

**Pineview Improvement and Service District**  
**Special Meeting**  
**MINUTES**  
**Monday, January 27, 2020, 2:00 p.m.**  
**Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette**

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Michael Hardman  
OTHERS PRESENT: Helenanne Cathey, Darlene Fetters, Mark Hines (DOWL)

David Collins called the special meeting to order at 2:00 p.m. The purpose of special meeting is to discuss and approve the Notice of Award for JR Civil for the water project as per funding agency requirements to avoid additional fees.

JR Civil, LLC had the low bid of \$785,947.78. JR Civil has advised that if the bid award is delayed beyond the 60 days that they are required to hold to their bid, their price could increase by about \$10,000. The state agencies have strongly encouraged the Pineview Improvement and Service District to approve and sign the Notice of Award for JR Civil prior to the 60 day deadline in order to avoid the \$10,000 additional cost. If the District doesn't approve it now, the state has advised that the District will be responsible for the additional \$10,000 cost. Wyoming Water Development approved the additional grant which was signed and returned to the state. The loan will be approved February 6<sup>th</sup>. David Collins moved to approve the Notice of Award for JR Civil for the project for \$785,947.78 and authorize David Collins to sign any documents necessary. Nancy Bock seconded. Motion carried unanimously.

Mark Hines will send off the agreement for signatures. Bonds will be put in place as required by the state. It will take about 16 weeks for the tank to be ready for installation. It will be a while before much work begins on site.

**Adjourn** – David Collins adjourned the meeting at 2:34 p.m.

**Upcoming Meetings:**

**Special Meeting Tuesday, February 4, 2020, 5:00 p.m. to review / approve updated funding**

**Regular Meeting Monday, February 10, 2020, 5:00 p.m.**

Respectfully submitted,  
Helenanne Cathey, Assistant to the Board

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David Collins, President / Date

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Michael Hardman, Vice President / Date

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Nancy Bock, Secretary/Treasurer / Date