

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, March 9, 2020, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins
 BOARD MEMBERS NOT PRESENT: Michael Hardman
 OTHERS PRESENT: Helenanne Cathey, Mark Hines (DOWL), Joe Moore

David Collins called the meeting to order at 5:09 p.m.

- I. Water Storage Tank / Water Meters / Water System Upgrades Project** – Mark Hines provided an update. They are still working on submittals. Mark Hines is in communication with Duaine Faucett with Water Guy to make sure Water Guy approves the design before it is finalized.

Pineview Water Project - Grant/Loan Tracking – March 9, 2020							
FUNDING AMOUNTS:		563,500	384,473	49,999.92		997,972.92	
INVOICES/ PAY REQUESTS	AMOUNTS	WWDC	SRF	County	District	Total Calculated	Total Funding
DOWL Invoice 5328.26702.02-19	2,635.00						
PAY REQUEST 16 (Cty = PR 4)	2,635.00	1,427.94	1,012.00	193.75	1.31	2,635.00	2,633.69
TOTAL TO DATE	85,284.89	46,216.91	31,580.23	6,561.55	926.20	85,284.89	84,358.69
FUNDING AMOUNT REMAINING:		517,283.09	352,892.77	43,438.37			913,614.23

- II. Minutes Approval** – David Collins moved to approve the minutes for the February 10, 2020, regular meeting, as presented. Nancy Bock seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements** – David Collins moved to accept the Treasurer's Report and pay bills as printed below, including the .5% loan origination fee of \$619.57 on the revised loan, which was received after the agenda was printed, and sign bank statements. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting: **\$13,988.58**

02/12/20	Deposit – SLIB Loan Req 15	\$1,471.19
02/26/20	Deposit – WWDC Grant Req. 16	\$726.16
02/12-02/29/19	Deposits	\$400.00
02/29/20	Interest	\$2.00
03/01-03/09/20	Deposits	\$1,470.50
03/09/20	Deposit – County Grant Req. 4	\$98.53

Bank Balance Prior to Meeting: \$18,156.96

Bills Paid

Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 2/1-2/29/2020	\$414.62
1273	Cathey Consulting	Inv. 5373 – Feb. Admin/Books	\$604.20
1274	DOWL	Inv. 5328.26702.02-19–Eng 1/26-2/20	\$2,635.00
1275	Pineview	2/29/20 Assessments (to Roads Acct)	\$189.00
1276	Water Guy, LLC	Inv. 2019-1205 - Feb. Water Op.&Chem.	\$861.65
1277	Wyo Office of State Lands & Inv. -	.5% loan origination fee	\$619.57
TOTAL PAYMENTS:			\$5,324.04

BANK BALANCE END OF MEETING (WATER): **\$12,832.92**

Roads Account Balance Forward From Last Meeting: **\$13,015.55**

02/29/20 Interest \$1.55

Roads Account Balance Prior to Meeting: **\$13,017.10**

Bills Paid

<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
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None

3/9/20 – Deposit – ck# 1275 above for 2/29/20 Assessments for Roads \$189.00

BANK BALANCE END OF MEETING (ROADS) **\$13,206.10**

Water System Reserve Account Balance Forward From Last Meeting: **\$23,184.62**

02/29/20 Interest \$7.60

BANK BALANCE END OF MEETING (WATER RESERVES) **\$23,192.22**

IV. Roads – No update.

V. Water System Update – No update.

VI. Unfinished Business

a. None

VII. New Business

a. The Local Government Liability Pool renewal application was completed to renew the liability insurance for the next fiscal year.

b. The budget was discussed for the next fiscal year. It will be discussed over the coming months and adopted at the July meeting.

VIII. Next Regular Meeting: Monday, April 6, 2020, 5:00 p.m.

2020 Meetings:

Monday, Apr. 6, 2020, 5:00 p.m. Monday, May 4, 2020, 5:00 p.m. Monday, June 29, 2020, 5:00 p.m.

Monday, Jul. 27, 2020, 5:00 p.m. Monday, Aug. 24, 2020, 5:00 p.m. Monday, Sep. 21, 2020, 5:00 p.m.

Monday, Oct. 19, 2020, 5:00 p.m. Monday, Nov. 16, 2020, 5:00 p.m. Monday, Dec. 14, 2020, 5:00 p.m.

IX. Adjourn – David Collins adjourned the meeting at 5:41 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date