

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, August 21, 2023, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Darlene Feters
 OTHERS PRESENT: Helenanne Cathey, Michael Hardman, Scott Robinson

David Collins called the meeting to order at 5:00 p.m.

- I. Customer Concerns / Requests –**
 - a. No update from the owner of 33 Pineview regarding the possibility of tapping into the District's water system.
- II. Minutes Approval –** David Collins moved to approve the minutes for the July 24, 2023, regular meeting as presented. Nancy Bock seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements –** The bills were reviewed and discussed. David Collins moved to accept the Treasurer's Report and pay bills as listed below and sign bank statements. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:	\$5,760.99
7/1-7/24/23 Deposits – Water	\$1,015.00
Adjusted balance forward:	\$6,775.99
7/25-7/31/23 Deposits – Water	\$0
07/31/23 Interest	\$3.02
08/07/23 Deposit – Xpress bill pay	\$1,438.18
08/10/23 Deposit – Assessments	\$202.19
Balance Prior to Bill Payments:	\$8,419.38*

**This balance does not reflect Water Guy deposits since the end of the prior month.*

Bills paid at this meeting:

Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 7/1 – 8/1/23	\$698.01
1431	Cathey Consulting	Inv. 7178 – July, 2023 Admin/Books/Compl.	\$551.25
1432	Pineview ISD	7/31/23 Assessments – transfer to Road Account	\$202.19
1433	Water Guy, LLC	Inv. 2023-709 – July, 2023 Water Operator/meters/ billing/replace piping around PRV \$1,674.03	\$2,104.03
		Inv. 2023-738 – Water turned on 20 Island Dr. \$75.00	
		Inv. 2023-778 – Prepare for EPA Sanitary survey – both vents needed gaskets and mesh \$355.00	
TOTAL			\$3,555.48

BANK BALANCE END OF MEETING (WATER): **\$4,863.90**

Loan payments due 10/15/23: \$8,122.93 + 3,881.05 = \$12,003.98

Roads Account Balance Forward From Last Meeting:	\$7,654.95
07/31/23 Interest	\$2.38
08/21/23 Transfer from Water Account	\$202.19
Roads Account Balance Prior to Meeting:	\$7,859.52

Check #	Payee	Purpose	Amount
No bills paid.			
BANK BALANCE END OF MEETING (ROADS)			\$7,859.52

Water System Reserve Account Balance Forward From Last Meeting:	\$12,990.75
07/31/23 Interest	\$11.04
Water System Reserve Account Balance Prior to Meeting:	\$13,001.79

(Reserve account must have a minimum of \$12,003.98 at all times.)

Receivables were reviewed.

IV. Water System Update –

- a. The water system information was reviewed. The water loss was 76% last month. David Collins will contact Water Guy regarding the water loss.
- b. No update on the lead and copper service line inventory.

V. Roads – Road work was authorized at the May meeting with the consensus to try to stay around or under \$5,000. David Collins has talked to Earth Work Solutions about doing some road work (blading and rock), and they should be able to come out in late September or October. David Collins moved to increase the approved amount to \$7,000. Nancy Bock seconded. Motion carried unanimously. David Collins will try to mow the roads sometime in the next few weeks.

VI. Unfinished Business

- a. None

VII. New Business

- a. None

VIII. Next Regular Meeting: Monday, September 18, 2023, 5:00 p.m. (Regular Meeting)

2023 Meetings:

Mon., Sept. 18, 2023, 5:00 p.m. /

Mon., Oct. 16, 2023, 5:00 p.m. / Mon., Nov. 13, 2023, 5:00 p.m. / Mon., Dec. 11, 2023, 5:00 p.m.

IX. Adjourn – David Collins adjourned the meeting at 5:17 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING TO MAINTAIN**
- **THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**
- **WHENEVER THERE IS A PROBLEM WITH THE WATER SYSTEM, RESIDENTS NEED TO CALL WATER GUY AT 307-299-3544 OR 307-299-9911.**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Darlene Fetters, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date