

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, January 2, 2017, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Michael Hardman
 OTHERS PRESENT: Helenanne Cathey, Darlene Fetters

David Collins called the meeting to order at 5:00 p.m.

- I. Water Storage Tank / Water Meters / Water System Upgrades Project** – David Collins reported on the meetings he attended in Cheyenne for the project funding. The meetings went very well. The committee went through all of the projects and approved the Pineview ISD project. It now goes through the Legislature for final approval, and there shouldn't be any problems. The project should be a go starting this year. Construction will likely not start until 2018.
- II. Minutes Approval** – David Collins moved to approve the minutes for the December 5, 2016, regular meeting. Nancy Bock seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements** – David Collins moved to accept the Treasurer's Report and pay bills as discussed and as printed below. Nancy Bock seconded. Motion carried unanimously.

Balance Forward Water Account: **\$3,137.46**

11/30/16 Interest \$0.26

Adjusted Balance Forward: **\$3,137.72**

12/07/16 Deposit \$260.00

12/09/16 Deposit \$80.00

12/13/16 Deposit – Assessments (County) \$7,310.00

12/14/16 Deposit \$501.00

12/21/16 Deposit \$102.00

12/22/16 Deposit \$80.00

12/22/16 Deposit (PR Energy Capital Credits) \$41.00

12/28/16 Deposit \$160.00

12/28/16 Powder River Energy – Electricity 10/30-11/27/16 \$395.39

Bank Balance Prior to Meeting: \$11,276.33

Bills Paid

<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
1069	Cathey Consulting	Inv. 3713 – Dec. Admin/Books	\$568.80
1070	Charles & Cindy Bredthauer	Reimbursement	\$80.00
1071	David Collins	Travel Reimbursement	\$396.67
1072	Pineview ISD	Transfer to Road Account	\$2,268.00
		(11/30/16 assessments)	
1073	Water Guy, LLC	Inv. 2016-1281 – Call out	\$93.00
		Inv. 2016-1321 – Dec. Water Op.	\$484.50
TOTAL BILLS PAID:			\$3,694.98
BILLS REMAINING UNPAID Charles & Cindy Bredthauer			\$3,384.55

BANK BALANCE END OF MEETING (WATER): **\$7,581.35**
Balance Forward (Road Account): **\$799.47**

First National Bank / Deluxe (Checks, Endorsement Stamp
 and Deposit Tickets): Amount not available

Bank Balance Prior to Meeting: **\$799.47**

Bills Paid

<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
1001	Cathey Consulting	Inv. 3713 – Dec. Admin/Books	\$568.80
Transfer to Road Account for 11/30/16 assessments:			\$2,268.00

Ending Balance (Road Account):

\$2,859.48

IV. Water System Update – There was discussion on water quality. Water Guy was called out for a dirty water complaint (bill was \$93 – listed above). Without a water tank and flushing hydrants, there is no way to flush the lines. The water project that the District is seeking funding for includes flushing hydrants so the lines can be flushed. This will prevent many of the water quality issues.

V. Unfinished Business

- a. **Insurance (Tegeler / Local Gov't Liability Pool)** – Tabled at May, 2016 meeting.
- b. **Director Election** – May 2, 2017 (Bock, Collins) – A legal ad will run January 4, 2017, in the Gillette News-Record. **Applications to be on the ballot are due between February 1, 2017 and February 21, 2017.** The notice for the election was printed in the December, 2016, meeting minutes, and a neon sticker was placed on the envelopes in which those minutes were mailed notifying people that they should read the minutes to find out about the election details.

VI. New Business

- a. **None**

VII. Next Meeting: **Tuesday, February 7, 2017, 5:00 p.m.**

2017 MEETINGS:

Tuesday, March 7, 2017, 5:00 p.m.

Tuesday, April 4, 2017, 5:00 p.m.

Tuesday, May 2, 2017, 5:00 p.m.

Monday, June 5, 2017, 5:00 p.m.

Monday, July 3, 2017, 5:00 p.m.

Monday, August 14, 2017, 5:00 p.m.

Monday, September 11, 2017, 5:00 p.m.

Monday, October 9, 2017, 5:00 p.m.

Monday, November 6, 2017, 5:00 p.m.

Monday, December 4, 2017, 5:00 p.m.

VIII. Adjourn – David Collins adjourned the meeting at 5:41 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date