

IV. New Business

- a. A letter was received from the Campbell County Public Works regarding vacant lots and new construction. They asked if the District wants to be notified whenever there is new construction in the District to confirm that water would be provided to the lot. The letter was reviewed. Nothing is required of Rock Road ISD at this time. The letter will be filed.
- b. Official Depository – Doug Norton moved to designate First National Bank as the official depository for the District for 7/1/16 – 6/30/17. Beth Norton seconded. Motion carried unanimously.
- c. Public Records Notice – Doug Norton completed the Public Records Notice to send to the County indicating that the District’s records are stored at the office of Cathey Consulting.

V. Next meeting date / time

The next meeting was scheduled for Thursday, September 29, 2016, 7:00 p.m. at the office of Cathey Consulting (address listed below).

VI. Adjourn

Doug Norton moved to adjourn the meeting. Beth Norton seconded. The meeting adjourned at 3:30 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K² TECHNOLOGIES BUILDING – USE ENTRANCE ON 4TH STREET).

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Doug Norton, President / Date

Nicholas Sharkey, Vice President / Date

Beth Norton, Secretary/Treasurer / Date

Rock Road Improvement and Service District Budget - 7/1/16 - 6/30/17

Rock Road ISD, PO Box 471, Gillette, WY 82717 - Budget Hearing Date: Monday, July 11, 2016, 3:00 p.m.

	Last Year Actual 7/1/14 - 6/30/15	Current Year Budget 7/1/15 - 6/30/16	Current Year Actual 7/1/15 - 6/30/16	Next Fiscal Year 7/1/16 - 6/30/17	
Cash Carryover	0	752	752	0	
Total Revenue	1,800	4,100	3,600	6,450	
TOTAL CARRYOVER PLUS REVENUE	1,800	4,852	4,352	6,450	
EXPENSES					
Administration	198	1,950	2,068	2,075	
Indirect	0	0	105	105	
Operations	0	2,150	2,919	4,270	
Loan Payment	0	0	0	0	
TOTAL EXPENSES	198	4,100	5,091	6,450	
Approval:					
			Budget Message - The Rock Road Improvement and Service District is working on the regional water connection and water system issues. This next fiscal year is the first year that the District will be able to assess fees rather than collect them monthly so the revenue will all come through the County taxes rather than through District direct revenue for the next fiscal year		
Doug Norton, President					
Nicholas Sharkey, Vice President					
Beth Norton, Secretary/Treasurer					

	Last Year Actual	Current Year Budget	Current Year Actual	Next Fiscal Year	
	7/1/14 - 6/30/15	7/1/15 - 6/30/16	7/1/15 - 6/30/16	7/1/16 - 6/30/17	
Cash Carryover	0.00	751.56	751.56	0.00	
Revenue					
Assessments (General)	1,800.00	3,600.00	3,600.00	3,600.00	6 lots X \$600
Assessments (Regional connection)				2,850.00	6 lots X \$475
Water Overages					
Late Fees					Annual assessment:
Assessments					1,075.00
REGIONAL WATER PROJECT					
Grant (County - Distr. Sys. - Design)		500.00			
Grant (County - Control Bldg.)					
Grant (County - Distr. Sys. Construction)					0.00
Grants (State)					
Self Pay (those without loans)					
Loan (District / Self Funding)					
TOTAL PROJECT FUNDING				0.00	
Total Revenue	1,800.00	4,100.00	3,600.00	6,450.00	
Total Revenue Plus Cash Carryover	1,800.00	4,851.56	4,351.56	6,450.00	
Expenses					
Administration					
Advertising	48.44	125.00	222.58	250.00	
Bookkeeping / Secretarial	150.00	1,800.00	1,800.00	1,800.00	\$150 per mo.
Office Supplies		25.00	29.74	25.00	
Postage / Mailbox			6.86		
Printing/Copying			8.50		
Miscellaneous				0.00	25% of cash carryover
Total Administration	198.44	1,950.00	2,067.68	2,075.00	
Indirect					
Insurance			105.00	105.00	
Total Indirect	0.00	0.00	105.00	105.00	
Operations					
Roads					
Rock / Blading		2,000.00		438.83	
Total Roads	0.00	2,000.00	0.00	438.83	

Water		150.00		0.00	
REGIONAL WATER SYSTEM:					
District share of control building				2,850.00	\$5,700 spread over 2 years
Distribution Waterline					
Permitting and tap fees					
Engineering (Distr. Lines/System)			2,918.75		
Easements					
20% Contingency					
TOTAL REGIONAL WATER SYSTEM				2,850.00	
Water System Maintenance / Repairs				981.17	
Water System Reserves (Depreciation)					
Total Water	0.00	150.00	2,918.75	3,831.17	
Total Miscellaneous				0.00	75% of Cash Carryover
Total Operations	0.00	2,150.00	2,918.75	4,270.00	
Loan Payment					
Total Expenses	198.44	4,100.00	5,091.43	6,450.00	
Total Reserves Balance Forward				0.00	
Total Rev. + Carryover - Total Exp. - Res.				0.00	S/B Zero
	6/30/2015	6/30/2016	6/30/2017		
Bank Balance	751.56	0.00			