

**Pineview Improvement and Service District**  
**Regular Meeting**  
**MINUTES**  
**Monday, October 14, 2024, 5:00 p.m.**  
**Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette**

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Darlene Feters  
 OTHERS PRESENT: Helenanne Cathey, Michael Hardman, Scott Robinson, Joe Moore

David Collins called the meeting to order at 5:00 p.m.

- I. **Customer Concerns / Requests –**
  - a. No update from the owner of 33 Pineview regarding the possibility of tapping into the District's water system.
- II. **Minutes Approval –** David Collins moved to approve the minutes for the September 16, 2024, regular meeting as written. Nancy Bock seconded. Motion carried unanimously.
- III. **Treasurers Report / Pay Bills / Sign Bank Statements –** The bills were reviewed and discussed. David Collins moved to accept the Treasurer's Report and pay bills as listed below and sign bank statements. Nancy Bock seconded. Motion carried unanimously.

|                                                         |                           |                                                              |                    |
|---------------------------------------------------------|---------------------------|--------------------------------------------------------------|--------------------|
| <b>Water Account Balance Forward From Last Meeting:</b> |                           |                                                              | <b>\$4,228.35</b>  |
| 9/1-9/16/24                                             | Deposits – Water          | \$778.13                                                     |                    |
| Adjusted balance forward:                               |                           |                                                              | <b>\$5,006.48</b>  |
| 9/17-9/30/24                                            | Deposits – Water          | \$223.48                                                     |                    |
| 09/30/24                                                | Interest                  | \$5.71                                                       |                    |
| 10/05/24                                                | Deposit – Xpress bill pay | \$1,912.86                                                   |                    |
| Balance Prior to Bill Payments:                         |                           |                                                              | <b>\$7,148.53*</b> |
| Bills paid at this meeting:                             |                           |                                                              |                    |
| <b>Check #</b>                                          | <b>Payee</b>              | <b>Purpose</b>                                               | <b>Amount</b>      |
| AUTO                                                    | Powder River Energy       | Electricity 9/1 – 10/1/24                                    | \$617.80           |
| 1482                                                    | Cathey Consulting         | Inv. 7774 – Sep., 2024 Admin/Books/Compl.                    | \$551.25           |
| 1483                                                    | Hawkins, Inc.             | Inv. 6865103 – Azone 15                                      | \$317.44           |
| 1484                                                    | Water Guy, LLC            | Inv. 2024-1043– Sep., 2024 Water Operator/meters/<br>Billing | \$879.30           |
| TOTAL                                                   |                           |                                                              | <b>\$2,365.79</b>  |
| <b>BANK BALANCE END OF MEETING (WATER):</b>             |                           |                                                              | <b>\$4,782.74*</b> |

*\*This balance does not reflect Water Guy deposits since the first of the month..  
 (Note: Loan payments due 10/15/24: \$8,122.93 + 3,881.05 = \$12,003.98)*

|                                                         |              |                |                   |
|---------------------------------------------------------|--------------|----------------|-------------------|
| <b>Roads Account Balance Forward From Last Meeting:</b> |              |                | <b>\$9,248.90</b> |
| 09/30/24                                                | Interest     | \$3.41         |                   |
| <b>Roads Account Balance Prior to Meeting:</b>          |              |                | <b>\$9,252.31</b> |
| <b>Check #</b>                                          | <b>Payee</b> | <b>Purpose</b> | <b>Amount</b>     |
| No Bills Paid.                                          |              |                |                   |
| <b>BANK BALANCE END OF MEETING (ROADS)</b>              |              |                | <b>\$9,252.31</b> |

|                                                                        |          |        |                    |
|------------------------------------------------------------------------|----------|--------|--------------------|
| <b>Water System Reserve Account Balance Forward From Last Meeting:</b> |          |        | <b>\$12,122.84</b> |
| 09/30/24                                                               | Interest | \$9.94 |                    |
| <b>Water System Reserve Account Balance Prior to Meeting:</b>          |          |        | <b>\$12,132.78</b> |

Receivables were reviewed.

**IV. Water System Update –**

- a. The water system information was reviewed. Water Guy checked into the two “0” readings. One had a bad radio which had to be replaced. The other one was confirmed accurate.
- b. No update on the lead service line inventory project.

**V. Roads –**

Earth Work Solutions will be blading the roads and bringing in scoria. \$4,400 was authorized at the May 13, 2024, meeting. The hole behind the mailbox is full of rock.

**VI. Unfinished Business**

- a. David Collins is working on getting insurance quotes.

**VII. New Business**

- a. David Collins moved to authorize Helenanne Cathey to order checks for the water account. Nancy Bock seconded. Motion carried unanimously.
- b. A concern was expressed about people who speed on the roads. The District doesn’t have any control over that, but the Campbell County Sheriff’s Office does. People are encouraged to slow down.

**VIII. Next Regular Meeting: Monday, November 11, 2024, 5:00 p.m.**

2024 Meetings:

Mon., Nov. 11, 2024, 5:00 p.m. / Mon., Dec. 9, 2024, 5:00 p.m.

**IX. Adjourn –** David Collins adjourned the meeting at 5:16 p.m.

**NOTES TO LANDOWNERS:**

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING TO MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**
- **WHENEVER THERE IS A PROBLEM WITH THE WATER SYSTEM, RESIDENTS NEED TO CALL WATER GUY AT 307-299-3544 OR 307-299-9911.**
- **A REMINDER TO STAY OUT OF METER PITS. ANY DAMAGE AS A RESULT OF GETTING INTO METERS, METER PIT, WIRES, ETC. WILL BE BILLED TO LANDOWNERS.**

Respectfully submitted,  
Helenanne Cathey, Assistant to the Board

Nancy Bock  
Signature

Nancy Bock  
Printed Name

11-11-24  
Date

Darlene Feters  
Signature

Darlene Feters  
Printed Name

11-11-24  
Date

David Collins, President / Darlene Feters, Vice President / Nancy Bock, Secretary/Treasurer