

Pineview Improvement and Service District
Regular Meeting
MINUTES
Tuesday, March 29, 2016, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: David Collins, Michael Hardman, Nancy Bock
OTHERS PRESENT: Helenanne Cathey, Darlene Feters,
Mark Hines & Jordan Roberts (DOWL Engineering)

David Collins called the Pineview Improvement and Service District regular meeting to order at 5:07 p.m.

I. DOWL Engineering / Water Storage Tank Project –

- a. **DOWL Proposal** – The proposal from DOWL was reviewed. Since the County approved the grant at 100% to cover the full cost for DOWL's proposal, David Collins moved to approve the proposal and authorize DOWL to proceed for \$14,985. Nancy Bock seconded. Motion carried unanimously. David Collins signed the proposal for the District. There was discussion on the possible tank locations. Board members were not able to get ahold of Kiewitt yet. Kiewitt owns the property where there is a hill that may be an ideal location to put a tank for a gravity fed system. Mark Hines advised that there is no land within the District boundary that has an elevation high enough to provide a gravity fed system to every tap. Michael Hardman will try to get a name from Kiewitt and pass that on to DOWL.

Upcoming meetings – DOWL will plan on attending:
Wednesday, April 27, 2016, 5:00 p.m.
Wednesday, May 25, 2016, 5:00 p.m.

- b. **County District Support Grant** – The County approved the grant request of \$14,985 (100% reimbursement for DOWL's work) on 2/16/16. The agreement was signed and will be submitted to the County.

II. Minutes Approval – David Collins moved to approve the February 2, 2016, regular meeting minutes as written. Nancy Bock seconded. Motion carried unanimously.

I. Treasurers Report / Pay Bills / Sign Bank Statements – David Collins moved to accept the Treasurer's Report and pay bills as presented. Nancy Bock seconded. Motion carried unanimously.

Balance Forward:			\$505.09
01/31/16	Interest	\$0.10	
Adjusted Balance Forward:			\$505.19
02/09/16	Deposit	\$750.00	
02/10/16	Deposit	\$180.00	
02/18/16	Deposit	\$152.00	
02/25/16	Deposit	\$80.00	
02/29/16	Interest	\$0.07	
03/02/16	Deposit	\$200.00	
03/08/16	Deposit	\$660.00	
03/17/16	Deposit	\$312.00	
03/23/16	Deposit	\$480.00	
03/24/16	Deposit	\$80.00	
Bank Balance Prior to Bill Payments:			\$3,399.26
Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electric Bill 1/10-2/10/16	\$555.85
1020	Cathey Consulting, LLC	Inv. 3247 – lien \$27.00	\$399.25
		Inv. 3282 – Feb. books/postage	\$372.25
1021	Charles & Cindy Bredthauer	Reimbursement	\$80.00
1022	Water Guy, LLC	Inv. 2016-176 – Feb. Operator	\$484.50

TOTAL BILLS PAID:	\$1,519.60
BILLS REMAINING UNPAID	
Charles & Cindy Bredthauer	\$4,214.55
BANK BALANCE END OF MEETING:	\$1,879.66

Receivables balance: \$3,256.52

II. Water System Update – No update.

III. Unfinished Business

- a. **Easement (Storage Tank – Vance)** – The easement will need to be put in place in order to put up the storage tank. The engineer will need to assist with this. There are a couple of sites being considered for the storage tank. Easements will be done with the assistance of the engineer.

IV. New Business

- a. Budget – The budget for 7/1/16 – 6/30/17 was reviewed and updated. The budget will be updated over the coming months.

V. Upcoming Meetings: Wednesday, April 27, 2016, 5:00 p.m.
Wednesday, May 25, 2016, 5:00 p.m.
Tuesday, June 21, 2016, 5:00 p.m.
Tuesday, July 19, 2016, 5:00 p.m. Budget Hearing / Regular Meeting

VI. Adjourn – David Collins adjourned the meeting at 6:44 p.m.

NEXT MEETING: WEDNESDAY, APRIL 27, 2016, 5:00 P.M. at the office of Cathey Consulting.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date