

**ROCK ROAD IMPROVEMENT & SERVICE DISTRICT
REGULAR MEETING MINUTES
Tuesday, September 10, 2019, 7:00 p.m.
400 South Gillette Avenue, Suite 106 (Office of Cathey Consulting, LLC)**

BOARD MEMBERS PRESENT: Beth Norton, Doug Norton, Eric Norton
OTHERS PRESENT: Helenanne Cathey, Leah Norton, Robert Henning, Elly Henning, Colin Stovall, Nancy Stovall, Brad Morrison, Cheryl Morrison, Jay Wilkinson, Laurie Gentry, Steve Gentry, Leah Norton, Jennifer Miller, Colin Springer

Doug Norton called the meeting to order at 7:00 p.m.

I. Request for Enlargement

A number of landowners from the Rocky Point Drive area came to the meeting to discuss the potential of enlarging the Rock Road Improvement and Service District. Robert Henning and Elly Henning were at the last meeting to discuss the issue and came again tonight along with other landowners from the area. A draft petition was reviewed. There was one homeowner at the meeting that was opposed to joining the Rock Road District. The others seemed in favor. The Rock Road ISD's debt would become the debt to all of the landowners should the others decide to join the District. The Rock Road ISD currently has 6 lots, and the proposed enlargement would include an additional 12 or 16 lots. There are concerns about the numbers of lots in the District and equal representation.

Later in the meeting, the Rock Road ISD members decided it would be best to have a meeting with just the landowners from Rock Road ISD to discuss this issue to see if, in fact, there is any interest in enlarging the District. If the Rock Road ISD is not interested in enlarging the District, the other landowners will need to find an alternative (form their own District or join another District). Robert Henning asked that the Rock Road ISD let them as soon as possible if the District is not interested in an enlargement.

II. Minutes Approval

Beth Norton moved to approve the minutes for the July 9, 2019, budget hearing and regular meeting as written. Eric Norton seconded. Motion carried unanimously.

III. Treasurer's Report Acceptance

The bills were reviewed. Beth Norton moved to accept the Treasurer's Report and pay the bills as presented. Eric Norton seconded. Motion carried unanimously.

Bank Balance End of Last Meeting:		\$2,856.84
Fees for online payments 7/10/19 – 7/31/19	\$0.00	
Deposits 7/10/19 – 7/31/19	\$49.60	
Fees for online payments 8/1/19 – 8/31/19	\$9.71	
Deposits 8/1/19 – 8/31/19	\$316.17	
08/19/19 City of Gillette – Bill 885104 - Water 7//1-8/1/19 112,000 gal.	\$376.12	
Fees for online payments 9/1/19 – 9/10/19	\$7.30	
Deposits 9/1/19 – 9/10/19	\$379.50	
Bank Balance Prior to Meeting:		\$3,208.98
Bills Paid At Meeting:		
Ck# 1070 Cathey Consulting	Inv. 5062 – July Adm./Books/Post. \$211.10	\$421.10
	Inv. 5105 – Aug. Adm./Books/Post. \$210.00	
AUTO City of Gillette	Bill 901885 8/1-9/3/19 Water 87,000 gal.	\$300.87
Ck# 1071 Gillette News-Record	Ad 00352250 – Director election ad \$75.93	\$77.06
	Service Charge \$1.13	
Total Bills Paid		\$799.03
Bank Balance After Regular bills:		\$2,409.95
Receivables Balance: \$6,569.50		

Loans (Payables) Balance: \$26,320

IV. Water System Update – The water system usage was reviewed.

V. Unfinished Business

- a. Director Election – November 5, 2019 (Doug Norton, 4 year term) – The sample ballot was reviewed. Ballots will be mailed in October. The following legal ad will run in the News-Record on October 22, 2019. Ballots will need to be counted within 10 days of the November 5th election.

NOTICE OF DIRECTOR ELECTION
ROCK ROAD IMPROVEMENT & SERVICE DISTRICT
CAMPBELL COUNTY, WYOMING

Public Notice is hereby given that ballots have been mailed to all qualified electors / landowners within the Rock Road Improvement & Service District for the purpose of electing one director for a four (4) year term. Candidates include Douglas Norton. Replacement ballots may be obtained from Cathey Consulting, LLC at 400 South Gillette Avenue, Suite 106, Gillette, Wyoming, or by calling Helenanne Cathey at 307-685-8235. An “Elector Affidavit” form will need to be completed in order to receive a replacement ballot. All mail ballots must be received by Rock Road Improvement & Service District by mail at P.O. Box 471, Gillette, Wyoming, 82717, by 5:00 p.m. on Tuesday, November 5, 2019, or at Cathey Consulting by 5:00 p.m. on Tuesday, November 5, 2019, to be valid. A polling place will be available at Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, on Tuesday, November 5, 2019, between 9:00 a.m. and 2:00 p.m.

Beth Norton, Secretary/Treasurer / Filing Officer
Rock Road Improvement & Service District

- b. District Enlargement – The consensus is to hold a special meeting to discuss the potential district enlargement.

VI. New Business

- a. The Board reviewed and signed the Local Government Annual Report Summary for fiscal year ending 6/30/19. It will be mailed to the state with the Proof of Cash completed by Helenanne Cathey.

VII. Upcoming meetings:

- **Tuesday, September 17, 2019, 7:00 p.m. – Special meeting at the office of Cathey Consulting – for the purpose of discussing the potential enlargement.**
- **Thursday, November 7, 2019, 12:00 p.m. – Eric Norton, Ryan Ludwar and Helenanne Cathey will canvass ballots at the office of Cathey Consulting.**
- **Tuesday, November 19, 2019, 7:00 p.m. – Regular meeting at the office of Cathey Consulting.**

VIII. Adjourn

Beth Norton moved to adjourn. Eric Norton seconded. The meeting adjourned at 7:56 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K² TECHNOLOGIES BUILDING – USE ENTRANCE ON 4TH STREET).

Respectfully submitted,

Helenanne Cathey, Assistant to the Board

Doug Norton, President / Date

Eric Norton, Vice President / Date

Beth Norton, Secretary/Treasurer / Date