

Pineview Improvement and Service District

Regular Meeting

MINUTES

Monday, August 19, 2024, 5:00 p.m.

Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT:

Nancy Bock, David Collins, Darlene Feters

OTHERS PRESENT:

Helenanne Cathey, Michael Hardman, Scott Robinson

David Collins called the meeting to order at 5:00 p.m.

I. Customer Concerns / Requests –

- a. No update from the owner of 33 Pineview regarding the possibility of tapping into the District's water system.

II. Minutes Approval – David Collins moved to approve the minutes for the July 22, 2024, regular meeting as written. Nancy Bock seconded. Motion carried unanimously.

III. Treasurers Report / Pay Bills / Sign Bank Statements – The bills were reviewed and discussed. David Collins moved to accept the Treasurer's Report and pay bills as listed below and sign bank statements. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:

7/1-7/22/24 Deposits – Water \$1,197.43 **\$15,463.35**

Adjusted balance forward: **\$16,660.78**

7/23-7/31/24 Deposits – Water \$0

07/31/24 Interest \$7.03

08/05/24 Deposit – Xpress bill pay \$990.00

08/10/24 Deposit – Assessments \$298.42

Balance Prior to Bill Payments: **\$17,956.23***

Bills paid at this meeting:

<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
AUTO	Powder River Energy	Electricity 7/1 – 8/1/24	\$636.90
1476	Cathey Consulting	Inv. 7694 – July, 2024 Admin/Books/Compl.	\$551.25
1477	Pineview ISD	Transfer to Roads Account (7/31/24 Assessm.)	\$298.42
1478	Water Guy, LLC	Inv. 2024-783– July, 2024 Water Operator/meters/ Billing \$879.30	\$1,010.55
		Inv. 2024-835 – Bounced Check \$18.75	
		Inv. 2024-821 – Locates \$112.50	

TOTAL **\$2,497.12**

BANK BALANCE END OF MEETING (WATER):

\$15,459.11*

**This balance does not reflect Water Guy deposits since the first of the month.*

(Note: Loan payments due 10/15/24: \$8,122.93 + 3,881.05 = \$12,003.98)

Roads Account Balance Forward From Last Meeting:

07/31/24 Interest \$3.41 **\$8,943.62**

Roads Account Balance Prior to Meeting: \$8,947.03

08/19/24 Deposit from Water Account (7/31/24 Assessments) \$298.42

<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
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No Bills Paid.

BANK BALANCE END OF MEETING (ROADS)

\$9,245.45

Water System Reserve Account Balance Forward From Last Meeting:

\$12,102.33

07/31/24 Interest \$10.25

Water System Reserve Account Balance Prior to Meeting:

\$12,112.58

(Reserve account must have a minimum of \$12,003.98 at all times.)

Receivables were reviewed.

IV. Water System Update –

- a. The water system information was reviewed. There are two meters that show 0 usage, but there are people living at the properties. The Board asked Helenanne Cathey to e-mail Water Guy to have them look at the two meters that are showing 0 usage (33 N Pineview and 134 Pineview).
- b. No update on the lead service line inventory project.

V. Roads –

Earth Work Solutions will be blading the roads and bringing in scoria. \$4,400 was authorized at the May 13, 2024, meeting. David Collins will follow up with Earth Work Solutions. Matt Blakeman did some work on the road. He didn't bill the District anything.

- a. David Collins put some rock in the hole behind the mailboxes. It is holding up well. David Collins will add more rock after some good moisture.
- b. David Collins started mowing the roads and will hopefully finish in the next week or two.

VI. Unfinished Business

- a. There was discussion on insurance quotes.

VII. New Business

- a. An e-mail was received from Water Guy regarding concerns when they bill renters instead of owners. The consensus of the Board is that the bill should always go to the owner of the property.

VIII. Next Regular Meeting: Monday, September 16, 2024, 5:00 p.m.

2024 Meetings:

Mon., Sep. 16, 2024, 5:00 p.m.

Mon., Oct. 14, 2024, 5:00 p.m. / Mon., Nov. 11, 2024, 5:00 p.m. / Mon., Dec. 9, 2024, 5:00 p.m.

IX. Adjourn – David Collins adjourned the meeting at 5:16 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING TO MAINTAIN**
- **THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**
- **WHENEVER THERE IS A PROBLEM WITH THE WATER SYSTEM, RESIDENTS NEED TO CALL WATER GUY AT 307-299-3544 OR 307-299-9911.**
- **A REMINDER TO STAY OUT OF METER PITS. ANY DAMAGE AS A RESULT OF GETTING INTO METERS, METER PIT, WIRES, ETC. WILL BE BILLED TO LANDOWNERS.**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins
Signature

David Collins
Printed Name

9-16-24
Date

Darlene Feters
Signature

Darlene Feters
Printed Name

9-16-2024
Date

David Collins, President / Darlene Feters, Vice President / Nancy Bock, Secretary/Treasurer