

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, September 19, 2022, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Michael Hardman
 OTHERS PRESENT: Helenanne Cathey, Darlene Feters, Scott Robinson, Joe Moore

David Collins called the meeting to order at 5:00 p.m.

- I. Customer Concerns / Requests** – David Collins reported that he talked to the owner of 33 Pineview, today, and until they have a solid number for the cost to get from his tap to his home he can't say for certain he's going to join the District's water system. He hopes to get back to us at the next meeting.
- II. Minutes Approval** – David Collins moved to approve the minutes for the August 22, 2022, regular meeting as written. Nancy Bock seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements** – The bills were reviewed and discussed. David Collins moved to accept the Treasurer's Report and pay bills as listed below and sign bank statements. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting: \$1,118.94

8/1-8/22/22	Deposits – Water	\$1,100.00	
	Adjusted Balance Forward:		\$2,218.94
8/23-8/31/22	Deposits – Water	\$220.00	
08/31/22	Interest	\$0.21	
09/06/22	Deposit – Xpress Bill pay	\$828.30	
	Balance Prior to Bill Payments:		\$3,267.45*

**This balance does not reflect Water Guy deposits since the end of the prior month.*

Bills paid at this meeting:

Check #	Payee	Purpose	Amount
9/19/22			
AUTO	Powder River Energy	Electricity 8/1/22 – 9/1/22	\$613.25
1393	Cathey Consulting	Inv. 6704 – Aug., 2022 Admin/Books/Compliance	\$525.00
1394	Water Guy	Inv 2022-815 – Aug. Water Oper., Meters, Billing & 5 gallons sodium hydrochloride	\$1,210.36
		Inv. 2022-861 – 21 gallons sodium hydrochl.	\$294.06

10/03/22

	Transfer from Water System Reserves (Check # 9007)	\$11,500.00	
1395	Wyoming Office of State Lands Loan Payment 2 DW207GR	\$3,881.05	\$12,003.98
	Loan Payment 2 DW207	\$8,122.93	
	TOTAL		\$14,352.59
	BANK BALANCE END OF MEETING (WATER):		\$414.86

Roads Account Balance Forward From Last Meeting: \$21,144.76

08/31/22	Interest	\$1.31	
	Roads Account Balance Prior to Meeting:		\$21,146.07

Check #	Payee	Purpose	Amount
No bills this month.			
	BANK BALANCE END OF MEETING (ROADS)		\$21,146.07

Water System Reserve Account Balance Forward From Last Meeting: \$12,086.04

08/31/22	Interest	\$2.62	
10/03/22	Ck# 9007 – Transfer to Checking for Loan	\$11,500.00	
	Water System Reserve Account Balance Prior to Meeting:		\$588.66

(Reserve account must have a minimum of \$12,003.98 at all times. Will transfer money back into this account as soon as possible.)

Receivables Review / District current billing for Water: 22 taps X \$110 per month = \$2,420.00

Accounts Receivable Balance: \$29,307.62 (Assessments / \$25,102.00 Monthly Billing: \$4,205.62)

IV. Water System Update – The water system information was available for review.

V. Roads – David Collins reported that he talked to Earth Work Solutions and Melgaard Construction regarding grading and applying 1,000 cubic yards of scoria to select areas of the roads where it is needed the most. The consensus is to apply for the County grant as soon as bids are received.

VI. Unfinished Business

- a. Backup generator system – The generator is working when Water Guy does the monthly checks. We won't know for certain, however, if it's fixed until an outage occurs.

VII. New Business

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VIII. Next Regular Meeting: Monday, October 17, 2022, 5:00 p.m.

2022 Meetings:

Mon., Oct. 17, 2022, 5:00 p.m. / Mon., Nov. 14, 2022, 5:00 p.m. / Mon., Dec. 12, 2022, 5:00 p.m.

IX. Adjourn – David Collins adjourned the meeting at 5:10 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**
- **WHENEVER THERE IS A PROBLEM WITH THE WATER SYSTEM, RESIDENTS NEED TO CALL WATER GUY AT 307-299-3544 OR 307-299-9911.**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date