

**Rafter D Improvement & Service District
Budget Hearing and Regular Meeting Minutes
Thursday, July 8, 2021, 5:30 p.m.
400 South Gillette Avenue, Suite 106, Gillette**

BOARD MEMBERS PRESENT: Michele, Hayden, Wade Howie, Scott Peyrot
OTHERS PRESENT: Helenanne Cathey

BUDGET HEARING

Wade Howie called the budget hearing to order at 5:30 p.m. The budget was reviewed. There was an opportunity for public comment. Wade Howie adjourned the budget hearing at 5:33.

REGULAR MEETING

Wade Howie called the regular meeting to order at 5:33 p.m.

- I. Budget Adoption** – Wade Howie moved to adopt the budget for 7/1/21 – 6/30/22 for \$58,840 and adopt the resolution to assess and submit assessments as approved in the budget. Michele Hayden seconded. Motion carried unanimously. The budget is attached to these minutes.
- II. Minutes** – The minutes for the last regular meeting on April 20, 2021, were reviewed. The minutes were e-mailed after the last meeting and posted online. Wade Howie moved to approve the minutes as written. Michele Hayden seconded. Motion carried unanimously.
- III. Treasurer's Report** – The Treasurer's Report and financial information were reviewed. Wade Howie moved to accept the Treasurer's Report and pay bills as presented. Michele Hayden seconded. Motion carried unanimously.

Bank Balance at End of Last Meeting: \$28,154.47
Deposits through 4/30/21: \$255.00
Interest 4/30/21: \$1.68
Bills Paid in May:

CHK #	VENDOR	PURPOSE	AMOUNT
AUTO	Powder River Energy	Acct 3230728 4/1/21-5/1/21	\$146.67
AUTO	Powder River Energy	Acct 3284226 4/1/21-5/1/21	\$154.92
1153	Cathey Consulting, LLC	Inv. 5998 – Apr. Admin./Books/Compliance	\$385.45
1154	City of Gillette	Inv. 1238475 – Regional water 4/1-5/3/21 (0 gal)	\$80.00
1155	Hawkins, Inc.	Inv. 4916814 – Azone 15	\$284.65
1156	US Post Office	Annual Box Fee	\$56.00
1157	Water Guy, LLC	Inv. 2021-381 – Apr. Water Oper/Meter Rdgs.	\$548.50
TOTAL BILLS PAID:			\$1,656.19

Deposits 5/1/-5/31/21: \$1,860.00
Interest 5/31/21: \$1.74
Bills Paid in June:

CHK #	VENDOR	PURPOSE	AMOUNT
AUTO	Powder River Energy	Acct 3230728 5/1/21-6/1/21	\$188.64
AUTO	Powder River Energy	Acct 3284226 5/1/21-6/1/21	\$122.42
1158	Cathey Consulting, LLC	Inv. 6043 – May Admin./Books/Compliance	\$385.45
1159	City of Gillette	Inv. 1256046 – Regional water 5/3-6/01/21 (0 gal)	\$80.00
1160	Energy Laboratories	Inv. 393665 – Testing / CCR \$125.00	\$502.00
		Inv. 399624 – Testing \$377.00	
1161	Water Guy, LLC	Inv. 2021-481 – May Water Oper/Meter Rdgs.	\$548.50
TOTAL BILLS PAID:			\$1,827.01

Check returned for Insufficient Funds \$175.00
Fee charged for NSF check: \$5.00
Deposits 6/1-6/30/21: \$2,190.62

Interest 6/30/21:	No statement yet.	
Deposits 7/1-7/7/21:	\$1,085.00	
Bank Balance Prior to Meeting;		\$29,885.31
Bills Paid at Current Meeting:		

CHK #	VENDOR	PURPOSE	AMOUNT
AUTO	Powder River Energy	Acct 3230728	No bill yet
		Acct 3284226	No bill yet.
1162	Cathey Consulting, LLC	Inv. 6087 – June Admin./Books/Compliance	\$385.45
1163	City of Gillette	Inv. 1221613 – Regional water 6/1-6/30/21 (0 gal.)	\$80.00
1164	Energy Laboratories	Inv. 404348 – Testing	\$327.00
1165	Gillette News-Record	Ad 00367442 – Budget hearing ad	\$70.88
1166	Hawkins, Inc.	Inv. 4954892 – Azone 15	\$231.79
1167	Water Guy	Inv. 2021-588 – June Water Op./Meter Rdgs.	\$548.50
TOTAL BILLS PAID:			\$1,643.62
Bank Balance End of Meeting:			\$28,241.69
Receivables balances were reviewed.			

IV. The water system information was reviewed.

IV) Unfinished Business

- a) Roads – The consensus is to wait until the next fiscal year when there are more funds before doing any major road work.

II. New Business

- a) Two board members signed the Public Records notice to submit to the County stating that the District's records are stored at the office of Cathey Consulting (400 S Gillette Avenue, Suite 106, Gillette)..
- b) Wade Howie moved to designate First National Bank as the official depository for 7/1/21 – 6/30/22. Michele Hayden seconded. Motion carried unanimously.

Wade Howie Adjourned the meeting at 5:40 p.m.

Next Regular Meeting: Tuesday, September 21, 2021, 5:30 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K² TECHNOLOGIES BUILDING – USE ENTRANCE ON 4TH STREET).

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Wade Howie, President (299-3763) / Date

Michele Hayden, Treasurer (307-680-7171) / Date

Scott Peyrot, Secretary (307-680-1658) / Date

Budget Message: Rafter D ISD manages the water system and roads. The assessment for roads will continue this next fiscal year to build up funds to spend on road improvements (drainage and rock). A road project will be done in the next fiscal year, if possible, utilizing the County Grant program. Otherwise, the amount will be carried over again in the general fund. There are no dedicated reserves. The monthly fee and annual assessment amount will stay the same.

Board Member Signature

Directors: Wade Howie (Pres.) term ends Nov., 2024 / Scott Peyrot (Secretary) & Michele Hayden (Treasurer) terms end Nov., 2022
The next meeting date is scheduled at each meeting and published in the minutes and on the monthly statements and online at www.caatheyconsulting.net. Meetings are held at 400 S Gillette Ave., Suite 106, Gillette. Records are stored at 400 S Gillette Ave., Suite 106, Gillette.