

Rozet Ranchettes Improvement & Service District

Regular Meeting

Minutes

Tuesday, March 8, 2016, 4:30 p.m., 400 South Gillette Avenue, Suite 106, Gillette, Wyoming

BOARD MEMBERS PRESENT: Zeke Zebroski, Troy Hipsag, Tom Dietz

OTHERS PRESENT: Helenanne Cathey

Zeke Zebroski called the meeting to order at 4:34 p.m.

I. Minutes – Troy Hipsag moved to approve the minutes as written for the last regular meeting on January 12, 2016. Tom Dietz seconded. Motion carried unanimously.

II. Treasurer's Report – Zeke Zebroski moved to accept the Treasurer's report and pay bills as presented. Troy Hipsag seconded. Motion carried unanimously.

Ending Bank Balance from Last Minutes:			\$36,497.94
Deposits (through 1/31/16):	\$2,035.00		
Quickbooks / Balance 1/31/16:	\$38,532.94	Bank:	\$38,532.94
Bills paid in February:			
AUTO Powder River Energy	Electricity 11/30/15-12/30/15		\$535.83
1382 Cathey Consulting	Inv. 3235 – Jan. books/postage	\$412.74	\$436.74
	Inv. 3205 – mailing	\$24.00	
1383 Hawkins, Inc.	Inv. 3829855 – Chlorine		\$10.00
1384 Terrance L. Masteller	Rock		\$200.00
1385 Water Guy, LLC	2016-91 Jan. water operator		\$563.50
TOTAL BILLS:			\$1,746.07
Deposits (through 2/28/16)	\$3,676.00		
Quickbooks Balance 12/31/15:	\$40,462.87	Bank:	\$40,462.87
Deposits (through 3/08/16):	\$1,565.00		
QuickBooks Balance Prior to Meeting			\$42,027.87
Bills paid at Meeting:			
Ck#	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 12/30/15-1/31/16	\$ 556.45
1386	Cathey Consulting	Inv. 3255 – election mailing	\$ 459.41
		Inv. 3286 – Feb. books/postage	\$404.90
1387	Hawkins, Inc.	Inv. 3842181 – Chlorine	\$ 10.00
1388	Water Guy, LLC	Inv. 2016-197 – Feb. water op./meters	\$ 563.50
TOTAL BILLS:			\$1,589.36
Balance End of Meeting:			\$40,438.51

Receivables – Past due accounts were reviewed.

III. Water / Well Update / Water Meter Readings – The water system information was available for review.

IV. Unfinished Business

- a. Election (March 22, 2016 – Zeke Zebroski) – 4 year term – Ballots were mailed. Ballots need to be canvassed within 7 days of the election date. The Board appointed Helenanne Cathey, Troy Hipsag and Tom Dietz to canvass ballots on Wednesday, March 23, 2016, 1:00 p.m. at the office of Cathey Consulting.
- b. Spraying – A mailing was sent requesting permission to spray. 27 responded to the mailing with YES, 4 responded to the mailing with NO, and 3 have not responded. Board members will talk to those who have not responded and to a couple of homeowners who had said no.
- c. Mailboxes – This will be removed from the agenda.

- d. Tom Dietz will follow up with Duaine Faucett (Water Guy) regarding the EPA Sanitary Survey and the fluoride testing.

V. New Business

- a. The insurance policy was available for review.
- b. The Local Government Liability Pool renewal application was completed and signed.
- c. The budget for 7/1/16 – 6/30/17 was reviewed and updated. The preliminary budget must be approved and submitted to the County and State by June 1, 2016. The budget will be updated at the next meeting. A preliminary budget will be approved at that meeting as well. The final budget will be approved at the budget hearing and regular meeting on July 12, 2016.

Zeke Zebroski adjourned the meeting at 5:08 p.m.

NOTES / REMINDERS:

Animal Control can be contacted by calling 686-5249 or call the Sheriff's Office at 682-7271. A reminder that the covenants state the following:

Livestock and pets (dogs and cats) will be permitted, provided they are kept under control in an area that is adequately fenced and the premises are kept in a clean and sanitary condition.

Tom Dietz is the board member contact for road maintenance. He will handle contacting the county for blading and plowing the roads. Tom's phone number is 687-7563.

Please be sure to spray or mow the weeds on your property. You can call Campbell County Weed and Pest at 682-4369 to find out more about sprays for specific weeds.

The next regular meeting will be Tuesday, May 10, 2016, 4:30 p.m.

Meetings are held at the office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette (City Hall Mall / K2 Technologies Building) – entrance is on 4th Street across from Arrow Printing.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Zeke Zebroski, President Date

Thomas (Tom) Dietz, Vice President Date

Troy Hipsag, Secretary/Treasurer Date