

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, April 5, 2021, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, Michael Hardman
 BOARD MEMBERS NOT PRESENT: David Collins
 OTHERS PRESENT: Helenanne Cathey, Darlene Fетters, Scott Robinson

Michael Hardman called the meeting to order at 5:04 p.m.

- I. Water Storage Tank / Water Meters / Water System Upgrades Project** – No update.
- II. Water System Update** – The water system information was reviewed.
- III. Minutes Approval** – Michael Hardman moved to approve the minutes for the March 8, 2021, regular meeting as written. Nancy Bock seconded. Motion carried unanimously.
- IV. Treasurers Report / Pay Bills / Sign Bank Statements** – Michael Hardman moved to accept the Treasurer's Report and pay bills as presented and transfer \$9,500 from the Water System Reserve to the Water Checking Account. Nancy Bock seconded. Motion carried unanimously. Nancy Bock presented money received from Pacific for the wire pulled from the well after the last repair. It will be deposited in the water account.

Water Account Balance Forward From Last Meeting:			\$787.11
03/09-03/31/21	Deposits – Water	\$880.00	
03/31/21	Interest	No statement yet.	
03/29/21	Auto payment – Powder River Energy – Electricity 1/31-2/28/21		\$785.23
04/01-04/02/21	Deposits – Water	\$679.00	
Balance Prior to Bill Payments:			\$1,560.88
Bills paid at this meeting:			
Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 2/28/21 –	No bill yet.
1342	Cathey Consulting	Inv. 5947 – Mar. Admin/Books/Post.	\$723.10
1343	Water Guy	Inv. 2020-728 – Nov., 2020. Water Op /Meters	\$9,448.43
		Inv. 2021-200–ProElectric–pump panel	\$4,735.40
		Inv. 2021-201 – Repairs (pump), water, sanding	\$3,362.50
		Inv. 2021-210 – 19 gallons sodium hydrochloride	\$203.53
		Inv. 2021-274 – Mar. Water Op./Meters	\$573.50
Total:			\$10,171.53
04/05/21	Transfer from Water System Reserve	\$9,500.00	
BANK BALANCE END OF MEETING (WATER):			\$889.35
Roads Account Balance Forward From Last Meeting:			\$11,972.46
03/31/21	Interest	No statement yet.	
Roads Account Balance Prior to Meeting:			\$11,972.46
Bills Paid			
Check #	Payee	Purpose	Amount
NONE			
BANK BALANCE END OF MEETING (ROADS)			\$11,972.46
Water System Reserve Account Balance Forward From Last Meeting:			\$19,566.19
02/28/21	Interest	No statement yet.	
BANK BALANCE END OF MEETING (WATER RESERVES)			\$19,566.19
04/05/21	Ck# 9005 – Transfer to Water Checking Account	\$9,500.00	
BANK BALANCE END OF MEETING (WATER RESERVES)			\$10,066.19

Accounts Receivable balances were reviewed.

V. **Roads** – Street signs will be installed this spring.

VI. **Unfinished Business**

- a. Director election – May 4, 2021 (Bock, Collins – 4 year terms) – Ballots will be mailed between April 9th and April 19th. The final legal ad will run April 20, 2021, as approved at the last meeting.
- b. A County grant application was submitted and will be considered by the Commissioners tomorrow (4/6/21) to assist in the costs for the well repairs. County Public Works is recommending approval – grant request of \$5,132.66 for total repairs of \$20,530.65.
- c. Budget for 7/1/21 – 6/30/22 – The budget was discussed for the next fiscal year. The consensus is to recommend 5,000 gallons included in the base fee and then bill \$3.00 per 1,000 over the 5,000 gallons per month. This is not a punishment for people watering. It is simply a way to help fund repairs like pump replacements and long term capital item replacements and improvements. Those who water more use the pumps more, so it makes sense that people who use more water pay more. This fee structure helps build funds for these large expenditures and capital replacement.

VII. **New Business**

- a. Nancy Bock moved to authorize Helenanne Cathey to order deposit tickets. Michael Hardman seconded. Motion carried unanimously.
- b. Several people have raised concerns about low water pressure. There was discussion. Nancy Bock will contact Water Guy to see if they know what's happening to the people who have low water pressure and see if they have any recommendations on how to improve this.
- c. There was discussion on road work. A request was made to get more rock in a few areas. Nancy Bock moved to spend up to \$2,500 for rock/road work. Michael Hardman seconded. Motion carried unanimously. Nancy Bock will talk to David Collins.

VIII. **Next Regular Meeting: Monday, May 3, 2021, 5:00 p.m. (Regular Meeting)**

2021 Meetings:

Mon., May 3, 2021, 5:00 p.m.	Mon., June 28, 2021, 5:00 p.m.	Mon., July 26, 2021, 5:00 p.m.
Mon., Aug. 23, 2021, 5:00 p.m.	Mon., Sep. 20, 2021, 5:00 p.m.	Mon., Oct. 18, 2021, 5:00 p.m.
Mon., Nov. 15, 2021, 5:00 p.m.	Mon., Dec. 13, 2021, 5:00 p.m.	

IX. **Adjourn** – Michael Hardman moved to adjourn the meeting. Nancy Bock seconded. The meeting adjourned at 5:45 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**
- **WHENEVER THERE IS A PROBLEM WITH THE WATER SYSTEM, RESIDENTS NEED TO CALL WATER GUY AT 307-299-3544 OR 307-299-9911.**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date