

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, September 16, 2024, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Darlene Feters
 OTHERS PRESENT: Helenanne Cathey, Michael Hardman

David Collins called the meeting to order at 5:00 p.m.

- I. **Customer Concerns / Requests –**
 - a. No update from the owner of 33 Pineview regarding the possibility of tapping into the District's water system.
- II. **Minutes Approval –** David Collins moved to approve the minutes for the August 19, 2024, regular meeting as written. Nancy Bock seconded. Motion carried unanimously.
- III. **Treasurers Report / Pay Bills / Sign Bank Statements –** The bills were reviewed and discussed. David Collins moved to accept the Treasurer's Report and pay bills as listed below and sign bank statements. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:			\$15,459.11
8/1-8/19/24	Deposits – Water	\$1,337.35	
Adjusted balance forward:			\$16,796.46
8/20-8/31/24	Deposits – Water	\$110.00	
08/31/24	Interest	\$7.00	
09/05/24	Deposit – Xpress bill pay	\$1,382.16	
Balance Prior to Bill Payments:			\$18,295.62*
Bills paid at this meeting:			
Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 8/1 – 9/1/24	\$632.74
1479	Cathey Consulting	Inv. 7733 – Aug., 2024 Admin/Books/Compl.	\$551.25
1480	Water Guy, LLC	Inv. 2024-908– August, 2024 Water Operator/meters/ Billing \$879.30	\$879.30
1481	Wyo. Office of SLIB	DW207GR Loan payment 4 \$3,881.05 DW207 Loan Payment 4 \$8,122.93	\$12,003.98
TOTAL			\$14,067.27
BANK BALANCE END OF MEETING (WATER):			\$4,228.35*

**This balance does not reflect Water Guy deposits since the first of the month..
 (Note: Loan payments due 10/15/24: \$8,122.93 + 3,881.05 = \$12,003.98)*

Roads Account Balance Forward From Last Meeting:			\$9,245.45
08/31/24	Interest	\$3.45	
Roads Account Balance Prior to Meeting:			\$9,248.90
Check #	Payee	Purpose	Amount
No Bills Paid.			
BANK BALANCE END OF MEETING (ROADS)			\$9,248.90

Water System Reserve Account Balance Forward From Last Meeting:			\$12,112.58
08/31/24	Interest	\$10.26	
Water System Reserve Account Balance Prior to Meeting:			\$12,122.84

Receivables were reviewed.

IV. Water System Update –

- a. The water system information was reviewed. There are two meters that still show 0 usage, but there are people living at the properties. Helenanne Cathey e-mailed Water Guy to have them look at the two meters that are showing 0 usage (33 N Pineview and 134 Pineview). Water Guy reports that the meters need to be replaced. The consensus of the Board is to have Water Guy replace the meters. David Collins will contact Water Guy because the meters are less than five years old.
- b. No update on the lead service line inventory project.

V. Roads –

Earth Work Solutions will be blading the roads and bringing in scoria. \$4,400 was authorized at the May 13, 2024, meeting.

VI. Unfinished Business

- a. David Collins is working on getting insurance quotes.

VII. New Business

- a. The Local Government Annual Report Summary and Training Form for fiscal year ending 6/30/24 were reviewed and signed.
- b. Letters were received from the Office of State Lands & Investments regarding CPA Audit, Review or Compilation requirements. The forms will be returned with copies of the reports completed for the Department of Audit reporting requirements.

VIII. Next Regular Meeting: Monday, October 14, 2024, 5:00 p.m.

2024 Meetings:

Mon., Oct. 14, 2024, 5:00 p.m. / Mon., Nov. 11, 2024, 5:00 p.m. / Mon., Dec. 9, 2024, 5:00 p.m.

IX. Adjourn – David Collins adjourned the meeting at 5:19 p.m.

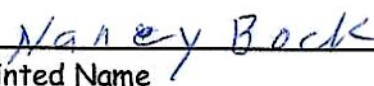
NOTES TO LANDOWNERS:

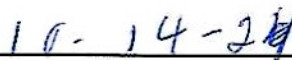
- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING TO MAINTAIN**
- **THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**
- **WHENEVER THERE IS A PROBLEM WITH THE WATER SYSTEM, RESIDENTS NEED TO CALL WATER GUY AT 307-299-3544 OR 307-299-9911.**
- **A REMINDER TO STAY OUT OF METER PITS. ANY DAMAGE AS A RESULT OF GETTING INTO METERS, METER PIT, WIRES, ETC. WILL BE BILLED TO LANDOWNERS.**

Respectfully submitted,

Helenanne Cathey, Assistant to the Board

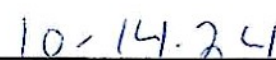

Signature


Printed Name


Date


Signature


Printed Name


Date

David Collins, President / Darlene Feters, Vice President / Nancy Bock, Secretary/Treasurer