

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, October 16, 2023, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Darlene Feters
 OTHERS PRESENT: Helenanne Cathey, Michael Hardman, Scott Robinson, Joe Moore

David Collins called the meeting to order at 5:00 p.m.

- I. Customer Concerns / Requests –**
 - a. No update from the owner of 33 Pineview regarding the possibility of tapping into the District's water system.
- II. Minutes Approval –** David Collins moved to approve the minutes for the September 18, 2023, regular meeting as presented. Nancy Bock seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements –** The bills were reviewed and discussed. David Collins moved to accept the Treasurer's Report and pay bills as listed below and sign bank statements. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:		\$364.17
9/1-9/18/23	Deposits – Water	\$1,008.00
	Adjusted balance forward:	\$1,372.17
9/19-9/30/23	Deposits – Water	\$112.64
09/30/23	Interest	\$3.77
10/06/23	Deposit – Xpress bill pay	\$1,064.17
10/10/23	Deposit – Assessments	\$1,522.50
	Balance Prior to Bill Payments:	\$4,075.25*

**This balance does not reflect Water Guy deposits since the end of the prior month.*

Bills paid at this meeting:

<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
AUTO	Powder River Energy	Electricity 9/1 – 10/1/23	\$623.07
1438	Cathey Consulting	Inv. 7260 – Sept., 2023 Admin/Books/Compl.	\$551.25
1439	Pineview ISD	9/30/23 Assessments to Roads Account	\$378.00
1440	Water Guy, LLC	Inv. 2023-962 – Sep., 2023 Water Operator/meters/ Billing	\$868.80
TOTAL			\$2,421.12
BANK BALANCE END OF MEETING (WATER):			\$1,654.13

Roads Account Balance Forward From Last Meeting:	\$7,862.47
09/30/23 Interest	\$2.91

Roads Account Balance Prior to Meeting:	\$7,865.38
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<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
No bills paid.			
	Deposit – 10/16/23 – 9/30/23 Roads Assessm. from Pineview Water Acct.	\$378.00	
BANK BALANCE END OF MEETING (ROADS)			\$8,243.38

Water System Reserve Account Balance Forward From Last Meeting:	\$9,512.84
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09/30/23 Interest	\$8.77
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Water System Reserve Account Balance Prior to Meeting:	\$9,521.61
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(Reserve account must have a minimum of \$12,003.98 at all times.)

Receivables were reviewed. The Board consensus is to adjust the \$2,645 credit balance from the Harbor account (2692.01) to get it off the Accounts Receivable report. Water Guy had credited the account as the District was

assessing the past due balance in June, but then the bank paid the amount due. A refund will be issued in December for \$2,620 to the person who purchased 20 Island for the amount they were assessed this fiscal year for the past due balance at the time, which was paid by the bank. The \$25 difference was a late fee.

IV. Water System Update –

- a. The water system information was reviewed.
- b. No update on the lead and copper service line inventory.

V. Roads – Road work was authorized (up to \$7,000). Earth Work Solutions has reported that they will get to the road work as soon as they can. They hope to have it done by the first part of November. Some rock will be added where the school bus got stuck last week.

VI. Unfinished Business

- a. None

VII. New Business

- a. None

VIII. Next Regular Meeting: Monday, November 13, 2023, 5:00 p.m. (Regular Meeting)

2023 Meetings:

Mon., Nov. 13, 2023, 5:00 p.m. / Mon., Dec. 11, 2023, 5:00 p.m.

2024 Meetings:

Mon., Jan. 8, 2024, 5:00 p.m. / Mon., Feb. 5, 2024, 5:00 p.m. / Mon., Mar. 4, 2024, 5:00 p.m.

Mon., Apr. 29, 2024, 5:00 p.m. / Mon., May 13, 2024, 5:00 p.m. / Mon., June 24, 2024, 5:00 p.m.

Mon., July 22, 2024, 5:00 p.m. / Mon., Aug. 19, 2024, 5:00 p.m. / Mon., Sep. 16, 2024, 5:00 p.m.

Mon., Oct. 14, 2024, 5:00 p.m. / Mon., Nov. 11, 2024, 5:00 p.m. / Mon., Dec. 9, 2024, 5:00 p.m.

IX. Adjourn – David Collins adjourned the meeting at 5:15 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING TO MAINTAIN**
- **THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**
- **WHENEVER THERE IS A PROBLEM WITH THE WATER SYSTEM, RESIDENTS NEED TO CALL WATER GUY AT 307-299-3544 OR 307-299-9911.**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Darlene Feters, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date