

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, August 1, 2016, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: David Collins, Michael Hardman, Nancy Bock
OTHERS PRESENT: Helenanne Cathey, Darlene Feters, Mark Hines (DOWL)

David Collins called the meeting to order at 5:00 p.m.

I. DOWL Engineering / Water Storage Tank Project –

- a. **DOWL Update** – Mark Hines from DOWL provided an update. The engineering report was submitted to the state in July for their review. They took a look at it, and they sent back two pages of comments. They seem favorable to the project, but they asked for quite a bit more information and documentation. DOWL will work to submit the information to the state on August 12th so it will be to them by the 15th. The Level III applications are being scrutinized very closely. DOWL has a lot more time into the project than they had anticipated, but they committed to billing what they bid. The state is asking for additional cost estimates for comparisons, looking at the cost to extend the regional system, the cost to drill a second well, and the cost to build an elevated tank.

Mark Hines reported that the landowner needs to give us some kind of an acceptance that they are willing to work with the District on an easement. David Collins has talked to the landowner. An e-mail was sent last week. Another e-mail was sent during the meeting.

David Collins moved to adopt Resolution 2016-002 authorizing the submittal of an application to the Wyoming Water Development Commission for the funding of a Level III Construction Project and authorize David Collins and Nancy Bock to sign documents as needed. Nancy Bock seconded. Motion carried unanimously.

A letter will be submitted along with the application to WWDC stating that if the state will not fund the Level III construction project, the District requests a Level II study. If they require the Level II study, then it will be about 2 years before a grant and loan for construction on the tank could be approved.

- b. **County District Support Grant** – County grant approved 2/16/16 for \$14,985. Pay Requests submitted and received to date: \$11,782.50. Pay request 3 was submitted after the July meeting for DOWL for \$2,827.50.

II. Minutes Approval – David Collins moved to approve the minutes for the July 19, 2016, budget hearing and regular meeting. Michael Hardman seconded. Motion carried unanimously.

III. Treasurers Report / Pay Bills / Sign Bank Statements – David Collins moved to accept the Treasurer's Report and pay bills as discussed and as printed below. Nancy Bock seconded. Motion carried unanimously.

Balance Forward Water Account:			\$346.39
07/20/16	Deposit	\$240.00	
07/22/16	Deposit	\$534.00	
07/27/16	Deposit	\$334.00	
08/02/16	Deposit	\$100.00	
Bank Balance Prior to Bill Payments:			\$1,554.39
08/02/16	Deposit	\$205.00	
Bank Balance After Checks received on 8/1/16:			\$1,759.39
Bills Paid			
Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electric Bill 6/10/16-7/10/16	\$602.66
1048	Charles & Cindy Bredthauer	Reimbursement	\$80.00

1049	Wyoming Water Dev. Comm.	Application Fee	\$1,000.00
TOTAL BILLS PAID:			\$1,682.66

BILLS REMAINING UNPAID

Cathey Consulting, LLC	\$583.15
Charles & Cindy Bredthauer	\$3,784.55
DOWL	\$2,827.50
Nancy Bock	\$1,708.07
Water Guy, LLC	\$897.51
TOTAL:	\$9,800.78

BANK BALANCE END OF MEETING (WATER):	\$76.73
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Bank Balance (Road Account):	\$0.00
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IV. Water System Update – No update.

V. Unfinished Business

a. **Insurance (Tegeler / Local Gov't Liability Pool)** – Tabled at May, 2016 meeting.

VI. New Business

a. **None**

VII. UPCOMING MEETINGS:

Tuesday, September 6, 2016, 5:00 p.m.

Monday, October 10, 2016, 5:00 p.m.

Monday, November 7, 2016, 5:00 p.m.

Monday, December 5, 2016, 5:00 p.m.

VIII. Adjourn – David Collins adjourned the meeting at 5:46 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date