

**Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, March 8, 2021, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette**

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Michael Hardman
OTHERS PRESENT: Helenanne Cathey, Darlene Fetters, Scott Robinson, Joe Moore

David Collins called the meeting to order at 5:00 p.m.

- I. Water Storage Tank / Water Meters / Water System Upgrades Project** – The lockbox has been received. David Collins reported that he will contact the Fire Department on days off to coordinate the installation. The address will be posted hopefully this weekend.
- II. Water System Update** – The water system information was reviewed.
- III. Minutes Approval** – David Collins moved to approve the minutes for the February 8, 2021, regular meeting minutes as written. Nancy Bock seconded. Motion carried unanimously.
- IV. Treasurers Report / Pay Bills / Sign Bank Statements** – David Collins moved to accept the Treasurer's Report and pay bills as presented and transfer \$12,000 from the Water System Reserve to the Water Checking Account. Nancy Bock seconded. There was discussion on the repairs. None of the repairs that have occurred will fall under the warranty on the project. It was not a design issue. Motion carried unanimously.

Water Account Balance Forward From Last Meeting: \$2,153.86

02/12-02/25/21	Deposits – Water	\$1,182.00	
02/28/21	Interest	\$0.51	
03/01/21	Auto payment – Powder River Energy – Electricity 12/31-1/30/21		\$742.81
03/01-03/08/21	Deposits – Water	\$600.00	

Balance Prior to Bill Payments: \$3,193.56

Bills paid at this meeting:

Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 1/30 –	No bill yet.
1338	Cathey Consulting	Inv. 5903 – Feb. Admin/Books/Post.	\$725.20
1339	Local Gov't. Liab. Pool	Inv. 13021 – Insurance / D & O 7/1/20-6/30/21	\$500.00
1340	Red Tiger Well Service	Inv. 2186 – Well repairs (pump/motor)	\$12,432.75
1341	Water Guy	Inv. 2021-168 – Feb. Water Op /Meters / Shut off/turn on / sodium hydrochloride	\$748.50

Total: \$14,406.45

03/08/21 Transfer from Water System Reserve \$12,000.00

BANK BALANCE END OF MEETING (WATER): \$787.11

Roads Account Balance Forward From Last Meeting: \$11,971.82

02/28/21	Interest	\$0.64
----------	----------	--------

Roads Account Balance Prior to Meeting: \$11,972.46

Bills Paid

Check #	Payee	Purpose	Amount
NONE			

BANK BALANCE END OF MEETING (ROADS) \$11,972.46

Water System Reserve Account Balance Forward From Last Meeting: \$31,563.13

02/28/21	Interest	\$3.06
----------	----------	--------

BANK BALANCE END OF MEETING (WATER RESERVES) \$31,566.19

03/08/21 Ck# 9004 – Transfer to Water Checking Account \$12,000.00

BANK BALANCE END OF MEETING (WATER RESERVES) \$19,566.19

Accounts Receivable balances were reviewed.

V. Roads – Street signs will be installed this month.

VI. Unfinished Business

- a. Director election – May 4, 2021 (Bock, Collins – 4 year terms) – Two applications were received for director openings. The ballot was reviewed that will be mailed between April 9th and April 19th. The following legal notice will be published in the News-Record on April 20, 2021, after ballots have been mailed.

NOTICE OF DIRECTOR ELECTION
PINEVIEW IMPROVEMENT & SERVICE DISTRICT
CAMPBELL COUNTY, WYOMING

Public Notice is hereby given that ballots have been mailed to all qualified electors within the Pineview Improvement & Service District for the purpose of electing two directors to the Board of Directors to serve four (4)-year terms. Candidates include Nancy Bock and David Collins. Replacement ballots may be obtained from Cathey Consulting, LLC at 400 South Gillette Avenue, Suite 106, Gillette, Wyoming (K2 Technology building – entrance is on 4th Street across from Arrow Printing), or by calling Helenanne Cathey at 307-685-8235. An “Elector Affidavit” form will need to be completed in order to receive a replacement ballot. All mail ballots must be received by Pineview Improvement & Service District by mail at Pineview Improvement & Service District, PO Box 3827, Gillette, Wyoming, 82717, or at Cathey Consulting by 5:00 p.m. on Tuesday, May 4, 2021, to be valid. A polling place will be available at Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, on Tuesday, May 4, 2021, between 9:00 a.m. and 2:00 p.m.

Nancy Bock, Secretary/Treasurer / Filing Officer
Pineview Improvement & Service District

VII. New Business

- a. The Local Government Liability Pool renewal application was completed for the insurance and directors and officers coverage for the next fiscal year.
- b. The budget for 7/1/21 – 6/30/22 was discussed. The Board will be working on water usage rates as part of the budget process.
- c. There was discussion on water pressure. A few homeowners are seeing pretty low water pressure. David Collins has called Water Guy several times, and he will follow up again with them.
- d. David Collins contacted the County after the well went down this last time to request an emergency grant application. The County has indicated support for the application. David Collins moved to approve submitting a grant application to the County after all of the bills have been received for the last well repair. Nancy Bock seconded. Motion carried unanimously.

VIII. Next Regular Meeting: Monday, April 5, 2021, 5:00 p.m. (Regular Meeting)

2021 Meetings:

Mon., Apr. 5, 2021, 5:00 p.m.

Mon., May 3, 2021, 5:00 p.m.

Mon., Aug. 23, 2021, 5:00 p.m.

Mon., Nov. 15, 2021, 5:00 p.m.

Mon., June 28, 2021, 5:00 p.m.

Mon., Sep. 20, 2021, 5:00 p.m.

Mon., Dec. 13, 2021, 5:00 p.m.

Mon., July 26, 2021, 5:00 p.m.

Mon., Oct. 18, 2021, 5:00 p.m.

IX. Adjourn – David Collins adjourned the meeting at 5:44 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**

- **WHENEVER THERE IS A PROBLEM WITH THE WATER SYSTEM, RESIDENTS NEED TO CALL WATER GUY AT 307-299-3544 OR 307-299-9911.**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date