

Pineview Improvement and Service District
Regular Meeting
MINUTES
Tuesday, September 6, 2016, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Michael Hardman, Nancy Bock
BOARD MEMBERS NOT PRESENT: David Collins
OTHERS PRESENT: Helenanne Cathey, Darlene Fetters, Joe Moore, Suzie Moore

Michael Hardman called the meeting to order at 5:02 p.m.

I. DOWL Engineering / Water Storage Tank Project –

- a. **DOWL Update** – The applications have been submitted to the state. No update at this time.
- b. **County District Support Grant** – County grant approved 2/16/16 for \$14,985. Pay request 4 was approved for DOWL for \$375.00. This is the final pay request for this grant. Pay Requests submitted and received to date: \$14,985. When the final payment to DOWL is made, the completion report will be submitted to the County to close out the grant.

II. Minutes Approval – Michael Hardman moved to approve the minutes for the August 1, 2016, regular meeting. Nancy Bock seconded. Motion carried unanimously.

III. Treasurers Report / Pay Bills / Sign Bank Statements – Michael Hardman moved to accept the Treasurer's Report and pay bills as discussed and as printed below. Nancy Bock seconded. Motion carried unanimously.

Balance Forward Water Account:			\$76.73
07/31/16	Interest	\$0.18	
ADJUSTED BALANCE FORWARD:			\$76.91
08/05/16	Deposit	\$422.00	
08/16/16	Deposit	\$200.00	
08/16/16	Deposit - County Grant	\$2,827.50	
08/16/16	Deposit	\$120.00	
08/25/16	Deposit	\$750.00	
08/30/16	Deposit	\$340.00	
09/07/16	Deposit	\$160.00	
Bank Balance Prior to Bill Payments:			\$4,896.41
Bills Paid			
Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electric Bill 7/10/16-8/9/16	\$544.91
1050	Cathey Consulting, LLC	Inv. 3493 – July Admin./Books/Postage	\$571.15
1051	Charles & Cindy Bredthauer	Reimbursement	\$80.00
1052	DOWL	Inv. 5328.26702.01-4 – Engineering	\$2,827.50
1053	Nancy Bock	Reimbursement	\$450.00
1054	Water Guy, LLC	Inv. 2016-716 – sodium hypochloride	\$413.01
TOTAL BILLS PAID:			\$4,886.57
BILLS REMAINING UNPAID			
	Cathey Consulting, LLC	\$580.33	
	Charles & Cindy Bredthauer	\$3,704.55	
	DOWL	\$375.00	
	Nancy Bock	\$1,258.07	
	Water Guy, LLC	\$969.09	
TOTAL UNPAID BILLS:		\$6,887.04	
BANK BALANCE END OF MEETING (WATER):			\$9.84

Bank Balance (Road Account): **\$0.00**

IV. Water System Update – No update.

V. Unfinished Business

- a. **Insurance (Tegeler / Local Gov't Liability Pool) –** Tabled at May, 2016 meeting.

VI. New Business

- a. The Board reviewed and signed the Local Government Annual Report Summary FYE 6-30-2016 to be sent to the state along with the Proof of Cash completed by Helenanne Cathey.
- b. A resident was at the meeting who was concerned because she is not on the water system and was not aware that her taxes would be raised to pay for road improvements. It was explained that the information was in the minutes and there was discussion at meetings for months regarding assessments. She was not aware that the District minutes had anything to do with her because she thought it was only about water. The assessment for roads is \$189 this year. There was a group of people that came in to a meeting after a rain storm this past summer and asked that the District address the roads. During the budget process, the assessments were discussed and set. The budget hearing in July was the final discussion and determination on assessments. The budget was sent to all landowners in the District.
- c. There was discussion on the past due balances that were assessed rather than having people pay them directly to the District. There may be a delay in collecting those funds, but at least they will be collected.

VII. UPCOMING MEETINGS:

~~Tuesday, October 10, 2016~~

RESCHEDULED TO Wednesday, October 12, 2016, 5:00 p.m.

Monday, November 7, 2016, 5:00 p.m.

Monday, December 5, 2016, 5:00 p.m.

VIII. Adjourn – Michael Hardman moved to adjourn the meeting. Nancy Bock seconded. The meeting adjourned at 5:37 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date