

**Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, November 7, 2016, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette**

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Michael Hardman
OTHERS PRESENT: Helenanne Cathey, Darlene Feters, Scott Robinson, Joe Moore, Jay Melton,
Lyle Nygaard, Diana Martinson

David Collins called the meeting to order at 5:00 p.m.

I. DOWL Engineering / Water Storage Tank Project –

- a. **The project was discussed. The following was mailed to each landowner on the water system and was published in the News-Record.**

**Pineview Improvement and Service District
Water Storage Tank, Water Meters, Water System Upgrades Project
Revised October 12, 2016**

Pineview Improvement and Service District will consider a Resolution of Intent to Order Improvements to be paid by Special Assessment for design and construction of a water storage tank, water meters to existing taps on the water system, and upgrades to pumps and the water system as needed. All members of the District will benefit from the improvements, allowing for those not on the water to eventually connect to the water system.

Total Project Cost: \$680,000 - To be funded as follows:

WWDC Grant:	\$369,840
County Grant:	\$49,000
Loan (2.5% interest):	\$261,160
District:	\$0.00

Probable cost per tap: \$11,871.00 to be paid either up front or under a 2.5% loan payable over 20 years. Estimated loan payment: \$16,752.66 / 22 taps currently on water = \$763 per tap per year.

The resolution authorizing the improvements will be considered Monday, December 5, 2016, 5:00 p.m. at the office of Cathey Consulting, 400 S Gillette Avenue, Suite 106, Gillette (K2 Technologies Building – entrance is on 4th Street across from Arrow Printing).

Any resolution or directive in the premises may be modified, confirmed or rescinded at any time prior to the passage of the resolution authorizing the improvements.

Maps, estimates and schedules showing the approximate amounts to be assessed and all resolutions and proceedings are on file and may be seen or examined at the office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, WY 82716.

All complaints and objections concerning the proposed improvement by owners of property subject to assessment will be heard and considered by the Board before final action, under the provisions of the Wyoming Administrative Procedure Act.

There was discussion on the water project. There was discussion on the roads. A big concern is the landowners who are outside of the District who were not assessed. They drive the District's roads and are not being assessed. It was explained that these people cannot be assessed since they are not within the boundaries of the District. The Board members understand that at least one of those homeowners has said they would contribute to a road project. Board members are willing to ask those landowners to help with the road project.

There was additional discussion on the water project, water lines and water meters. People aren't opposed to improvements for the water system, they are just concerned about the costs, especially right now.

David Collins reported that he is will be attending the Wyoming Water Development Commission meeting in Casper on November 10, 2016. Most boards reimburse travel expenses. David Collins is not asking for travel reimbursement.

II. Minutes Approval – David Collins moved to approve the minutes for the October 12, 2016, regular meeting. Nancy Bock seconded. Motion carried unanimously.

III. Treasurers Report / Pay Bills / Sign Bank Statements – A bill was received from Powder River Energy after the agenda was prepared for \$688.80 which is for 9/10/16 – 10/30/16 and which is scheduled to automatically deduct on November 28th. This replaces the bill that was on the agenda for \$458.35 for 9/10/16 – 10/12/16. The consensus was to allow the auto deduction for Powder River Energy on November 28th instead of sending a check for a portion now. David Collins moved to accept the Treasurer's Report and pay bills as discussed and as printed below. Nancy Bock seconded. Motion carried unanimously.

Balance Forward Water Account:	\$69.49
10/12/16 Deposit – Assessments (County)	\$947.00
Adjusted Balance Forward:	\$1,016.49
10/19/16 Deposit	\$420.00
10/26/16 Deposit	\$312.00
11/02/16 Deposit	\$440.00
Bank Balance Prior to Bill Payments:	\$2,188.49

Bills Paid

Check #	Payee	Purpose	Amount
1060	Cathey Consulting	Inv. 3467 – Filing fee \$12	\$580.33
		Inv. 3539 – Aug. Admin/Books \$568.33	
1061	Charles & Cindy Bredthauer	Reimbursement	\$80.00
1062	Gillette News Record	Ad 00321806 – Notice of public hearing	\$94.88
1063	Powder River Energy	Electric Bill 9/10/16 10/12/16	\$458.35 VOID
AUTO	Powder River Energy	Electric Bill 9/10/16 – 10/30/16	\$688.80
1064	Water Guy, LLC	Inv. 2016-770 – July Oper. \$284.50	\$769.00
		Inv. 2016-882 – Aug. Water Op. \$484.50	
TOTAL BILLS PAID:			\$2,213.01

BILLS REMAINING UNPAID

	Cathey Consulting, LLC	\$1,151.44
	Charles & Cindy Bredthauer	\$3,544.55
	Water Guy, LLC	\$1,338.48
	TOTAL UNPAID BILLS:	\$6,034.47
10/31/16	Interest	\$0.08
Deposit 11/8/16		\$740.00
BANK BALANCE END OF MEETING (WATER):		\$715.56

Bank Balance (Road Account):	\$0.00
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IV. Water System Update – No update.

V. Unfinished Business

a. **Insurance (Tegeler / Local Gov't Liability Pool)** – Tabled at May, 2016 meeting.

VI. New Business

a. None

VII. UPCOMING MEETINGS:

Monday, December 5, 2016, 5:00 p.m.

VIII. Adjourn – David Collins moved to adjourn the meeting. Nancy Bock seconded. The meeting adjourned at 5:52 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date