

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, October 17, 2022, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Michael Hardman
 OTHERS PRESENT: Helenanne Cathey, Darlene Feters, Scott Robinson, Joe Moore

David Collins called the meeting to order at 5:00 p.m.

- I. Customer Concerns / Requests** – No update from the owner of 33 Pineview regarding the possibility of tapping into the District's water system.
- II. Minutes Approval** – David Collins moved to approve the minutes for the September 19, 2022, regular meeting as written. Nancy Bock seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements** – The bills were reviewed and discussed. David Collins moved to accept the Treasurer's Report and pay bills as listed below and sign bank statements. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:	\$414.86
9/1-9/19/22 Deposits – Water	\$1,560.62
Adjusted Balance Forward:	\$1,975.48
9/19-9/30/22 Deposits – Water	\$0.00
09/30/22 Interest	\$0.34
10/05/22 Deposit – Xpress Bill pay	\$655.00
Balance Prior to Bill Payments:	\$2,630.82*

**This balance does not reflect Water Guy deposits since the end of the prior month.*

Bills paid at this meeting:

<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
AUTO	Powder River Energy	Electricity 9/1/22 – 10/1/22	\$590.10
1396	Cathey Consulting	Inv. 6742 – Sep., 2022 Admin/Books/Compliance	\$525.00
1397	Water Guy	Inv 2022-926 – Sep. Water Oper., Meters, Billing & 21 gallons sodium hydrochloride \$1,163.51	\$1,468.01
		Inv. 2022-997 – Chlorine pump needed new tube & replaced housing bushing \$304.50	
TOTAL			\$2,583.11
BANK BALANCE END OF MEETING (WATER):			\$47.71

Roads Account Balance Forward From Last Meeting:	\$21,146.07
09/30/22 Interest	\$2.00

Roads Account Balance Prior to Meeting:	\$21,148.07
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<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
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No bills this month.

BANK BALANCE END OF MEETING (ROADS)	\$21,148.07
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Water System Reserve Account Balance Forward From Last Meeting:	\$588.66
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09/30/22 Interest	\$3.43
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Water System Reserve Account Balance Prior to Meeting:	\$592.09
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(Reserve account must have a minimum of \$12,003.98 at all times. Will transfer money back into this account as soon as possible.)

Receivables Review / District current billing for Water: 22 taps X \$110 per month = \$2,420.00

Accounts Receivable Balance: \$29,593.51 (Assessments / \$25,102.00 Monthly Billing: \$4,491.51). There is one property in foreclosure. The past due balance can be added to taxes next year if it hasn't sold by then. David

Collins will check with Water Guy to ensure that water is off and locked out and that Water Guy doesn't turn on water until the balance due is paid in full.

IV. Water System Update – The water system information was available for review.

V. Roads – David Collins hasn't had any success getting other contractors to call him back other than Earth Work Solutions. The consensus is to go ahead with the work rather than wait any longer for other bids. Nancy Bock moved to go ahead with Earth Work Solutions to bring in approximately 1,020 cubic yards of scoria for areas around the District, and blade and fix some drainage, for a cost of approximately \$21,555.60. David Collins seconded Motion carried unanimously. David Collins explained the locations where the rock is going to be put down.

VI. Unfinished Business

a. None.

VII. New Business

a. Director Election May 2, 2023 – Hardman (4 year term) – The following legal ad will run in the News-Record on January 10, 2023:

NOTICE OF DIRECTOR ELECTION
PINEVIEW IMPROVEMENT & SERVICE DISTRICT
CAMPBELL COUNTY, WYOMING

Public Notice is hereby given that on Tuesday, May 2, 2023, an election shall be held for the purpose of electing one Director to serve a four (4)-year term on the Board of the Pineview Improvement & Service District. The election shall be conducted by mail ballot, and anyone entitled to vote shall receive a ballot with a return envelope stating the date and time the ballot must physically be in the hands of the election official. A polling place will be available at Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, on Tuesday, May 2, 2023, between 9:00 a.m. and 2:00 p.m.

Any qualified elector may run for Director by filing an application for election with the Secretary of the District (PO Box 3827, Gillette, WY 82717) or with Cathey Consulting (400 S Gillette Avenue, Suite 106, Gillette) between February 1, 2023, and February 21, 2023. The application is available from the office of Cathey Consulting (307-685-8235) or online at www.catheyconsulting.net – click on Election Documents. A qualified elector means a person who is an owner of land within the District, or the person holding record fee title to real property, or a registered voter of the District.

Nancy Bock, Secretary/Treasurer / Filing Officer
Pineview Improvement & Service District

b. 2023 Meetings were scheduled – see below.

VIII. Next Regular Meeting: Monday, November 14, 2022, 5:00 p.m.

2022 Meetings:

Mon., Nov. 14, 2022, 5:00 p.m. / Mon., Dec. 12, 2022, 5:00 p.m.

2023 Meetings:

Mon., Jan. 9, 2023, 5:00 p.m. / Mon., Feb. 6, 2023, 5:00 p.m. / Mon., Mar. 6, 2023, 5:00 p.m. /

Mon., April 3, 2023, 5:00 p.m. / Mon., May 1, 2023, 5:00 p.m. / Mon., June 26, 2023, 5:00 p.m. /

Mon., July 24, 2023, 5:00 p.m. / Mon., Aug. 21, 2023, 5:00 p.m. / Mon., Sept. 18, 2023, 5:00 p.m. /

Mon., Oct. 16, 2023, 5:00 p.m. / Mon., Nov. 13, 2023, 5:00 p.m. / Mon., Dec. 4, 2023, 5:00 p.m.

IX. Adjourn – David Collins adjourned the meeting at 5:19 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**
- **WHENEVER THERE IS A PROBLEM WITH THE WATER SYSTEM, RESIDENTS NEED TO CALL WATER GUY AT 307-299-3544 OR 307-299-9911.**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date