

**ROCK ROAD IMPROVEMENT & SERVICE DISTRICT
REGULAR MEETING
MINUTES**

Tuesday, March 5, 2024, 4:00 p.m.

400 South Gillette Avenue, Suite 106 (Office of Cathey Consulting, LLC)

BOARD MEMBERS PRESENT: Beth Norton, Doug Norton, Eric Norton
OTHERS PRESENT: Helenanne Cathey

Doug Norton called the meeting to order at 4:07 p.m.

I. Minutes Approval

Beth Norton moved to approve the minutes for the January 2, 2024, regular meeting as written. Doug Norton seconded. Motion carried unanimously.

II. Treasurer's Report Acceptance

The bills were reviewed. Beth Norton moved to accept the Treasurer's Report and pay the bills as presented. Eric Norton seconded. Motion carried unanimously.

Bank Balance End of Last Meeting:		\$3,676.69
Water Deposits 1/1-1/31/24	\$450.16	
Fees for Online Payments 1/1-1/31/24	\$5.69	
01/18/24 City of Gillette – Bill #1783605	\$202.59	
Water 12/5/23-1/3/24 51,000 gal.		
Water Deposits 2/1-2/29/24:	\$265.64	
Fees for online payments 2/1-2/29/24	\$6.90	
02/20/24 City of Gillette – Bill #1800750	\$224.22	
Water 1/3-2/5/24 58,000 gal.		
Water Deposits 3/01-3/4/24:	\$0.00	
Fees for online payments 3/1-3/4/24	\$0.00	
Bank Balance Prior to Meeting:		\$3,953.09
Bills Paid At Meeting:		
Ck# 1117 Cathey Consulting	Inv. 7408 – Jan. Adm./Books/Post. \$225.00	
	Inv. 7488 – Feb. Adm./Books/Post. \$220.00	
Total Bills Paid		\$445.00
Bank Balance After Regular bills:		\$3,508.09
Receivables Balance: \$4,247.08 / Assessments \$3,225.00 / Water Billing \$1,022.08. There is one account that is one month past due, but one other account owes for about a year now. Doug Norton tried calling the landowner, but the landowner didn't answer the phone. There was discussion on the past due account.		

III. Water System Update – The water system usage and billing were available for review.

IV. Unfinished Business

a. None

V. New Business

a. Budget for 7/1/24 – 6/30/25 – No change in rates is anticipated for the next fiscal year. The budget hearing will be July 2, 2024, at 4:00 p.m.

VI. Next meeting: Tuesday, May 7, 2024, 4:00 p.m. – Regular Meeting / Tuesday, July 2, 2024, 4:00 p.m. Budget Hearing and Regular Meeting at the office of Cathey Consulting.

Adjourn – Doug Norton moved to adjourn. Beth Norton seconded. The meeting was adjourned at 4:13 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K² TECHNOLOGIES BUILDING – USE ENTRANCE ON 4TH STREET).

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Doug Norton, President / Date

Eric Norton, Vice President / Date

Beth Norton, Secretary/Treasurer / Date