

Rafter D Improvement & Service District
Regular Meeting Minutes
Tuesday, September 19, 2023, 5:30 p.m.
400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Albert Hernandez, Wade Howie
 BOARD MEMBERS NOT PRESENT: Scott Peyrot
 OTHERS PRESENT: Helenanne Cathey

Wade Howie called the meeting to order at 5:33 p.m.

I. Customer / Billing Concerns

None

II. Minutes – Minutes are e-mailed after meetings to those who provide their e-mail addresses and posted online.

Wade Howie moved to approve the minutes for the budget hearing and regular meeting on July 3, 2023, as written. Albert Hernandez seconded. Motion carried unanimously.

III. Treasurer's Report – The Treasurer's Report and financial information were reviewed. Wade Howie moved to accept the Treasurer's Report and pay the bills as discussed and listed below. Albert Hernandez seconded. Motion carried unanimously.

Bank Balance at End of Last Meeting:		\$11,915.73
Water Deposits 6/1-6/30/23:	\$900.26	
Interest:	\$4.23	
Water Deposits 7/1-7/3/23:	\$0	
Adjusted Balance Forward:		\$12,820.22
Xpress bill pay 7/6/23:	\$530.00	
Water Deposits 7/4-7/31/23:	\$2,251.40	
Interest 7/31/23:	\$4.65	
7/31/23		
AUTO PAY Powder River Energy Acct 3230728 6/1-7/1/23	\$216.72	
Acct 3284226 6/1-7/1/23	\$73.12	\$289.84
Xpress bill pay 8/7/23	\$595.00	
Water Deposits 8/1-8/31/23	\$995.52	
Interest 8/31/23:	\$6.13	

Bills paid in August:

CHK # VENDOR	PURPOSE	AMOUNT
AUTO Powder River Energy	Acct 3230728 7/1-8/1/23	\$357.53
	Acct 3284226 7/1-8/1/23	\$94.68
1263 Cathey Consulting, LLC	Inv. 7181 – July Admin./Books/Compliance	\$393.75
1264 City of Gillette	Inv. 1681068– Regional water 6/2-7/5/23 (0 gal.)	\$96.00
	Inv. 1698029 – Regional water 7/5-8/2/23 (0 gal.)	\$96.00
1265 Water Guy	Inv. 2023-710- July Water Op./Meter Rdgs./Billing	\$789.80
TOTAL:		\$1,827.76

Xpress bill pay 9/7/23

\$323.24

Bank Balance Prior to Meeting;

\$15,408.56

Bills Paid at Current Meeting

CHK # VENDOR	PURPOSE	AMOUNT
AUTO Powder River Energy	Acct 3230728 8/1-9/1/23	\$335.33
	Acct 3284226 8/1-9/1/23	\$90.89
1266 City of Gillette	Regional Water 8/2-9/5/23	\$96.00
1267 VOID		
1268 Energy Laboratories Inc.	Inv. 576136 – Water testing	\$333.00
1269 Hawkins, Inc.	Inv. 6554700 – Azone 15	\$385.96
1270 Water Guy	Inv. 2023-845 – August Water Op./Meter Rdgs./Billing	\$789.80

1271 Cathey Consulting, LLC

Inv. 7223 – Aug. Admin./Books/Compliance

\$393.75

TOTAL BILLS PAID:

\$2,424.73

Bank Balance End of Meeting:

\$12,983.83

Receivables balances were reviewed.

IV. Water System Update – Water system and billing reports were available. There was no update on the lead and copper rule / service lines inventory.

V. Unfinished Business

- a. None

VI. New Business

- a. The Local Government Annual Report Summary form was signed and will be submitted to the Department of Audit along with the Proof of Cash completed by Helenanne Cathey. The annual census (F32) was submitted online by Helenanne Cathey.
- b. Spectrum – Wade Howie reported that he called Spectrum, and they said that they would need a petition with 3 or more homeowners who are interested in service from Spectrum to provide service to the Rafter D I & S District area. That would be enough for them to start construction. Albert Hernandez said that he will work on the petition and signatures. This will be discussed at the next meeting.
- c. Covenants were discussed.

Wade Howie adjourned the meeting at 5:54 p.m.

Next Meeting: Tuesday, November 7, 2023, 5:30 p.m. (Regular Meeting)

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K² TECHNOLOGIES BUILDING – USE ENTRANCE ON 4TH STREET).

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Wade Howie, President (299-3763) / Date

Albert Hernandez, Treasurer (626-372-3645) / Date

Scott Peyrot, Secretary (307-680-1658) / Date