

Rafter D Improvement & Service District
Regular Meeting Minutes
Thursday, March 14, 2024, 6:00 p.m.
400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Albert Hernandez, Scott Peyrot
BOARD MEMBERS NOT PRESENT: *Vacant*

OTHERS PRESENT: Helenanne Cathey, Gary Bissonette

This meeting was originally scheduled for March 11, 2024, but it was rescheduled to today due to the lack of a quorum on the 11th.

Scott Peyrot called the meeting to order at 5:42 p.m.

I. Customer / Billing Concerns

None

II. Minutes – Minutes are posted online and e-mailed to those who provide their e-mail addresses. Scott Peyrot moved to approve the minutes for the regular meeting on February 12, 2024, as written. Albert Hernandez seconded. Motion carried unanimously.

III. Treasurer's Report – The Treasurer's Report and financial information were reviewed. Scott Peyrot moved to accept the Treasurer's Report and pay the bills as discussed and listed below. Albert Hernandez seconded. Motion carried unanimously.

Bank Balance at End of Last Meeting:			\$14,690.81
Water Deposits 2/1-2/12/24:		\$100.00	
Assessments Deposit 2/8/24		\$455.03	
Adjusted Balance Forward:			\$15,245.84
Water Deposits 2/13-2/29/24:		\$700.00	
Interest 2/29/24:		\$5.96	
Xpress bill pay deposit 03/05/24:		\$2,185.02	
Bank Balance Prior to Meeting;			\$18,136.82
Bills Paid at Current Meeting			
CHK #	VENDOR	PURPOSE	AMOUNT
AUTO	City of Gillette	Inv. 1817888 – regional Water 2/5-3/5/24	\$96.00
		0 gallons	
AUTO	Powder River Energy	Acct 3230728 2/1-3/1/24	No bill yet.
		Acct 3284226 3/1-3/1/24	
1287	Cathey Consulting	Inv. 7487 – Feb. Admin./Books/Compliance	\$393.75
1288	Water Guy	Inv. 2024-171 – Feb. Water Op./Meter Rdgs/Billing	\$789.80
TOTAL BILLS PAID:			\$1,279.55
Bank Balance End of Meeting:			\$16,857.27
Receivables balances were reviewed.			

IV. Water System Update – Water system and billing reports were available. There was discussion and concerns on the 18% water loss in January and 9.6% in February. There was no update on the lead and copper rule / service lines inventory. Albert Hernandez moved to approve the water reports. Scott Peyrot seconded. Motion carried unanimously.

V. Unfinished Business

- a. Spectrum / Petition for those interested in service – No update.
- b. There was discussion on appointing someone to fill the vacant director position that was created by Wade Howie's resignation.

VI. New Business

- a. There was discussion on the budget for the next fiscal year and especially on roads and what can or should be done to maintain the roads. The consensus is that the roads don't need rock but they could use some blading. Pat Schweitzer lives in the District and has done work on the roads. The Board will reach out to Pat Schweitzer to see what he recommends for maintaining the roads. There is some washboard and potholes that could be addressed.

Scott Peyrot moved to adjourn. Albert Hernandez seconded. The meeting was adjourned at 6:04 p.m.

Next Meeting: Monday, April 8, 2024, 5:30 p.m. (Regular Meeting)

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K² TECHNOLOGIES BUILDING – USE ENTRANCE ON 4TH STREET).

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Albert Hernandez, Treasurer (626-372-3645) / Date

Scott Peyrot, Secretary (307-680-1658) / Date

Vacant, Director / Date