

**RUSTIC HILLS IMPROVEMENT & SERVICE DISTRICT
REGULAR MEETING
MINUTES
Wednesday, January 11, 2023, 4:00 p.m.
400 South Gillette Avenue, Suite 106 (Office of Cathey Consulting, LLC)**

Board Members Present: Char Mashak, Ron Schabot
 Board Members Not Present: Jane Datisman
 Others Present: Helenanne Cathey, Tom Mashak

Ron Schabot called the meeting to order at 4:00 p.m.

- I. Minutes Approval** – Ron Schabot moved to approve the October 12, 2022, regular meeting minutes as presented. Char Mashak seconded. Motion carried unanimously.
- II. Treasurer’s Report Acceptance / Bills** – The Treasurer’s Report was reviewed. Ron Schabot moved to accept the Treasurer’s Report and pay bills as presented. Char Mashak seconded. Motion carried unanimously.

Checking Account Balance at the end of the last meeting:		\$26,434.79
11/10/22	Deposit – Assessments	\$5,740.00
12/09/22	Deposit – Assessments	\$9,840.00
01/09/23	Deposit – Assessments	\$3,696.47
Checking Account Balance Prior to Meeting:		\$45,711.26

BILLS PAID AT CURRENT MEETING:

<u>Ck#</u>	<u>Vendor</u>	<u>Purpose</u>	<u>Amount</u>
1553	Cathey Consulting, LLC	Inv. 6802 – Oct. Adm./Books/Mailing \$255.00	\$705.00
		Inv. 6837 – Nov. Adm./Books \$225.00	
		Inv. 6877 – Dec. Adm./Books \$225.00	
1554	Terrance Masteller	Inv. 605847–Blade roads 11/4/22 (6 hrs) \$500	\$1,150.00
		Inv. 605849–Blade rds 12/13&28 (6.5 hrs) \$650	
TOTAL:			\$1,855.00
Bank Balance After Bills:			\$43,856.26

Receivables Balance: \$9,430.00 (Assessments)

- III. Unfinished Business**
 - a. None
- IV. New Business**
 - a. Jane Datisman is resigning from the Board due to health issues. If anyone is interested in serving on the Board, please contact Char Mashak or Ron Schabot or come to the next meeting. The Board will appoint someone to serve on the Board of Directors until the next election.
 - b. Annual election of officers – Char Mashak moved to keep the same slate of officers for the next year (Ron Schabot, President / Char Mashak, Vice President / Jane Datisman, Secretary/Treasurer). Ron Schabot seconded. Motion carried unanimously.
 - c. Road Work – Rock / Dust Control / County Grant – There was discussion on putting down some dust control on the roads this year. The County Grant will cover 25% of the cost if a grant application is submitted. Ron Schabot will work on getting bids for dust control and rock. Helenanne Cathey will prepare a grant application for the next meeting if bids are received prior to the meeting.
- V. Next meeting: Wednesday, March 22, 2023, 4:00 p.m. (Regular Meeting) at the office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette (City Hall Mall / K2 Technologies building – entrance is on 4th Street across from Arrow Printing).**
- VI. Adjourn** – Ron Schabot adjourned the meeting at 4:23 p.m.

Respectfully Submitted,
Helenanne Cathey, Assistant to the Board

Ron Schabot, President / 307-680-2459 / Date

Char Mashak, Vice President / 307-660-8302 / Date

Jane Datisman, Secretary/Treasurer / 307-686-0353 / Date