

**ROCK ROAD IMPROVEMENT & SERVICE DISTRICT
REGULAR MEETING
MINUTES
Wednesday, February 9, 2022, 4:00 p.m.
400 South Gillette Avenue, Suite 106 (Office of Cathey Consulting, LLC)**

BOARD MEMBERS PRESENT: Beth Norton, Doug Norton, Eric Norton
OTHERS PRESENT: Helenanne Cathey, Analee Norton

Doug Norton called the meeting to order at 4:00 p.m.

I. Minutes Approval

Beth Norton moved to approve the minutes for the November 4, 2021, regular meeting as written. Eric Norton seconded. Motion carried unanimously.

II. Treasurer's Report Acceptance

The bills were reviewed. Eric Norton moved to accept the Treasurer's Report and pay the bills as presented. Doug Norton seconded. Motion carried unanimously.

Bank Balance End of Last Meeting:		\$712.10
Deposits 11/5-11/30/21	\$850.00	
Fees for online payments 11/5-11/30/21		\$6.48
11/17/21 City of Gillette – Bill 1341790 -	\$177.46	
Water 10/4-11/2/21 46,000 gal.		
Deposits 12/1-12/31/21	\$2,379.00	
Fees for online payments 12/1-12/31/21		\$7.01
12/17/21 City of Gillette – Bill 1358643 -	\$153.38	
Water 11/2-12/1/21 38,000 gal.		
Deposits 1/1-1/31/22	\$88.00	
Fees for online payments 1/1-1/31/22		\$3.68
01/18/22 City of Gillette – Bill 1374471 –		
Water 12/1/21-1/3/22 45,000 gal.	\$174.45	
Deposits 2/1-2/7/22	\$63.00	
Fees for online payments 2/1-2/7/22		\$0.00
Bank Balance Prior to Meeting:		\$3,569.64
Bills Paid At Meeting:		
02/09/22 City of Gillette – Bill 1391980 –		
Water 1/3/22-2/1/22 36,000 gal.		\$147.36
Ck# 1095 Cathey Consulting Inv. 6322 – Nov. Adm./Books/Post. \$210.00		\$630.00
Inv. 6364 – Dec. Adm./Books/Post. \$210.00		
Inv. 6410 – Jan. Adm./Books/Post. \$210.00		
Total Bills Paid		\$777.36
Bank Balance After Regular bills:		\$2,792.28
Receivables Balance: \$4,058.00 (\$3,762.50 Assessments and \$295.50 Water Billing) – Receivables balances were discussed. One account owes for three months. Invoices will be re-sent and a statement mailed to the customer.		

III. Water System Update – The water system usage and billing were available for review.

IV. Unfinished Business

a. None

V. New Business

a. None

VI. Next meeting: Wednesday, April 20, 2022, 4:00 p.m. – Regular Meeting at the office of Cathey Consulting.

Adjourn – Doug Norton moved to adjourn. Eric Norton seconded. The meeting adjourned at 4:08 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K² TECHNOLOGIES BUILDING – USE ENTRANCE ON 4TH STREET).

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Doug Norton, President / Date

Eric Norton, Vice President / Date

Beth Norton, Secretary/Treasurer / Date