

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, August 23, 2021, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Michael Hardman
OTHERS PRESENT: Helenanne Cathey, Darlene Feters, Scott Robinson

David Collins called the meeting to order at 5:00 p.m.

- I. Minutes Approval** – David Collins moved to approve the minutes for the July 26, 2021, regular meeting as written. Nancy Bock seconded. Motion carried unanimously.
- II. Treasurers Report / Pay Bills / Sign Bank Statements** – David Collins moved to accept the Treasurer's Report and pay bills as presented. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:			\$11,818.49
07/31/21	Interest	\$0.80	
08/01-08/20/21	Deposits	\$2,084.00	
Balance Prior to Bill Payments:			\$13,903.29
Bills paid at this meeting:			
Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 6/29-8/1/21	\$747.01
1356	Cathey Consulting	Inv. 6132 – July Admin/Books/Post.	\$724.20
1357	Water Guy	Inv. 2021-693 – July Water Operator/Meter Rdgs.	\$573.50
Total:			\$2,044.71
BANK BALANCE END OF MEETING (WATER):			\$11,858.58

Roads Account Balance Forward From Last Meeting:			\$15,482.60
07/31/21	Interest	\$0.92	
Roads Account Balance Prior to Meeting:			\$15,483.52
Bills Paid			
Check #	Payee	Purpose	Amount
NONE			
BANK BALANCE END OF MEETING (ROADS)			\$15,483.52

Water System Reserve Account Balance Forward From Last Meeting:			\$10,071.67
07/31/21	Interest	\$1.03	
BANK BALANCE END OF MEETING (WATER RESERVES)			\$10,072.70

Accounts Receivable balances were reviewed.

- III. Water System Update** – The water system information was reviewed. David Collins contacted Mark Hines (DOWL Engineering) regarding the 1-year warranty for most of the work on the water project. December 8th will be the 1-year mark on the project (1 year from final completion). There are some items warrantied for 18 months as well. David Collins will follow up with Mark Hines in October to schedule a review of the system to see if there are any warranty items for JR Civil to address prior to the 1-year warranty expiring. There was discussion on a request for water service and the potential of running the main line to Ranchette. David Collins will discuss the request with Water Guy.
- IV. Roads** – The consensus is to wait until there is more moisture before trying to do anything on the roads.
- V. Unfinished Business**
- a. None

VI. New Business

- a. David Collins moved to approve the agreement with Bennett, Weber & Hermstad for the CPA Review. Nancy Bock seconded. Motion carried unanimously. The CPA Review is required because both revenue and expenditures were more than \$500,000 for the fiscal year ending June 30, 2021. This was due to the water tank and meters project.
- b. The Board signed the Local Government Annual Report Summary for Fiscal Year Ending 6/30/21 to be submitted to the State.

VII. Next Regular Meeting: Monday, September 20, 2021, 5:00 p.m.

2021 Meetings:

Mon., Sep. 20, 2021, 5:00 p.m.	Mon., Oct. 18, 2021, 5:00 p.m.
Mon., Nov. 15, 2021, 5:00 p.m.	Mon., Dec. 13, 2021, 5:00 p.m.

VIII. Adjourn – David Collins adjourned the meeting at 5:16 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**
- **WHENEVER THERE IS A PROBLEM WITH THE WATER SYSTEM, RESIDENTS NEED TO CALL WATER GUY AT 307-299-3544 OR 307-299-9911.**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date