

**Rafter D Improvement & Service District
Regular Meeting Minutes
Tuesday, August 30, 2016, 5:30 p.m.
400 South Gillette Avenue, Suite 106, Gillette**

BOARD MEMBERS PRESENT: Wade Howie, Charity Knopp
BOARD MEMBERS NOT PRESENT: Delight Harris
OTHERS PRESENT: Helenanne Cathey

Wade Howie called the meeting to order at 5:30 p.m.

- I. Minutes** – The minutes for the last regular meeting and budget hearing on June 27, 2016, were reviewed. The minutes were e-mailed and mailed after the meeting and posted online. Wade Howie moved to approve the minutes as written. Charity Knopp seconded. Motion carried unanimously.
- II. Treasurer’s Report** – The Treasurer’s Report and financial information were reviewed. Charity Knopp moved to accept the Treasurer’s Report and pay bills as presented. Wade Howie seconded. Motion carried unanimously.

Bank Balance at End of Last Meeting:	\$11,684.64
06/28/16 Deposit	\$85.00
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06/30/16 Deposit - Assessments	\$316.87
Adjusted Balance Forward:	\$12,171.51
07/21/16 Deposit	\$1,069.00
07/26/16 Deposit	\$170.00
08/05/16 Deposit	\$293.00
08/09/16 Deposit – Assessments	\$153.77
08/16/16 Deposit	\$803.00
08/19/16 Deposit	\$300.00
08/25/16 Deposit	\$383.00
Bank Balance Prior to Meeting;	\$15,343.28

Bills Paid for August

CHK # VENDOR	PURPOSE	AMOUNT
AUTO Powder River Energy	Acct 3230726 6/10-7/10/16	\$249.32
	Acct 3284226 6/10-7/9/16	\$64.46
1169 Cathey Consulting, LLC	Inv. 3495 – July Ad./Bks/Com/ 2 mo. post \$378.80	\$385.27
	Inv. 3471 – Cert. letter \$6.47	
1170 Gillette News-Record	Ad 00317431 – director election ad	\$53.63
1171 Hawkins, Inc.	Inv. 3917519 – Azone 15	\$242.30
1172 Water Guy, LLC	Inv. 2016-785 – July Water Operator & Meters	\$546.50
TOTAL BILLS PAID:		\$1,541.48

Bank Balance After Bills: \$13,801.80

Bills Paid for September 1st:

CHK # VENDOR	PURPOSE	AMOUNT
AUTO Powder River Energy	Acct 3230726 7/10-8/10/16	\$278.35
	Acct 3284226 7/9-8/10/16	\$73.68
1167 Cathey Consulting, LLC	Inv. 3516 – August Admin./Books/Compliance	\$367.99
1168 Water Guy, LLC	Inv. 2016-898 – August Water Operator	\$546.50
TOTAL BILLS PAID:		\$1,266.52

Bank Balance After Bills: \$12,535.28

Receivables balances were reviewed.

III. The water system information was reviewed (see table below).

Month	Water Usage (Main Meter)	Average Daily Usage Main	Water Usage (Distr. Meter)	Avg. Daily Usage Distr	Average Usage Per Month Per Cust. (16 Cust's)	Distr. Meter Read with Meters	Meter Readings Total Gallons	Meter Readings Rounded Total	# / \$ Billed	Difference from Main Meter
August, 2016						419,546	415,560	417,000	8/\$480	3,986
July, 2016	400,430	13,348	382,191	12,740	23,886	382,191	383,100	383,000	8/\$410	-909
May, 2016	229,360	6,371	142,736	3,965	8,921	115,118	112,850	115,000	1/\$30	2,268
April, 2016	172,230	6,151	112,906	3,893	7,056		266,750-3mo	266,000	1/\$64	No #
March, 2016	189,520	4,058			11,845					
February, 2016	146,090	4,058			9,130					
January, 2016	134,530	5,174			8,408		225,850-3mo	229,000	0	356,580-3m
Dec., 2015	273,790	7,823			17,111					
Nov., 2015	174,110	6,218			10,881					
October, 2015	294,520	9,817			18,407		117,530	113,000	0 / \$0	176,990
Sept., 2015	435,900	14,530			27,243		267,160	268,000	0 / \$0	168,740
August, 2015	475,520	15,850			29,270		330,410	333,000	0 / \$0	145,110
July, 2015	459,750	15,325			28,734		303,400	302,000	0 / \$0	156,350
June, 2015	279,840	9,328			17,490		89,130	89,000	0 / \$0	190,710
May, 2015	222,700	7,170			13,918		72,420	71,000	0 / \$0	149,850
April, 2015	322,700	9,220			20,168		88,560	82,000	0 / \$0	134,140
March, 2015	304,270	8,452			19,016					
February, 2015	223,060	7,195			13,941					
January, 2015	207,150	7,672			12,946					
December, 14	210,390	7,514			13,149					
November, 14	212,100	7,575			13,256					
October, 2014	290,380	8,799			18,148					
Sept., 2014	329,050	10,968			20,565					
August, 2014	566,560	18,885			35,410					
July, 2014	406,930	14,533			25,433					
June, 2014	241,200	7,781			15,075					
May, 2014	224,740	8,026			14,046					
April, 2014	203,240	6,775			12,702					
March, 2014	285,350	9,205			17,834					
February, 2014	175,440	6,266			10,965					
January, 2014	229,600	7,406			14,350					
December, 13	216,600	6,987			13,537					
November, 13	261,670	8,722			16,354					
October, 13	285,570	9,211			17,848					
September, 13	402,660	13,422			25,166					
August, 2013	798,980	25,774			49,936					
July, 2013	564,170	18,199			35,260					
June, 2013	457,910	15,264			28,619					
May, 2013	296,120	9,552			18,507					
April, 2013										
March, 2013	141,710	4,571			8,856					
February, 2013										
January, 2013	138,640	4,472			8,665					
December, 12	190,950	6,159			11,934					
November, 12	125,740	4,191			7,858					
October, 2012	229,030	7,388			14,314					
September, 12	526,820	17,560			32,926					
August, 2012	626,270	20,202			39,141					
July, 2012	915,150	29,520			57,196					
June, 2012	446,370	14,879			27,898					

IV. Unfinished Business

- a. Conservation District / Donkey Creek – Frank and Sue Latta are working on a community garden and more paths, etc. around the pond. They are looking at options for controlling thistle and cattails around the pond. Since there have been no updates, this item will be removed from the agenda.

- b. Director Election – November 8, 2016 (Howie – 4 years / Harris – 2 years) – Applications to be on the ballot are due between August 10, 2016 and August 30, 2016.

V. New Business

- a. Check out Water Guy's Facebook page for information regarding water system issues. They will post information there when they are working on projects and when they are having issues with water systems. Go to www.wateryuywyoming.com for a link and for other information.

Wade Howie adjourned the meeting at 5:41 p.m.

Next Regular Meeting: Wednesday, October 26, 2016, 5:30 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K² TECHNOLOGIES BUILDING – USE ENTRANCE ON 4TH STREET).

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Wade Howie, President (299-3763) / Date

Delight Harris, Treasurer (689-4122) / Date

Charity Knopp, Secretary / Date