

**ROCK ROAD IMPROVEMENT & SERVICE DISTRICT
REGULAR MEETING
MINUTES
Thursday, November 4, 2021, 4:00 p.m.
400 South Gillette Avenue, Suite 106 (Office of Cathey Consulting, LLC)**

BOARD MEMBERS PRESENT: Beth Norton, Doug Norton
BOARD MEMBERS NOT PRESENT: Eric Norton
OTHERS PRESENT: Helennane Cathey, Analee Norton

Doug Norton called the meeting to order at 4:00 p.m.

I. Minutes Approval

Beth Norton moved to approve the minutes for the September 27, 2021, regular meeting as written. Doug Norton seconded. Motion carried unanimously.

II. Treasurer’s Report Acceptance

The bills were reviewed. Beth Norton moved to accept the Treasurer’s Report and pay the bills as presented. Doug Norton seconded. Motion carried unanimously.

Bank Balance End of Last Meeting:		\$763.92
Deposits 9/27-9/30/21	\$0.00	
Fees for online payments 9/27-9/30/21		\$0.00
Deposits 10/1-10/31/21	\$942.00	
Fees for online payments 10/1-10/31/21		\$24.34
10/20/21 City of Gillette – Bill 1324637 -	\$457.39	
Water 9/1-10/4/2 139,000 gal.		
Bank Balance Prior to Meeting:		\$1,224.19
Bills Paid At Meeting:		
Ck# 1093 Cathey Consulting	Inv. 6227 – Sept. Adm./Books/Post. \$210.00	\$435.96
	Inv. 6244 – Director election mailing \$15.96	
	Inv. 6277 – Oct. Adm./Books/Post. \$210.00	
Ck# 1094 Gillette News-Record	Ad 00370336 – Director election ad	\$76.13
Total Bills Paid		\$512.09
Bank Balance After Regular bills:		\$712.10
Receivables Balance: \$6,450.00 (Assessments)		

III. Water System Update – The water system usage and billing were available for review.

IV. Unfinished Business

a. Director Election (Nov. 2, 2021 – Beth and Eric) – Ballots were canvassed prior to the meeting. The election results were as follows:

Beth Norton – 7 vote
Eric Norton – 7 votes

Congratulations to Beth Norton and Eric Norton. Beth Norton completed the oath prior to the meeting. Eric Norton will complete the oath as required.

V. New Business

a. Doug Norton moved to keep the same slate of officers for the next year (Doug Norton, President / Eric Norton, Vice President / Beth Norton, Secretary/Treasurer). Beth Norton seconded. Motion carried unanimously.

VI. Next meeting: Wednesday, February 9, 2022, 4:00 p.m. – Regular Meeting at the office of Cathey Consulting.

Adjourn – Doug Norton adjourned the meeting at 4:06 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K² TECHNOLOGIES BUILDING – USE ENTRANCE ON 4TH STREET).

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Doug Norton, President / Date

Eric Norton, Vice President / Date

Beth Norton, Secretary/Treasurer / Date