

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, July 25, 2022, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Michael Hardman
 OTHERS PRESENT: Helenanne Cathey, Scott Robinson, Darlene Feters, Joe Moore

David Collins called the regular meeting to order at 5:00 p.m.

- I. Customer Concerns / Requests** – Water Guy sent a memo stating that if water is shut off to a customer due to a past due balance, it will not be turned back on unless paid in full. Previously they only required the past due balance. This is consistent with the District's policy.
- II. Minutes Approval** – David Collins moved to approve the minutes for the June 27, 2022, budget hearing and regular meeting as written. Nancy Bock seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements** – The bills were reviewed and discussed. David Collins moved to accept the Treasurer's Report and pay bills as listed below and sign bank statements. Nancy Bock seconded. Motion carried unanimously. All bills are now caught up. All bills were paid this month.

Water Account Balance Forward From Last Meeting: \$649.04

6/1-6/22	Deposits – Water	\$2,248.36	
	Adjusted Balance Forward:		\$2,897.40
6/22-6/30	Deposits – Water	\$0.00	
06/30/22	Interest	\$0.62	
07/06/22	Deposit – Xpress Bill pay	\$1,080.00	
	Balance Prior to Bill Payments:		\$3,978.02*

**This balance does not reflect Water Guy deposits since the end of the prior month.*

Bills paid at this meeting:

Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 6/1/22 – 7/1/22	\$588.10
1388	Cathey Consulting	Inv. 6624 – June, 2022 Admin/Books/Compl	\$525.00
1389	Water Guy	Inv 2022-485 – May Water Oper., Meters, Bill	\$771.50
		Inv. 2022-570 – June Water Oper., Meters, Bill	\$771.50
		Inv. 2022-620 – Leak repairs in pumphouse	\$485.44

TOTAL \$3,141.54

BANK BALANCE END OF MEETING (WATER): \$836.48

Roads Account Balance Forward From Last Meeting: \$21,340.38

06/30/22	Interest	\$1.11
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Roads Account Balance Prior to Meeting: \$21,341.49

Check #	Payee	Purpose	Amount
1043	Fuller Construction Inc.	Inv. 11580 – 2" minus Scoria – 22 X \$9	\$198.00
TOTAL			\$198.00

BANK BALANCE END OF MEETING (ROADS) \$21,143.49

Water System Reserve Account Balance Forward From Last Meeting: \$12,083.19

06/30/22	Interest	\$1.19
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Water System Reserve Account Balance Prior to Meeting: \$12,084.38

(Reserve account must have a minimum of \$12,003.98 at all times.)

Receivables Review / District current billing for Water: 22 taps X \$110 per month = \$2,420.00

Accounts Receivable Balance: \$28,694.00 (Assessments / \$25,102.00 Monthly Billing: \$3,592.00)

- IV. **Water System Update** – The water system information was reviewed.
- V. **Roads** – David Collins will drive through the roads and work with Helenanne Cathey on developing a scope of work to get bids and apply for the County grant.
- VI. **Unfinished Business**
- a. DOWL recommendations regarding backup generator system – Water Guy is working on the repair. They will probably need to call another contractor to do the repair. The Board has asked the bill go to DOWL. No bill has been received. The last time the power went off, the generator didn't come on. The power flashed several times before it went off for any length of time, and Water Guy advised that the generator probably didn't come up because of the multiple power flashes. When Water Guy was called out because there was no water, the generator started right up, and Water Guy got the system back up. Some people didn't lose power in the District, but some people did. Apparently there are different lines that provide service to people, so only one of those lines went down and that's why not everyone lost power.
- VII. **New Business**
- a.
- VIII. **Next Regular Meeting: Monday, August 22, 2022, 5:00 p.m.**
2022 Meetings:
Mon., Aug. 22, 2022, 5:00 p.m. / Mon., Sep. 19, 2022, 5:00 p.m.
Mon., Oct. 17, 2022, 5:00 p.m. / Mon., Nov. 14, 2022, 5:00 p.m. / Mon., Dec. 12, 2022, 5:00 p.m.
- IX. **Adjourn** – David Collins adjourned the meeting at 5:14 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**
- **WHENEVER THERE IS A PROBLEM WITH THE WATER SYSTEM, RESIDENTS NEED TO CALL WATER GUY AT 307-299-3544 OR 307-299-9911.**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date