

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, January 13, 2020, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Michael Hardman
 OTHERS PRESENT: Helenanne Cathey, Darlene Feters, Mark Hines (DOWL)

David Collins called the meeting to order at 5:02 p.m.

- I. Water Storage Tank / Water Meters / Water System Upgrades Project** – Mark Hines provided an update. He and David Collins attended a Wyoming Water Development Commission meeting in Cheyenne last week. The meeting went well, and the additional funding on the project was approved without any problem. There were a number of projects around the state that saw the same thing Pineview did – bids coming in higher than the engineers' estimates. They also met with SLIB regarding the loan, and it looks like it should be approved. Mark Hines will attend that meeting as well. JR Civil sent a letter agreeing to extend the bid award period, but their supplier would not guarantee the prices so some of the prices could go up. However, if the price does increase, the contractor didn't think it would exceed \$10,000, which would fall within the contingency amount in the project. February 4th is the special meeting, and Mark Hines attends the SLIB meeting on February 6th.

Pineview Water Project - Grant/Loan Tracking – January 9, 2020							
FUNDING AMOUNTS:		368,500	261,160	49,999.92		679,659.92	
INVOICES/ PAY REQUESTS	AMOUNTS	WWDC	SRF	County	District	Total Calculated	Total Funding
DOWL Invoice 5328.26702.02-17	3,830.64						
PAY REQUEST 15 (Cty = PR 3)	3,830.64	2,075.87	1,471.19	281.66	1.92	3,830.64	3,828.72
TOTAL TO DATE	81,309.89	44,062.81	30,053.59	6,269.27	924.22	81,309.89	80,385.67
FUNDING AMOUNT REMAINING:		324,437.19	231,106.41	43,730.65			599,274.25

- II. Minutes Approval** – David Collins moved to approve the minutes for the December 16, 2019, regular meeting as presented. Nancy Bock seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements** – Nancy Bock moved to accept the Treasurer's Report and pay bills as printed below and sign bank statements. Michael Hardman seconded. Motion carried with Nancy Bock and Michael Hardman voting aye. David Collins abstained.

Water Account Balance Forward From Last Meeting: **\$16,636.03**

12/17-12/31/19 Deposits \$842.00
 12/31/19 Interest \$2.48
 1/1-1/8/20 Deposits \$1,042.00

Bank Balance Prior to Meeting: \$18,522.51

Bills Paid

Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 12/1-1/1/2020	\$450.31
1262	Cathey Consulting	Inv. 5282 – Dec. Admin/Books	\$603.10
1263	DOWL	Inv. 5328.26702.02-17–Eng 11/24-12/28	\$3,830.64
1264	Gillette News-Record	Ad 00358386 – 2/4/20 meeting notice	\$113.89
1265	Water Guy, LLC	Inv. 2019-1048 - Dec. Water Op.	\$486.50
1266	VOID		
1267	David Collins	Reimburse travel/Cheyenne-WWDC mtg.	\$316.25
TOTAL PAYMENTS:			\$5,800.69

BANK BALANCE END OF MEETING (WATER):	\$12,721.82
Roads Account Balance Forward From Last Meeting:	\$13,012.32
12/31/19 Interest \$1.58	
Roads Account Balance Prior to Meeting:	\$13,013.90
Bills Paid	
Check # Payee Purpose Amount	
None	
BANK BALANCE END OF MEETING (ROADS)	\$13,013.90
Water System Reserve Account Balance Forward From Last Meeting:	\$23,164.96
12/31/19 Interest \$9.84	
BANK BALANCE END OF MEETING (WATER RESERVES)	\$23,174.80

Accounts Receivable balances were reviewed. Receivables balance \$17,380.55.

IV. Roads – No update.

V. Water System Update – No update.

VI. Unfinished Business
a. None

VII. New Business
a. None

VIII. Special Meeting: Tuesday, February 4, 2020, 5:00 p.m. to review the revised funding for the water system upgrades (tank, meters, etc.) project.
Next Regular Meeting: Monday, Feb. 10, 2020, 5:00 p.m.
2020 Meetings:
Monday, Feb. 10, 2020, 5:00 p.m. Monday, Mar. 9, 2020, 5:00 p.m.
Monday, Apr. 6, 2020, 5:00 p.m. Monday, May 4, 2020, 5:00 p.m. Monday, June 29, 2020, 5:00 p.m.
Monday, Jul. 27, 2020, 5:00 p.m. Monday, Aug. 24, 2020, 5:00 p.m. Monday, Sep. 21, 2020, 5:00 p.m.
Monday, Oct. 19, 2020, 5:00 p.m. Monday, Nov. 16, 2020, 5:00 p.m. Monday, Dec. 14, 2020, 5:00 p.m.

IX. Adjourn – David Collins adjourned the meeting at 5:26 p.m.

NOTES TO LANDOWNERS:

- PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!
- NO MUD BOGGING ON THE ROADS!
- SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date