

Rafter D Improvement & Service District
Regular Meeting Minutes
Monday, September 12, 2022, 5:30 p.m.
400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Wade Howie, Scott Peyrot
BOARD MEMBERS NOT PRESENT: Michele Hayden
OTHERS PRESENT: Helenanne Cathey, Pat Schweitzer (for part of the meeting)

Wade Howie called the meeting to order at 5:30 p.m.

- I. Minutes** – The minutes for the last regular meeting on August 15, 2022, were reviewed. The minutes were e-mailed after the last meeting and posted online. Wade Howie moved to approve the minutes as written. Scott Peyrot seconded. Motion carried unanimously.
- II. Treasurer's Report** – The Treasurer's Report and financial information were reviewed. Wade Howie moved to pay PS Services for work done on the roads (5/2020 – 5/2022) for a total of \$7,495.10. Scott Peyrot seconded. Motion carried unanimously. Wade Howie moved to accept the Treasurer's Report and pay bills as presented. Scott Peyrot seconded. Motion carried unanimously.

Bank Balance at End of Last Meeting:			\$23,074.71
Water Deposits 08/01-08/12/22:	\$715.52		
Adjusted Balance Forward:			\$23,790.23
Water Deposits 8/13-8/31/22/22:	\$906.40		
Interest 8/31/22:	\$1.58		
Xpress Bill pay 9/06/22	\$110.54		
Bank Balance Prior to Meeting;			\$24,808.75
Bills Paid at Current Meeting			
CHK # VENDOR	PURPOSE		AMOUNT
AUTO Powder River Energy	Acct 3230728 8/1-9/1/22	\$437.58	\$541.08
	Acct 3284226 8/1-9/1/22	\$103.50	
1220 Cathey Consulting, LLC	Inv. 6706 – Aug. Admin./Books/Compliance	\$375.00	\$375.00
1221 City of Gillette	Inv. 1510708 – Regional water 8/2-9/1/22 (0 gal.)		\$96.00
1222 Water Guy	Inv. 2022-816 – Aug. Water Op./Meter Rdgs/Billing		\$789.80
1223 VOID			
1224 PS Services, LLC	Road work 5/24/20 – 5/13/22		\$7,495.10
TOTAL BILLS PAID:			\$9,296.98
Bank Balance End of Meeting:			\$15,511.77

Receivables balances were reviewed.

- III. Water System Update** – Reports were available on the water system, meter readings and billing.

IV. Unfinished Business

- a) Roads – Bids were requested from several contractors for the following work: Recrown Lazy D Avenue, and build up/reshape the corner of Rafter D and Lazy D Avenue. Pull rock from the edges of the road back onto the road and recrown the road. Top with 2" of crushed concrete asphalt/50/50 blend.

Bids were received from Earth Work Solutions (\$10,086.50) / Melgaard (\$12,160) and PS Services (\$8,412.25). Bid quantities were adjusted to 287 tons, using the cost per ton on each bid in order to equalize them. Wade Howie moved to authorize submitting the County Grant application (\$2,103.06 with a project cost \$8,412.25) and approving road work for an amount not to exceed \$9,500 for PS Services to work on the roads after the grant has been approved. Scott Peyrot seconded. Motion carried unanimously. Scott Peyrot will coordinate with PS Services after the grant has been approved. There was discussion on not doing the entire road. Scott Peyrot will talk to the homeowner that lives at the end of the road to see what they think about not putting rock down the entire length of the road.

- b) Director Election (November 8, 2022 – Hayden, Peyrot – 4 year terms) – Ballots will be mailed between October 14th and 24th. The following legal ad will run on October 25, 2022:

NOTICE OF DIRECTOR ELECTION
RAFTER D IMPROVEMENT & SERVICE DISTRICT
CAMPBELL COUNTY, WYOMING

Public Notice is hereby given that ballots have been mailed to all qualified electors / landowners within the Rafter D Improvement & Service District for the purpose of electing two directors to serve four (4) year terms on the Board of Directors. Candidates include Michele Hayden and Scott Peyrot. Replacement ballots may be obtained from Cathey Consulting, LLC at 400 South Gillette Avenue, Suite 106, Gillette, Wyoming, or by calling Helenanne Cathey at 307-685-8235. An “Elector Affidavit” form will need to be completed in order to receive a replacement ballot. All mail ballots must be received by Rafter D Improvement & Service District by mail at P.O. Box 432, Gillette, Wyoming, 82717, or at the office of Cathey Consulting by 5:00 p.m. on Tuesday, November 8, 2022. A polling place will be available at Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, on Tuesday, November 8, 2022, between 9:00 a.m. and 2:00 p.m.

Scott Peyrot, Secretary / Filing Officer
Rafter D Improvement & Service District

Wade Howie, Helenanne Cathey, and one other person will canvass ballots within 7 days of the election date at the office of Cathey Consulting.

V. New Business
a. None

Wade Howie adjourned the meeting at 6:26 p.m.

Next Regular Meeting: Monday, November 21, 2022, 5:30 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K² TECHNOLOGIES BUILDING – USE ENTRANCE ON 4TH STREET).

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Wade Howie, President (299-3763) / Date

Michele Hayden, Treasurer (307-680-7171) / Date

Scott Peyrot, Secretary (307-680-1658) / Date