

Rozet Ranchettes Improvement & Service District

Regular Meeting

Minutes

Tuesday, November 12, 2019, 4:30 p.m., 400 South Gillette Avenue, Suite 106, Gillette, Wyoming

Revised 11/13/19

BOARD MEMBERS PRESENT: Troy Hipsag, Zeke Zebroski
BOARD MEMBERS NOT PRESENT: Tom Dietz
OTHERS PRESENT: Helenanne Cathey

President Zeke Zebroski called the meeting to order at 4:35 p.m.

- I. Minutes** – Troy Hipsag moved to approve the minutes for the September 10, 2019, regular meeting as written. Zeke Zebroski seconded. Motion carried unanimously.
- II. Treasurer’s Report** – Troy Hipsag moved to accept the Treasurer’s report and pay bills as presented. Zeke Zebroski seconded. Motion carried unanimously.

Ending Bank Balance from last meeting:		\$41,892.13
Deposits (through 09/30/19):	\$1,281.00	
Check Returned for Insufficient Funds		-\$80.00
QuickBooks Balance 09/30/19:	\$43,093.13	
Bills paid in October:		
AUTO Powder River Energy	Electricity 9/1/19-10/1/19	\$280.39
1563 Campbell County Treas.	2019 Tax on 95 Gold Buckle	\$365.70
1564 Cathey Consulting	Inv. 5148 – Sep. books/postage \$428.25	\$514.71
	Inv. 5116 – Checks	\$72.76
	Inv. 5166 – Cert. letters	\$13.70
1565 Hawkins, Inc.	Inv. 4587355 – Chlorine	\$5.00
1566 Liberty Mutual Insur.	Insurance for 10/11/19 – 10/11/20	\$2,183.00
1567 Water Guy, LLC	2019-810 – Sep. water oper./call out	\$1,099.56
TOTAL BILLS:		\$4,448.36
Deposits (October, 2019):	\$3,541.00	
QuickBooks Balance 10/31/19:	\$42,1875.77	
Deposits (through 11/12/19):	\$2,055.00	
QuickBooks Balance Prior to Meeting:		\$44,240.77
Bills paid at Meeting:		
Ck# Payee	Purpose	Amount
AUTO Powder River Energy	Electricity 10/1-10/29/19	\$ 236.76
1568 Cathey Consulting	Inv. 5202 – Oct. books/postage \$428.30	\$ 442.00
	Inv. 5209 – Cert. letters	\$13.70
1569 Hawkins, Inc.	Inv. 4604861 – Chlorine	\$ 10.00
1570 Water Guy, LLC	Inv. 2019-900 – Oct. water op./meters	\$ 565.50
TOTAL BILLS:		\$ 1,254.26
Balance End of Meeting:		\$42,986.51

Receivables – Past due accounts were reviewed.

- III. Water System Update / Water Meter Readings** – The water system information was reviewed.
- IV. Unfinished Business**
- a. Road work for fall – No rock will be added this fall. The roads will be addressed in the spring. Troy Hipsag moved to approve grading the roads one time this fall, weather permitting, for an amount not to exceed \$400. Zeke Zebroski seconded. Motion carried unanimously.
- b. Tabled items – The crushed concrete/asphalt around the mailboxes and rock on the east side of will be considered in 2020.

- c. Speed limit signs from the County – Helenanne Cathey will contact the County for two 30 mph speed limit signs and will notify Zeke Zebroski when the signs are ready.
- d. Director election (March 17, 2020 – Zebroski – 4 year term) – The first ad will run November 20, 2019. Applications to be on the ballot are due between December 18th and January 7th. The application is available online at www.catheyconsulting.net – click on Election Documents.

V. New Business

- a. A newsletter was reviewed and approved to send with payment coupons in December.
- b. An official ballot for the Local Government Liability Pool Joint Powers Board was reviewed. The consensus of the Board is to not complete the ballot as Board members were not familiar with the individuals on the ballot.

Troy Hipsag moved to adjourn the meeting. Zeke Zebroski seconded. The meeting adjourned at 4:51 p.m.

NOTES / REMINDERS:

Animal Control can be contacted by calling 686-5249 or call the Sheriff’s Office at 682-7271. A reminder that the covenants state the following:

Livestock and pets (dogs and cats) will be permitted, provided they are kept under control in an area that is adequately fenced and the premises are kept in a clean and sanitary condition.

Tom Dietz is the board member contact for road maintenance. He will handle contacting the County for blading and plowing the roads. Tom’s phone number is 687-7563.

Please be sure to spray or mow the weeds on your property. You can call Campbell County Weed and Pest at 682-4369 to find out more about sprays for specific weeds.

Please remember that any new construction needs to be approved by the Board.

Building: If you are planning on building, plans MUST be submitted to the Board prior to any building per the District’s covenants. To protect homeowners and the District, a copy of the plans should be submitted for the District’s files. Please remember that covenants are enforced!

The next regular meeting will be Tuesday, January 14, 2020, 4:30 p.m. (Regular Meeting)

Meetings are held at the office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette (City Hall Mall / K2 Technologies Building) – entrance is on 4th Street across from Arrow Printing.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Zeke Zebroski, President Date

Thomas (Tom) Dietz, Vice President Date

Troy Hipsag, Secretary/Treasurer Date