

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, December 11, 2023, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Darlene Fetters
 OTHERS PRESENT: Helenanne Cathey, Michael Hardman, Nancy Kraft

David Collins called the meeting to order at 5:02 p.m.

- I. Customer Concerns / Requests –**
 - a. No update from the owner of 33 Pineview regarding the possibility of tapping into the District's water system.
- II. Minutes Approval –** David Collins moved to approve the minutes for the November 13, 2023, regular meeting as presented. Nancy Bock seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements –** The bills were reviewed and discussed. David Collins moved to accept the Treasurer's Report and pay bills as listed below and sign bank statements. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:	\$1,604.20
11/1-11/13/23 Deposits – Water	\$805.00
11/10/23 Deposit – Assessments	\$11,201.00
Adjusted balance forward:	\$13,610.20
11/14-11/30/23 Deposits – Water	\$220.00
11/30/23 Interest	\$4.36
12/06/23 Deposit – Xpress bill pay	\$1,664.60
Balance Prior to Bill Payments:	\$15,499.16*

**This balance does not reflect Water Guy deposits since the end of the prior month.*

Bills paid at this meeting:

<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
AUTO	Powder River Energy	Electricity 11/1 – 12/1/23	No bill yet.
1444	Cathey Consulting	Inv. 7352 – Nov., 2023 Admin/Books/Compl.	\$551.25
1445	Hawkins, Inc.	Inv. 6630352 – Azone 15 / Chemicals for water	\$238.24
1446	Nancy & Jeremy Kraft	Overages assessed / paid by title company / refund	\$2,620.00
1447	Pineview I & S Distr.	10/31/23 Assessments transfer to Roads Account	\$3,024.00
1448	Water Guy, LLC	Inv. 2023-1187 – Nov., 2023 Water Operator/meters/ Billing \$868.80	\$1,279.04
		Inv. 2023-1225 – Chlorine door latch installed wrong replaced \$410.24	
1449	Pineview I & S Distr.	Transfer to Reserve Account	\$2,500.00
TOTAL			\$10,212.53
BANK BALANCE END OF MEETING (WATER):			\$5,286.63

(Note: Loan payments due 10/15/24: \$8,122.93 + 3,881.05 = \$12,003.98)

Roads Account Balance Forward From Last Meeting:	\$1,246.46
11/30/23 Interest	\$2.88

Roads Account Balance Prior to Meeting:	\$1,249.34
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<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
No Bills Paid.			
12/11/23	10/31/23 Roads Assessments transferred from Water Account		\$3,024.00
BANK BALANCE END OF MEETING (ROADS)			\$4,273.34

Water System Reserve Account Balance Forward From Last Meeting:	\$9,527.68
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11/30/23	Interest	\$5.87	
12/11/23	Transfer from Water Account	\$2,500.00	
Water System Reserve Account Balance Prior to Meeting:			\$12,033.55
<i>(Reserve account must have a minimum of \$12,003.98 at all times.)</i>			

Receivables were reviewed.

IV. Water System Update –

- a. The water system information was reviewed.
- b. No update on the lead and copper service line inventory.

V. Roads – A request was made for addressing an area near Robinson and Wildcat where the water runs over the road and tends to wash out part of the road. A culvert is suggested to prevent water from running across the road and washing it out. This will be addressed the next time some road work is done.

VI. Unfinished Business

- a. Discussions with neighbors of the District to see if there is any interest in joining the District. The County is currently offering an economic incentive to enlarge or merge the District with other Districts. If anyone talks to anyone that wants to be part of the District, please invite them to a meeting. The Board would be happy to talk to them and is willing to enlarge the District if that is something that people want.

VII. New Business

- a. There was discussion on the feral cats in the Pineview area – there are a lot of them. A resident found a live trap on her property and it caught a kitten, and there was a concern that if the kitten had stayed in the trap all night, it would have frozen to death. It wasn't so much a concern about the trap but the concern about an animal freezing to death overnight. The District doesn't have any traps. It may be the County. A suggestion was made to ask about it on the Pineview Facebook page.

VIII. Next Regular Meeting: Monday, January 8, 2024, 5:00 p.m. (Regular Meeting)

2024 Meetings:

Mon., Jan. 8, 2024, 5:00 p.m. / Mon., Feb. 5, 2024, 5:00 p.m. / Mon., Mar. 4, 2024, 5:00 p.m.
 Mon., Apr. 29, 2024, 5:00 p.m. / Mon., May 13, 2024, 5:00 p.m. / Mon., June 24, 2024, 5:00 p.m.
 Mon., July 22, 2024, 5:00 p.m. / Mon., Aug. 19, 2024, 5:00 p.m. / Mon., Sep. 16, 2024, 5:00 p.m.
 Mon., Oct. 14, 2024, 5:00 p.m. / Mon., Nov. 11, 2024, 5:00 p.m. / Mon., Dec. 9, 2024, 5:00 p.m.

IX. Adjourn – David Collins adjourned the meeting at 5:21 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING TO MAINTAIN**
- **THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**
- **WHENEVER THERE IS A PROBLEM WITH THE WATER SYSTEM, RESIDENTS NEED TO CALL WATER GUY AT 307-299-3544 OR 307-299-9911.**
- **A REMINDER TO STAY OUT OF METER PITS. ANY DAMAGE AS A RESULT OF GETTING INTO METERS, METER PIT, WIRES, ETC. WILL BE BILLED TO LANDOWNERS.**

Respectfully submitted,
 Helenanne Cathey, Assistant to the Board

 David Collins, President / Date

 Darlene Fetters, Vice President / Date

 Nancy Bock, Secretary/Treasurer / Date