWDC Grant Pay Req 4	\$816.94	
Adjusted Balance Forward:			\$18,170.46
08/29/18	Deposit	\$320.00	
08/31/18	Interest	\$3.17	
09/06/18	Deposit – SLIB Loan Pay Req 4	\$578.96	
09/07/18	Deposit	\$640.00	
09/19/18	Deposit – County Grant Pay Req 4	\$110.84	
09/19/18	Deposit	\$642.00	
Bank Balance Prior to Meeting:			\$20,465.43
Bills Paid			
Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 7/28-8/28/18	\$522.26
1172	Cathey Consulting	Inv. 4569 – Aug. Admin/Books	\$604.50
1173	Charles & Cindy Bredthauer	Reimbursement	\$80.00
1174	Water Guy, LLC	Inv. 2018-736 – Aug. oper. \$486.50	\$551.50
		Inv. 2018-798 – Aug. locates \$65.00	
TOTAL PAYMENTS:			\$1,758.26
BANK BALANCE END OF MEETING (WATER):			\$18,707.17
BILLS REMAINING UNPAID	Charles & Cindy Bredthauer	\$1,784.55	
Roads Account Balance Forward From Last Meeting:			\$7,460.75
08/31/18	Interest	\$0.95	
Bank Balance Prior to Meeting:			\$7,461.70
BANK BALANCE END OF MEETING (ROADS)			\$7,461.70

IV. Roads – David Collins reported that Dave Shannon will blade North Pineview as soon as possible. After the bill is received, the District will look at purchasing rock if there are funds available. David and Sue Collins paid for the rock that was put down in front of their house and will be putting some rock down in select spots on North Pineview.

V. Water System Update – The water system was discussed at the start of the meeting. There was discussion on running water lines to connect other landowners onto the water system. The consensus is that this project needs to be completed first, but there will be discussions in the coming months on tap fees and extending water lines.

VI. Unfinished Business

- a. Street signs will be installed.

V. New Business

- a. The Board reviewed and signed the Local Government Annual Report Summary which will be submitted to the state along with the Proof of Cash completed by Helenanne Cathey.

VII. Next Meeting: Monday, October 22, 2018, 5:00 p.m.

2018 meetings:

Monday, November 19, 2018, 5:00 p.m.

Monday, December 17, 2018, 5:00 p.m.

VIII. Adjourn – David Collins adjourned the meeting at 5:27 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date