

**ROCK ROAD IMPROVEMENT & SERVICE DISTRICT
REGULAR MEETING MINUTES
Tuesday, April 5, 2016, 2:45 p.m.
400 South Gillette Avenue, Suite 106 (Office of Cathey Consulting, LLC)**

BOARD MEMBERS PRESENT: Doug Norton, Beth Norton, Nicholas Sharkey
OTHERS PRESENT: Helenanne Cathey, Jacklyn Sharkey

President Doug Norton called the meeting to order at 2:55 p.m. (Due to conflicting schedules for the 7:15 p.m. starting time, the meeting was moved to 2:45 p.m.)

I. Minutes Approval

Beth Norton moved to approve the minutes for the January 5, 2016, regular meeting as written. Nicholas Sharkey seconded. Motion carried unanimously.

II. Treasurer's Report Acceptance

The bills were discussed. Beth Norton moved to accept the Treasurer's Report and pay the bills as presented. Nicholas Sharkey seconded. Motion carried unanimously.

Bank Balance End of Last Meeting: \$1,184.25
Bank Balance Prior to Current Meeting: \$1,184.25

Bills Paid At Meeting:

<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
1012	Cathey Consulting, LLC	Inv. 3285 – Feb. Admin./bks \$150.00	\$300.00
		Inv. 3321 – March Admin/bks \$150.00	

Total Bills \$300.00

Bank Balance End of Meeting: \$884.25

Receivables Due by the end of the Fiscal Year: \$0.00

III. Unfinished Business

a. Regional Connection – DOWL Engineering / Regional Connection – Because the City is applying to the state for the regional water project, the District was not eligible for the \$7,500 one-time only grant at 100%. The County approved a grant for \$2,607 (33% of \$7,900 for engineering design and applications to the state). DOWL will be invited to the meeting. Helenanne Cathey will contact the City to see what the schedule is for the regional connection.

b. Roads – No update.

IV. New Business

a. Budget – The budget was reviewed and updated. It will be finalized for a preliminary approval at the next meeting. The budget hearing will be in July when the budget will be finalized.

V. Next meeting date / time

The next meeting was scheduled for Monday, May 2, 2016, 7:30 p.m. at the office of Cathey Consulting (address listed below).

VI. Adjourn

Beth Norton moved to adjourn the meeting. Doug Norton seconded. The meeting adjourned at 3:50 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K² TECHNOLOGIES BUILDING – USE ENTRANCE ON 4TH STREET).

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Doug Norton, President / Date

Nicholas Sharkey, Vice President / Date

Beth Norton, Secretary/Treasurer / Date