

ROCK ROAD IMPROVEMENT & SERVICE DISTRICT
REGULAR MEETING MINUTES
Wednesday, April 4, 2018, 5:00 p.m.
400 South Gillette Avenue, Suite 106 (Office of Cathey Consulting, LLC)

BOARD MEMBERS PRESENT: Beth Norton, Doug Norton, Eric Norton
OTHERS PRESENT: Helenanne Cathey, Stacie Ludwar, Ryan Ludwar,
 Nick Sharkey, Jacklyn Sharkey

Doug Norton called the meeting to order at 5:10 p.m.

I. Minutes Approval

Doug Norton moved to approve the minutes for the January 29, 2018, regular meeting as written. Beth Norton seconded. Motion carried unanimously.

II. Treasurer's Report Acceptance

The bills were reviewed and discussed. Doug Norton moved to accept the Treasurer's Report and pay the bills as presented. Eric Norton seconded. Motion carried unanimously.

Bank Balance End of Last Meeting:		\$9,802.04
01/30/18	Deposit – Water	\$24.56
02/05/18	Ck# 1043 – Cathey Consulting (Adm./Books)	\$202.45
	Ck# 1044 – City of Gillette (Water)	\$78.13
02/06/18	Fee for Online Payments	\$1.68
02/07/18	Deposit – Water	\$31.06
02/14/18	Deposit – Water	\$30.58
03/07/18	Fee for Online Payment	\$0.74
03/08/18	Deposit – Water	\$12.52
03/20/18	Deposit – Water	\$30.58
03/28/18	Deposit – Water	\$12.52
Bank Balance Prior to Current Meeting:		\$9,660.86
Bills Paid At Meeting:		
Ck# 1045	Cathey Consulting Inv. 4325 – Feb. Adm./Books	\$202.00
Ck# 1046	City of Gillette Inv. 599689 2/1-3/1/18 14,000 gal.	\$81.14
Ck# 1047	Cathey Consulting Inv. 4363 – Mar. Adm./Books	\$201.50
Ck# 1048	City of Gillette Inv. 616477 – 3/1-4/2/18 16,000 gal.	\$87.16
Total Bills Paid		\$571.80
Bank Balance End of Meeting:		\$9,089.06
Receivables Due: \$3,762.50 (assessments)		
Loans (Payables) Due: \$29,640.00		

III. Water System Update –

a. There was discussion on the water system and connecting the other three homes onto the regional system. The consensus is to work on connecting these three in the next fiscal year. Numbers were added to the budget.

IV. New Business

- a. Doug Norton moved to set up an auto draft for the City of Gillette bill. Eric Norton seconded. Motion carried unanimously. The paperwork was signed and will be submitted to the City.
- b. Budget – The budget was reviewed and updated. There was additional discussion on connecting the other three properties to the water system.

V. Next meeting date / time – The next meeting is scheduled for Monday, May 14, 2018, AT 5:00 P.M. at the office of Cathey Consulting (address listed below).

VI. Adjourn

Doug Norton moved to adjourn. Beth Norton seconded. The meeting adjourned at 5:49 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K² TECHNOLOGIES BUILDING – USE ENTRANCE ON 4TH STREET).

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Doug Norton, President / Date

Eric Norton, Vice President / Date

Beth Norton, Secretary/Treasurer / Date