

Rafter D Improvement & Service District
Regular Meeting Minutes
Tuesday, October 29, 2024, 6:00 p.m.
400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Gary Bissonette, Albert Hernandez, Scott Peyrot
OTHERS PRESENT: Helenanne Cathey

Scott Peyrot called the meeting to order at 6:21 p.m.

I. Customer / Billing Concerns – None

II. Minutes – Gary Bissonette moved to approve the minutes for the budget hearing and regular meeting on September 18, 2024, as written. Albert Hernandez seconded. Motion carried unanimously.

III. Treasurer's Report – The Treasurer's Report and financial information were reviewed. Gary Bissonette moved to accept the Treasurer's Report and pay the bills with the exception of not paying Red Tiger at this time until the Board has had time to consult with Red Tiger about payment options. Scott Peyrot seconded. Motion carried unanimously. Gary Bissonette will contact Red Tiger regarding their invoice.

Bank Balance at End of Last Meeting: \$44,198.97

Water Deposits 9/1-9/18/24: \$1,985.88

Adjusted Balance Forward: \$46,184.85

County Grant Deposit 09/19/24: \$2,939.96

Water Deposits 9/19-9/30/24: \$580.24

Interest 9/30/24: \$19.86

Xpress bill pay deposit 10/5/24 \$1,124.48

Bank Balance Prior to Meeting: \$50,849.39

Bills Paid at Current Meeting

CHK #	VENDOR	PURPOSE	AMOUNT
AUTO	City of Gillette	Inv. 1939211 – regional Water 9/4-10/2/24 257,000 gallons	\$914.13
AUTO	Powder River Energy	Acct 3230728 9/1-10/1/24 \$57.49 Acct 3284226 9/1-10/1/24 \$86.43	\$143.92
1313	Cathey Consulting	Inv. 7778 – Sep. Admin./Books/Compliance \$393.75 Inv. 7796 – Director election mailing \$200.20	\$593.95
1314	First Northern Bank	Loan payment 1	\$1,274.28
1315	Gillette News-Record	Inv. 30241 – Director election legal ad	\$102.70
1316	VOID		
1317	Water Guy	Inv. 2024-987 – Tank cleaning \$1,500.00 Inv. 2024-1100 – Locate request 7/7/24 \$37.50 Inv. 2024-1044 – Sep. Water Op./Meter Rdgs/ Billing \$800.30	\$2,337.80

TOTAL BILLS PAID: \$5,366.78

Bank Balance End of Meeting: \$45,482.61

Bills remaining unpaid at the end of the meeting:

Red Tiger Well Service, Inc. – Inv. 2395 – Pull & replace pump, motor, cable,
pitless spool, coupling, tubing \$44,995.50

IV. Water System Update – Water system and billing reports were available. Water system projects and specific concerns are listed below.

a. Tie in to Regional Water and Water Well Repairs (pump and motor)

i. Tie in to Regional Water \$8,908.97 / Water Guy – project complete

ii. Well repairs (Pump and Motor replacement) \$29,242.50 / Red Tiger Well Service – 8/15/24 – Red Tiger invoice was \$44,995.50 because of additional work that was required, but the repairs are complete.

iii. County Grant 2024.06 approved on 8/6/24 for \$10,250.59 –

1. Pay Request 1 – Water Guy invoice \$8,908.97 / grant request \$2,939.96 (33%) – was received and deposited.
2. Pay Request 2 – The Board reviewed and signed the grant pay request 2 for \$7,310.63 (25% of \$29,242.50 – part of the Red Tiger total invoice \$44,995.50 – this was the original estimate and what was approved for the grant.)
3. The completion report and affidavit will be completed after Red Tiger has been paid.
- iv. The Board signed a new County grant application for \$3,938.25, which is 25% of \$15,753, which is the amount over the original estimate for the well pump and motor replacement for which the County approved a grant. Gary Bissonette will deliver the grant application to the County. The additional work was required because when the well was pulled, it was discovered that the down pipe was past its useful life, and nearly a thousand feet of pipe had to be replaced.
- b. Clean the water tank and replace the control wire that runs from the well to the pump house (will include trenching and running conduit). Project estimate \$6,500
 - i. County grant 2024.10 was approved by the County on 10/1/24 for \$1,625.
 - ii. The Board reviewed and signed Pay Request 1 for the grant for \$375 (25% of Water Guy's \$1,500 invoice for tank cleaning).
 - iii. No invoice yet for the control wire from Water Guy.
- c. Lead Service Line Inventory – No update.
- d. Water quality concerns (Paul Schlosser, 5260 Force Road) – Gary Bissonette will contact Water Guy to see if Water Guy will contact the homeowner to see if their issues have been resolved.

V. Unfinished Business

- a. Spectrum / Petition for those interested in service was submitted (December, 2023) – No update.
- b. Review agreement with Visionary – No update.
- c. Director Election (November 5, 2024 – Bissonette – 4 years) – Helenanne Cathey, Albert Hernandez and Stacie Hernandez will canvass ballots on Thursday, November 7, 2024, at 6:30 p.m. at the office of Cathey Consulting.

VI. New Business

- a. The District is entitled to vote in the director election because the District owns a lot. Albert Hernandez and Scott Peyrot opted not to complete the ballot since they have a vote already in the election.

Scott Peyrot moved to adjourn. Albert Hernandez seconded. The meeting was adjourned at 7:30 p.m.

Next Meeting: Tuesday, November 26, 2024, 6:00 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K² TECHNOLOGIES BUILDING – USE ENTRANCE ON 4TH STREET).

Respectfully submitted,

Helenanne Cathey, Assistant to the Board

Minutes Approval:


Signature

Albert Hernandez
Printed Name

11/26/2024
Date


Signature

Gary Bissonette
Printed Name

11/26/2024
Date

Scott Peyrot, President (307-680-1658) / Albert Hernandez, Treasurer (626-372-3645) /
Gary Bissonette, Secretary (253-370-9070)