

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, October 18, 2021, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Michael Hardman
 OTHERS PRESENT: Helenanne Cathey, Kayden Christopherson, Joe Moore, Scott Robinson, Darlene Fetters

David Collins called the meeting to order at 5:00 p.m.

- I. Minutes Approval** – David Collins moved to approve the minutes for the September 20, 2021, regular meeting as written. Nancy Bock seconded. Motion carried unanimously.
- II. Treasurers Report / Pay Bills / Sign Bank Statements** – David Collins moved to accept the Treasurer's Report and pay bills as discussed. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting: **\$440.00**

09/15/21 Check returned / acct. closed \$80.00

Adjusted Balance Forward: **\$360.00**

09/30/21 Interest \$0.59

9/20-10/18/21 Deposits \$1,834.00

Balance Prior to Bill Payments: \$2,194.59

Bills paid at this meeting:

<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
AUTO	Powder River Energy	Electricity 9/1-10/1/21	\$620.11
1361	Cathey Consulting	Inv. 6224 – Sept. Admin/Books/Post.	\$723.78
1362	Water Guy	Inv. 2021-892 – Sept. Water Oper./Meter Rdgs.	\$573.50
		Inv. 2021-960 – August locates	\$32.50

Total: \$1,949.89

BANK BALANCE END OF MEETING (WATER): **\$244.70**

Bills Remaining Unpaid:

JR Civil Invoice 9/28/21 – replace installed PVC water line fittings with brass fittings	\$2,360.83
Water Guy Inv. 2021-942 – Tie in new well line to pump house, move old chlorine pump to new pumphouse, new tubing	\$5,869.00
Water Guy Inv. 2021-941 – Curb stop box leak, after hours call out/ProElectric repair	\$740.00
TOTAL	\$8,969.83

Roads Account Balance Forward From Last Meeting: **\$15,484.44**

09/30/21 Interest \$0.89

Roads Account Balance Prior to Meeting: **\$15,485.33**

Bills Paid

<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
NONE			

BANK BALANCE END OF MEETING (ROADS) **\$15,485.33**

Water System Reserve Account Balance Forward From Last Meeting: **\$9,073.73**

09/30/21 Interest \$0.91

BANK BALANCE END OF MEETING (WATER RESERVES) **\$9,074.64**

Accounts Receivable balances were reviewed. Kayden Christopherson addressed concerns regarding a couple of months of high usage. He questioned how they could have used that much water. There was discussion. Water Guy was consulted on the issue and advised that the meter appears to be working accurately, and there is no reason to believe that the usage is not accurate. The meter will continue to be monitored.

- III. **Water System Update** – The water system information was reviewed. David Collins reported that JR Civil did some work on the generator, and the generator should be working now. The one year warranty period was discussed.
- IV. **Roads** – There was discussion on road work. **Thank you to people who helped plow snow off roads after last week's storm!** \$2,500 was approved for rock and road work earlier this year. David Collins moved to approve an additional \$7,500 for road work (rock, shaping, blading, etc.) Nancy Bock seconded. Motion carried unanimously. Rock will be added where needed. David Collins will call the contractor to get some work scheduled.
- V. **Unfinished Business**
a. Bennett, Weber & Hermstad is working on the CPA Review.
- VI. **New Business**
a. None.
- VII. **Next Regular Meeting: Monday, November 15, 2021, 5:00 p.m.**
2021 Meetings:
Mon., Nov. 15, 2021, 5:00 p.m. Mon., Dec. 13, 2021, 5:00 p.m.
- VIII. **Adjourn** – David Collins adjourned the meeting at 5:35 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**
- **WHENEVER THERE IS A PROBLEM WITH THE WATER SYSTEM, RESIDENTS NEED TO CALL WATER GUY AT 307-299-3544 OR 307-299-9911.**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date