

Rafter D Improvement & Service District
Regular Meeting Minutes
Thursday, March 30, 2023, 5:30 p.m.
400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Wade Howie, Scott Peyrot
 BOARD MEMBERS NOT PRESENT: Albert Hernandez
 OTHERS PRESENT: Helenanne Cathey

This meeting was originally scheduled for March 13, 2023, but was rescheduled to today.

Wade Howie called the meeting to order at 5:33 p.m.

I. Customer / Billing Concerns

None

II. Minutes – The minutes for the last regular meeting on January 17, 2023, were reviewed. The minutes were e-mailed after the last meeting and posted online. Wade Howie moved to approve the minutes as written. Scott Peyrot seconded. Motion carried unanimously.

III. Treasurer's Report – The Treasurer's Report and financial information were reviewed. Wade Howie moved to accept the Treasurer's Report and pay the bills as discussed and listed below. Scott Peyrot seconded. Motion carried unanimously.

Bank Balance at End of Last Meeting:			\$13,168.62
Water Deposits 1/1-1/17/23:	\$590.74		
Adjusted Balance Forward:			\$13,759.36
Water Deposits 1/18-1/31/23:	\$530.00		
1/23/23 Main Street Checks:		\$156.70	
Interest 1/31/23:	\$4.42		
Water Deposits 2/1-2/28/23:	\$1,050.52		
Xpress Bill Pay 2/6/23:	\$100.00		
Bounced Check:		\$100.00	
Bank fee for Bounced Check:		\$5.00	
Interest 2/28/23:	\$3.83		
Bills paid in February:			
CHK # VENDOR	PURPOSE		AMOUNT
AUTO Powder River Energy	Acct 3230728 1/1-2/1/23	\$185.32	\$350.40
	Acct 3284226 1/1-2/1/23	\$165.08	
1240 Cathey Consulting, LLC	Inv. 6914 – Jan. Admin./Books/Compliance		\$375.00
1241 City of Gillette	Inv. 1594246 – Regional water 1/4/23-2/2/23 (0 gal.)		\$96.00
1242 Hawkins, Inc.	Inv. 6383177 – Azone 15		\$312.61
1243 Water Guy	Inv. 2023-73 – Jan. Water Op./Meter Rdgs./Billing		\$936.40
	Chlorine pump tube, tubing, chemicals		
TOTAL:			\$2,070.41
Xpress Bill Pay 3/6/23:	\$806.22		
Bank Balance Prior to Meeting;			\$13,922.24
Bills Paid at Current Meeting			
CHK # VENDOR	PURPOSE		AMOUNT
AUTO Powder River Energy	Acct 3230728 2/1-3/1/23	\$169.71	\$330.08
	Acct 3284226 2/1-3/1/23	\$160.37	
1244 Cathey Consulting, LLC	Inv. 6956 – Feb. Admin./Books/Compliance	\$375.00	\$375.00
1245 City of Gillette	Regional water 2/2-3/2/23 (0 gal.)		\$96.00
1246 Water Guy	Inv. 2023-14 – Feb. Water Op./Meter Rdgs./Billing		\$789.80
TOTAL BILLS PAID:			\$1,590.88
Bank Balance End of Meeting:			\$12,331.36

Receivables balances were reviewed.

IV. Water System Update – Reports were available on the water system, meter readings and billing. There was no update on the lead and copper rule / service lines inventory.

V. Unfinished Business

a.

VI. New Business

- a. The Local Government Liability Pool Renewal Application was submitted online. The Board reviewed and signed the renewal information.
- b. The Wyoming Association of Special Districts is an organization that advocates for special districts and also provides training. Helenanne Cathey asked the Board to check out their website and consider becoming a member.
- c. Budget for 7/1/23 – 6/30/24 – The budget was reviewed and updated. Cathey Consulting will be increasing her fee by 5% starting July 1st. The budget message was updated to reflect ongoing road work and no anticipated rate changes this fiscal year.
- d. There was discussion on internet options available to Rafter D homeowners. A homeowner asked if there were other options besides Collins. Spectrum isn't available in Rafter D yet. Visionary is available, and there are other options like Dish that are available. Wade Howie will follow up with the homeowner.
- e. There are a couple of signs that are down on the roads – the Flying D Avenue sign on Force Road, and there's one by 4400 Stone Gate that was knocked over. Board members will double check to see if the Flying D sign is gone and what needs to be done to fix the sign laying on the ground.

Wade Howie adjourned the meeting at 5:48 p.m.

Next Meeting: Monday, May 8, 2023, 5:30 p.m. (Regular Meeting)
/ Monday, July 3, 2023, 5:30 p.m. (Budget Hearing and Regular Meeting)

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K² TECHNOLOGIES BUILDING – USE ENTRANCE ON 4TH STREET).

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Wade Howie, President (299-3763) / Date

Albert Hernandez, Treasurer (626-372-3645) / Date

Scott Peyrot, Secretary (307-680-1658) / Date