

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, February 5, 2024, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Darlene Feters
 OTHERS PRESENT: Helenanne Cathey, Michael Hardman. Scott Robinson

David Collins called the meeting to order at 5:01 p.m.

- I. Customer Concerns / Requests –**
 - a. No update from the owner of 33 Pineview regarding the possibility of tapping into the District's water system.
- II. Minutes Approval –** David Collins moved to approve the minutes for the January 8, 2024, regular meeting as presented. Nancy Bock seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements –** The bills were reviewed and discussed. David Collins moved to accept the Treasurer's Report and pay bills as listed below and sign bank statements. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:			\$5,241.24
1/1-1/8/24	Deposits – Water	No report yet.	
01/05/24	Deposit – Xpress bill pay	\$966.91	
Adjusted balance forward:			\$6,208.15
1/9-1/31/24	Deposits – Water	No report yet.	
01/09/24	Deposit – Assessments	\$189.00	
01/31/24	Interest	No statement yet	
01/29/24	Powder River Energy – Electricity 12/1/23-1/1/24	\$691.90	
02/05/24	Deposit – Xpress bill pay	No report yet.	
Balance Prior to Bill Payments:			\$5,705.25*
Bills paid at this meeting:			
Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 1/1 – 2/1/24	No bill yet.
1454	Cathey Consulting	Inv. 7435 – Jan., 2023 Admin/Books/Compl.	\$551.25
1455	Pineview I & S Distr.	12/31/23 Assessments transfer to Roads Account	\$189.00
1456	Water Guy, LLC	Inv. 2024-66– Jan., 2024 Water Operator/meters/ Billing \$868.80	\$981.30
		Inv. 2024-92 – After hours shut off \$112.50	
TOTAL			\$1,721.55
BANK BALANCE END OF MEETING (WATER):			\$3,983.70*

**This balance does not reflect Water Guy deposits in January or February to date.
 (Note: Loan payments due 10/15/24: \$8,122.93 + 3,881.05 = \$12,003.98)*

Roads Account Balance Forward From Last Meeting:			\$4,841.89
01/31/24	Interest	No statement yet.	
Roads Account Balance Prior to Meeting:			\$4,841.89
Check #	Payee	Purpose	Amount
No Bills Paid.			
02/05/24	12/31/23 Roads Assessments transferred from Water Account	\$189.00	
BANK BALANCE END OF MEETING (ROADS)			\$5,030.89

Water System Reserve Account Balance Forward From Last Meeting:			\$12,042.30
01/31/24	Interest	No statement yet.	
Water System Reserve Account Balance Prior to Meeting:			\$12,042.30

(Reserve account must have a minimum of \$12,003.98 at all times.)

Receivables were reviewed.

IV. Water System Update –

- a. The water system information was reviewed.
- b. No update on the lead and copper service line inventory.

V. Roads – There was discussion on the roads. David Collins reported that he will contact Earth Work Solutions after the roads thaw in the spring, and they will come out and blade.

VI. Unfinished Business

- a. None

VII. New Business

- a. None

VIII. Next Regular Meeting: Monday, March 4, 2024, 5:00 p.m. (Regular Meeting)

2024 Meetings:

Mon., Mar. 4, 2024, 5:00 p.m.

Mon., Apr. 29, 2024, 5:00 p.m. / Mon., May 13, 2024, 5:00 p.m. / Mon., June 24, 2024, 5:00 p.m.

Mon., July 22, 2024, 5:00 p.m. / Mon., Aug. 19, 2024, 5:00 p.m. / Mon., Sep. 16, 2024, 5:00 p.m.

Mon., Oct. 14, 2024, 5:00 p.m. / Mon., Nov. 11, 2024, 5:00 p.m. / Mon., Dec. 9, 2024, 5:00 p.m.

IX. Adjourn – David Collins adjourned the meeting at 5:10 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING TO MAINTAIN**
- **THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**
- **WHENEVER THERE IS A PROBLEM WITH THE WATER SYSTEM, RESIDENTS NEED TO CALL WATER GUY AT 307-299-3544 OR 307-299-9911.**
- **A REMINDER TO STAY OUT OF METER PITS. ANY DAMAGE AS A RESULT OF GETTING INTO METERS, METER PIT, WIRES, ETC. WILL BE BILLED TO LANDOWNERS.**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Darlene Fetters, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date