

**ROCK ROAD IMPROVEMENT & SERVICE DISTRICT
REGULAR MEETING
MINUTES
Tuesday, January 21, 2020, 7:00 p.m.
400 South Gillette Avenue, Suite 106 (Office of Cathey Consulting, LLC)**

BOARD MEMBERS PRESENT: Beth Norton, Doug Norton, Eric Norton
OTHERS PRESENT: Helenanne Cathey

Doug Norton called the meeting to order at 7:00 p.m.

I. Minutes Approval

Eric Norton moved to approve the minutes for the November 19, 2019, regular meeting as written. Beth Norton seconded. Motion carried unanimously.

II. Treasurer's Report Acceptance

The bills were reviewed. Beth Norton moved to accept the Treasurer's Report and pay the bills as presented. Eric Norton seconded. Motion carried unanimously.

Bank Balance End of Last Meeting:		\$5,098.64
Deposits 11/20/19 – 11/30/19	\$116.00	
Fees for online payments 12/1/19 – 12/31/19	\$5.08	
Deposits 12/1/19 – 12/31/19	\$177.50	
12/23/19 City of Gillette – Bill 955514 - Water 11/1-12/2/19 33,000 gal.	\$138.33	
Fees for online payments 1/1/20 – 1/20/20	\$5.09	
Deposits 1/1/20 – 1/20/20	\$252.50	
Bank Balance Prior to Meeting:		\$5,496.14
Bills Paid At Meeting:		
Ck# 1075 Cathey Consulting	Inv. 5241 – Nov. Adm./Books/Post. \$210.55	\$420.55
	Inv. 5285 – Dec. Adm./Books/Post. \$210.00	
AUTO City of Gillette	Bill 969224 12/2-1/2/20 Water 47,000 gal.	\$180.47
Total Bills Paid		\$601.02
Bank Balance After Regular bills:		\$4,895.12
Receivables Balance: \$3,566.00		
Loans (Payables) Balance: \$26,320		

III. Water System Update – The water system usage and billing were reviewed.

IV. Unfinished Business

a. None

V. New Business

a. Beth Norton moved to authorize Helenanne Cathey to order checks for the District. Eric Norton seconded. Motion carried unanimously.

VI. Next meeting: Tuesday, March 31, 2020, 5:00 p.m. – Regular meeting at the office of Cathey Consulting.

VII. Adjourn

Doug Norton adjourned the meeting at 7:05 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K² TECHNOLOGIES BUILDING – USE ENTRANCE ON 4TH STREET).

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Doug Norton, President / Date

Eric Norton, Vice President / Date

Beth Norton, Secretary/Treasurer / Date