

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, January 9, 2023, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: David Collins, Michael Hardman, Nancy Bock
OTHERS PRESENT: Helenanne Cathey, Darlene Fetters, Scott Robinson, Joe Moore

David Collins called the meeting to order at 5:00 p.m.

- I. Customer Concerns / Requests** – No update from the owner of 33 Pineview regarding the possibility of tapping into the District's water system.
- II. Minutes Approval** – David Collins moved to approve the minutes for the December 12, 2022, regular meeting as corrected (see below). Nancy Bock seconded. Motion carried unanimously.
- 1) Water Account – missing transaction: 11/21/22 Check returned for insufficient funds -\$110.00.
- 2) Roads Account – Corrections:
- a. Roads Account Balance Prior to meeting should be \$22,007.50.
- b. Bank balance end of meeting should be \$3,853.90.
- III. Treasurers Report / Pay Bills / Sign Bank Statements** – The bills were reviewed and discussed. David Collins moved to accept the Treasurer's Report and pay bills as listed below and sign bank statements. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:	\$858.62
12/1-12/12/22 Deposits – Water	\$550.00
Adjusted balance Forward:	\$1,408.62
12/13-12/31/22 Deposits – Water	\$770.00
12/31/22 Interest	\$1.38
01/05/23 Deposit – Xpress Bill pay	No report yet.
Balance Prior to Bill Payments:	\$2,180.00*

**This balance does not reflect Water Guy deposits since the end of the prior month.*

Bills paid at this meeting:

Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 12/1/22 – 1/1/23	Bill not available yet.
1406	Cathey Consulting	Inv. 6871 – Dec., 2022 Admin/Books/Compliance	\$525.00
1407	Water Guy	Inv 2022-1275 – Dec. Water Op., Meters, Bill	\$868.80
TOTAL			\$1,393.80

BANK BALANCE END OF MEETING (WATER): **\$786.20**

Roads Account Balance Forward From Last Meeting: **\$3,853.90**

12/31/22 Interest \$4.44

Roads Account Balance Prior to Meeting: **\$3,858.34**

Check #	Payee	Purpose	Amount
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No bills paid.

BANK BALANCE END OF MEETING (ROADS) **\$3,858.34**

Water System Reserve Account Balance Forward From Last Meeting: **\$10,512.64**

12/31/22 Interest \$6.11

01/05/23 Deposit – Powder River Energy \$417.46

Capital Credits

Water System Reserve Account Balance Prior to Meeting: **\$10,936.21**

Receivables Review / District current billing for Water: 22 taps X \$110 per month = \$2,420.00

Accounts Receivable Balance: \$14,129.17 (Assessments / \$10,930.50 Monthly Billing: \$3,198.67*)

(2 properties in foreclosure–David Collins confirmed they are shut off, but they are not locked out.)

**Accounts receivable balance does not include December billing or auto payments (Xpress bill pay)*

- IV. Water System Update** – The water system information was available for review. There was discussion on the EPA’s lead and copper rule. David Collins and Helenanne Cathey attended a training sponsored by Water Guy last month. Basically, by October of 2024, the District has to provide a list of all water services in the District and report whether the service line is lead, not lead, or unknown. Water Guy will be attending upcoming District meetings to let Boards know what they will be doing and what each Board will need to do. Helenanne Cathey reported that she received reports from the County Assessor and has started updating a list of everyone on the water system, adding the dates provided from the County of when homes were built in the District. Anything built after 1988 shouldn’t have any lead as it was illegal to use lead in water service lines after that.
- V. Roads** – There was discussion on some of the blading that was done on the road and some concerns about rock being pushed off of the road when snow is removed.
- VI. Unfinished Business**
- a. Director Election – May 2, 2023 – Hardman (4 year term) – The first legal ad for the May election will run January 10th in the News-Record. Anyone interested in running for the Board and having their name on the ballot must submit an application between February 1, 2023, and February 21, 2023. The application is available from the office of Cathey Consulting or online at www.catheyconsulting.net – click on Election Documents.
- VII. New Business**
- a. None
- VIII. Next Regular Meeting: Monday, February 6, 2023, 5:00 p.m.**
2023 Meetings:
Mon., Feb. 6, 2023, 5:00 p.m. / Mon., Mar. 6, 2023, 5:00 p.m. /
Mon., April 3, 2023, 5:00 p.m. / Mon., May 1, 2023, 5:00 p.m. / Mon., June 26, 2023, 5:00 p.m. /
Mon., July 24, 2023, 5:00 p.m. / Mon., Aug. 21, 2023, 5:00 p.m. / Mon., Sept. 18, 2023, 5:00 p.m. /
Mon., Oct. 16, 2023, 5:00 p.m. / Mon., Nov. 13, 2023, 5:00 p.m. / Mon., Dec. 4, 2023, 5:00 p.m.
- IX. Adjourn** – David Collins adjourned the meeting at 5:21 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**
- **WHENEVER THERE IS A PROBLEM WITH THE WATER SYSTEM, RESIDENTS NEED TO CALL WATER GUY AT 307-299-3544 OR 307-299-9911.**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date