

Rafter D Improvement & Service District
Regular Meeting Minutes
Tuesday, September 21, 2021, 5:30 p.m.
400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Michele, Hayden, Wade Howie
 BOARD MEMBERS NOT PRESENT: Scott Peyrot
 OTHERS PRESENT: Helenanne Cathey

Wade Howie called the meeting to order at 5:30 p.m.

- I. Minutes** – The minutes for the last regular meeting and budget hearing on July 8, 2021, were reviewed. The minutes were e-mailed after the last meeting and posted online. Wade Howie moved to approve the minutes as written. Michele Hayden seconded. Motion carried unanimously.
- II. Treasurer's Report** – The Treasurer's Report and financial information were reviewed. Wade Howie moved to accept the Treasurer's Report and pay bills as presented. Michele Hayden seconded. Motion carried unanimously.

Bank Balance at End of Last Meeting:		\$28,241.69
Interest 6/30/21:	\$1.68	
Adjusted Balance Forward:		\$28,243.37
Deposits through 7/31/21:	\$1,531.00	
Interest 7/31/21:	\$1.79	
AUTO Powder River Energy	Acct 3230728 6/1-7/1/21	\$411.04
AUTO Powder River Energy	Acct 3284226 6/1-7/1/21	\$105.96
Bills Paid in August:		
<u>CHK # VENDOR</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
AUTO Powder River Energy	Acct 3230728 7/1/21-8/1/21	\$493.56
AUTO Powder River Energy	Acct 3284226 7/1/21-8/1/21	\$127.52
1168 Cathey Consulting, LLC	Inv. 6134 – July Admin./Books/Compliance	\$393.10
	Inv. 6098 – Certified letter	\$7.00
1169 City of Gillette	Inv. 1290253 – Regional water 6/30-8/2/21 (0 gal)	\$80.00
1170 Hawkins, Inc.	Inv. 4981924 – Azone 15	\$358.10
1171 Water Guy, LLC	Inv. 2021-694 – July Water Oper/Meter Rdgs.	\$548.50
TOTAL BILLS PAID:		\$2,007.78
Deposits 8/1/-8/31/21:	\$1,488.77	
Interest 8/31/21:	\$1.76	
Deposits 9/1-9/21/21:	\$1,342.00	
Bank Balance Prior to Meeting;		\$30,083.91
Bills Paid at Current Meeting:		
<u>CHK # VENDOR</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
AUTO Powder River Energy	Acct 3230728 8/1/21 – 9/1/21	\$404.96
	Acct 3284226 8/1/21 – 9/1/21	\$152.94
1172 Cathey Consulting, LLC	Inv. 6180 – Aug. Admin./Books/Compliance	\$386.55
1173 City of Gillette	Inv. 1307213 – Regional water 8/1-9/1/21 (0 gal.)	\$80.00
1174 Energy Laboratories	Inv. 414415 – Testing	\$185.00
1175 Hawkins, Inc.	Inv. 6002249 – Azone 15	\$366.32
1176 Water Guy	Inv. 2021-789 – Aug. Water Op./Meter Rdgs./	\$593.50
	Sodium Hydrochloride	
TOTAL BILLS PAID:		\$2,169.27
Bank Balance End of Meeting:		\$27,914.64
Receivables balances were reviewed.		

- III.** The water system information was reviewed.

IV) Unfinished Business

- a) Roads – The consensus is to wait until the next fiscal year when there are more funds before doing any major road work.

II. New Business

- a) Board members reviewed and signed the Local Government Annual Report Summary to submit to the state for Fiscal Year ending 6/30/2021.
- b) There was discussion on a fence that has been constructed on the north end of the common area (recreation area). There is a question on whether or not the fence is on the District's property or if it's on the boundary of the property.

Wade Howie adjourned the meeting at 5:45 p.m.

Next Regular Meeting: Tuesday, November 16, 2021, 5:30 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K² TECHNOLOGIES BUILDING – USE ENTRANCE ON 4TH STREET).

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Wade Howie, President (299-3763) / Date

Michele Hayden, Treasurer (307-680-7171) / Date

Scott Peyrot, Secretary (307-680-1658) / Date