

Rozet Ranchettes Improvement & Service District

Regular Meeting

Minutes

Tuesday, January 14, 2020, 4:30 p.m., 400 South Gillette Avenue, Suite 106, Gillette, Wyoming

BOARD MEMBERS PRESENT: Tom Dietz, Troy Hipsag, Zeke Zebroski

OTHERS PRESENT: Helenanne Cathey

President Zeke Zebroski called the meeting to order at 4:30 p.m.

- I. Minutes** – Troy Hipsag moved to approve the minutes for the November 12, 2019, regular meeting as written. Tom Dietz seconded. Motion carried unanimously.
- II. Treasurer's Report** – Troy Hipsag moved to accept the Treasurer's report and pay bills as presented. Tom Dietz seconded. Motion carried unanimously.

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|--|--|----------|--------------------|
| Ending Bank Balance from last meeting: | | | \$42,986.51 |
| Deposits (through 11/30/19): | \$995.00 | | |
| QuickBooks Balance 11/30/19: | \$43,981.51 | | |
| Bills paid in December: | | | |
| AUTO Powder River Energy | Electricity 10/29/19-12/1/19 | \$564.23 | |
| 1571 Cathey Consulting | Inv. 5242 – Nov. books/postage | \$425.50 | \$432.35 |
| | Inv. 5252 – Cert. letters | \$6.85 | |
| 1572 Gillette News-Record | Ad 00355874 – director election | \$90.17 | |
| 1573 Hawkins, Inc. | Inv. 4619619 – Chlorine | \$10.00 | |
| 1574 Water Guy, LLC | 2019-986 – Nov. water oper./meters | \$565.50 | |
| TOTAL BILLS: | | | \$1,662.25 |
| Deposits (December, 2019): | \$2,384.00 | | |
| QuickBooks Balance 12/31/19: | \$44,703.26 | | |
| Deposits (through 1/14/20): | \$1,650.00 | | |
| QuickBooks Balance Prior to Meeting: | | | \$46,353.26 |
| Bills paid at Meeting: | | | |
| Ck# Payee | Purpose | | Amount |
| AUTO Powder River Energy | Electricity 12/1/19-1/1/20 | | \$ 586.14 |
| 1575 Cathey Consulting | Inv. 5286 – Dec. books/postage | \$440.90 | \$ 447.75 |
| | Inv. 5294 – Cert. letters | \$6.85 | |
| 1576 Hawkins, Inc. | Inv. 4637946 – Chlorine | | \$ 10.00 |
| 1577 Water Guy, LLC | Inv. 2019-1072 – Dec. water op./meters | | \$ 565.50 |
| TOTAL BILLS: | | | \$ 1,609.39 |
| Balance End of Meeting: | | | \$44,743.87 |

Receivables – Past due accounts were reviewed.

- III. Water System Update / Water Meter Readings** – The water system information was reviewed. The regional system connection is anticipated in 2020.
- IV. Unfinished Business**
- Roads will be addressed in the spring
 - Tabled Items – No update.
 - Speed limit signs from the County – Zeke Zebroski has the signs and will pick up the posts soon. Signs will be installed when possible.
 - Director election (March 17, 2020 – Zebroski – 4 year term) – Ballots will be mailed between February 21st and March 2nd. The draft ballot was reviewed. The following legal ad will run in the News-Record on March 3, 2020. Troy Hipsag, Tom Dietz and Helenanne Cathey will canvass ballots within 7 days of the election date.

NOTICE OF DIRECTOR ELECTION
ROZET RANCHETTES IMPROVEMENT & SERVICE DISTRICT
CAMPBELL COUNTY, WYOMING

Public Notice is hereby given that ballots have been mailed to all qualified electors / landowners within the Rozet Ranchettes Improvement & Service District for the purpose of electing one director to the Board of Directors to serve a four (4)-year term. Candidates include Zeke Zebroski. Replacement ballots may be obtained from Cathey Consulting, LLC at 400 South Gillette Avenue, Suite 106, Gillette, Wyoming (City Hall Mall / K2 Technologies Building - office entrance is on 4th Street across from Arrow Printing), or by calling Helenanne Cathey at 307-685-8235. An "Elector Affidavit" form will need to be completed in order to receive a replacement ballot. All mail ballots must be received by Rozet Ranchettes Improvement & Service District by mail at P.O. Box 3290, Gillette, Wyoming, 82717, by 5:00 p.m. on Tuesday, March 17, 2020, or at Cathey Consulting by 5:00 p.m. on Tuesday, March 17, 2020, to be valid. A polling place will be available at Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, on Tuesday, March 17, 2020, between 9:00 a.m. and 2:00 p.m.

Troy Hipsag, Secretary / Filing Officer
Rozet Ranchettes Improvement & Service District

V. New Business

- a. There was discussion on the arena and getting it worked this spring so that people can use it.

Troy Hipsag moved to adjourn the meeting. Tom Dietz seconded. The meeting adjourned at 4:39 p.m.

NOTES / REMINDERS:

Animal Control can be contacted by calling 686-5249 or call the Sheriff's Office at 682-7271. A reminder that the covenants state the following:

Livestock and pets (dogs and cats) will be permitted, provided they are kept under control in an area that is adequately fenced and the premises are kept in a clean and sanitary condition.

Tom Dietz is the board member contact for road maintenance. He will handle contacting the County for blading and plowing the roads. Tom's phone number is 687-7563.

Please be sure to spray or mow the weeds on your property. You can call Campbell County Weed and Pest at 682-4369 to find out more about sprays for specific weeds.

Please remember that any new construction needs to be approved by the Board.

Building: If you are planning on building, plans MUST be submitted to the Board prior to any building per the District's covenants. To protect homeowners and the District, a copy of the plans should be submitted for the District's files. Please remember that covenants are enforced!

The next regular meeting will be Tuesday, March 10, 2020, 4:30 p.m. (Regular Meeting)

Meetings are held at the office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette (City Hall Mall / K2 Technologies Building) – entrance is on 4th Street across from Arrow Printing.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Zeke Zebroski, President Date

Thomas (Tom) Dietz, Vice President Date

Troy Hipsag, Secretary/Treasurer Date