

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, August 22, 2022, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Michael Hardman
OTHERS PRESENT: Helenanne Cathey, Darlene Fetters, Vaughn Paul

David Collins called the meeting to order at 5:00 p.m.

- I. Customer Concerns / Requests** – Vaughn Paul came to the meeting to ask about getting his property (33 Pineview) on the District's water system. At the current time they have their own individual water well. Water Guy recommended extending the main line down the hill and around the corner which would reach all 3 of the houses in that area. The cost to extend the line isn't known at this time, but the Board will find out. The consensus is to work with the landowner on the cost of extending the main. The tap fee is \$10,000, and that includes the meter and meter pit. The customer will need to run the line to their home from the main. David Collins will talk to Water Guy tomorrow to try to get a better idea of costs and communicate with Mr. Paul to get going on the project.
- II. Minutes Approval** – David Collins moved to approve the minutes for the July 25, 2022, regular meeting as written. Nancy Bock seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements** – The bills were reviewed and discussed. David Collins moved to accept the Treasurer's Report and pay bills as listed below and sign bank statements. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:		\$836.48
7/1-7/25	Deposits – Water	\$880.00
Adjusted Balance Forward:		\$1,716.48
6/25-7/31	Deposits – Water	\$440.00
07/31/22	Interest	\$0.34
08/05/22	Deposit – Xpress Bill pay	\$1,172.00
Balance Prior to Bill Payments:		\$3,328.82*

**This balance does not reflect Water Guy deposits since the end of the prior month.*

Bills paid at this meeting:

Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 7/1/22 – 8/1/22	\$601.08
1390	Cathey Consulting	Inv. 6664 – July, 2022 Admin/Books/Compliance	\$525.00
1391	Energy Laboratories, Inc.	Inv. 495098 – Testing	\$215.00
1392	Water Guy	Inv 2022-703 – July Water Oper., Meters, Billing	\$868.80
TOTAL			\$2,209.88
BANK BALANCE END OF MEETING (WATER):			\$1,118.94

Roads Account Balance Forward From Last Meeting:		\$21,143.49
07/31/22	Interest	\$1.27

Roads Account Balance Prior to Meeting:		\$21,144.76
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Check #	Payee	Purpose	Amount
No bills this month.			
BANK BALANCE END OF MEETING (ROADS)			\$21,144.76

Water System Reserve Account Balance Forward From Last Meeting:		\$12,084.38
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07/31/22	Interest	\$1.66
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Water System Reserve Account Balance Prior to Meeting:		\$12,086.04
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(Reserve account must have a minimum of \$12,003.98 at all times.)

Receivables Review / District current billing for Water: 22 taps X \$110 per month = \$2,420.00
Accounts Receivable Balance: \$28,950.300 (Assessments / \$25,102.00 Monthly Billing: \$3,848.30)

IV. Water System Update – The water system information was available for review.

V. Roads – David Collins talked to Clark Melinkovich from the County. Clark thought that the District should be able to apply for the County grant for rock for the roads, at least on most of the roads since the roads should meet the minimum specification for drainage and the crown. He recommended getting a quote for all of the roads – or for at least for the main loop that is driven by the most traffic. Ranchette and the main part of Pineview right off of the highway should qualify for 33% reimbursement. The other roads should be 25%. David Collins will meet with a contractor to review the roads and refine a scope and work on getting bids. There are a few places that need some work to improve drainage.

VI. Unfinished Business

a. DOWL recommendations regarding backup generator system – No update.

VII. New Business

- a. Public Records / Fee Schedule / Cathey Consulting – David Collins moved to approve the updated fee schedule for Cathey Consulting for public records requests. Nancy Bock seconded. Motion carried unanimously. The fee schedule is posted at www.catheyconsulting.net.
- b. The Board reviewed and signed the Local Government Annual Report Summary for FYE 6/30/2022 which will be submitted to the state to complete the year end reporting.

VIII. Next Regular Meeting: Monday, September 19, 2022, 5:00 p.m.

2022 Meetings:

Mon., Sep. 19, 2022, 5:00 p.m.

Mon., Oct. 17, 2022, 5:00 p.m. / Mon., Nov. 14, 2022, 5:00 p.m. / Mon., Dec. 12, 2022, 5:00 p.m.

IX. Adjourn – David Collins adjourned the meeting at 5:26 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**
- **WHENEVER THERE IS A PROBLEM WITH THE WATER SYSTEM, RESIDENTS NEED TO CALL WATER GUY AT 307-299-3544 OR 307-299-9911.**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date