

**ROCK ROAD IMPROVEMENT & SERVICE DISTRICT
REGULAR MEETING
MINUTES
Tuesday, November 19, 2019, 7:00 p.m.
400 South Gillette Avenue, Suite 106 (Office of Cathey Consulting, LLC)**

BOARD MEMBERS PRESENT: Beth Norton, Doug Norton, Eric Norton
OTHERS PRESENT: Helenanne Cathey, Ryan Ludwar

Doug Norton called the meeting to order at 7:00 p.m.

I. Minutes Approval

Beth Norton moved to approve the minutes for the September 10, 2019, regular meeting and September 17, 2019, special meeting as written. Eric Norton seconded. Motion carried unanimously.

II. Treasurer's Report Acceptance

The bills were reviewed. Eric Norton moved to accept the Treasurer's Report and pay the bills as presented. Beth Norton seconded. Motion carried unanimously.

Bank Balance End of Last Meeting:		\$2,409.95
Fees for online payments 9/10/19 – 9/30/19	\$1.40	
Deposits 9/10/19 – 9/30/19	\$119.50	
Fees for online payments 10/1/19 – 10/31/19	\$8.06	
Deposits 10/1/19 – 10/31/19	\$204.50	
10/16/19 City of Gillette – Bill 920072 - Water 9/3-10/1/19 68,000 gal.	\$243.68	
Fees for online payments 11/1/19 – 11/18/19	\$5.78	
Deposits 11/1/19 – 11/18/19	\$139.50	
11/12/19 Assessments Deposit	\$3,225.00	
Bank Balance Prior to Meeting:		\$5,839.53
Bills Paid At Meeting:		
Ck# 1072 Cathey Consulting	Inv. 5147 – Sep. Adm./Books/Post. \$211.10	\$432.60
	Inv. 5162 – Director election mailing \$11.50	
	Inv. 5201 – Oct. Adm./Books/Post. \$210.00	
AUTO City of Gillette	Bill 935691 10/1-11/1/19 Water 36,000 gal.	\$147.36
Ck# 1073 Doug Norton	Reimburse – Continental Electric bill	\$85.00
Ck# 1074 Gillette News-Record	Ad 00355872 – Director election ad	\$75.93
Total Bills Paid		\$740.89
Bank Balance After Regular bills:		\$5,098.64
Receivables Balance: \$3,539.00		
Loans (Payables) Balance: \$26,320		

III. Water System Update – The water system usage was reviewed.

IV. Unfinished Business

a. Director Election – November 5, 2019 (Doug Norton, 4 year term) – Ballots were canvassed on November 7, 2019, by Eric Norton, Ryan Ludwar and Helenanne Cathey. Results were as follows:

Votes for one director to serve a four year term:

Doug Norton – 4 votes

Congratulations, Doug! The oath was completed as required.

V. New Business

a. Officer Elections – Beth Norton moved to keep the same slate of officers for the next year (Doug Norton, President / Eric Norton, Vice President / Beth Norton, Secretary/Treasurer). Eric Norton seconded. Motion carried unanimously.

VI. Next meeting: Tuesday, January 21, 2020, 7:00 p.m. – Regular meeting at the office of Cathey Consulting.

VII. Adjourn

Doug Norton moved to adjourn. Beth Norton seconded. The meeting adjourned at 7:02 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K² TECHNOLOGIES BUILDING – USE ENTRANCE ON 4TH STREET).

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Doug Norton, President / Date

Eric Norton, Vice President / Date

Beth Norton, Secretary/Treasurer / Date