

**RUSTIC HILLS IMPROVEMENT & SERVICE DISTRICT
REGULAR MEETING
MINUTES
Wednesday, March 22, 2023, 4:00 p.m.
400 South Gillette Avenue, Suite 106 (Office of Cathey Consulting, LLC)**

Board Members Present: Char Mashak, Ron Schabot
 Board Members Not Present: Jane Datisman (resigned) / Koral Graham (appointed this meeting)
 Others Present: Helenanne Cathey, Tom Mashak, Julie Baysinger

Ron Schabot called the meeting to order at 4:04 p.m.

- I. Minutes Approval** – Ron Schabot moved to approve the January 11, 2023, regular meeting minutes as presented. Char Mashak seconded. Motion carried unanimously.
- II. Treasurer’s Report Acceptance / Bills** – The Treasurer’s Report was reviewed. Ron Schabot moved to accept the Treasurer’s Report and pay bills as presented. Char Mashak seconded. Motion carried unanimously.

Checking Account Balance at the end of the last meeting:	\$43,856.26
02/09/23 Deposit – Assessments	\$410.00
03/09/23 Deposit – Assessments	\$410.00
Checking Account Balance Prior to Meeting:	\$44,676.26

BILLS PAID AT CURRENT MEETING:

Ck#	Vendor	Purpose	Amount
1555	Cathey Consulting, LLC	Inv. 6917 – Jan. Adm./Books/Mailing	\$255.00
		Inv. 6959 – Feb. Adm./Books	\$225.00
1556	Terrance Masteller	Inv. 605850–Blade snow 3/3/23 5 hrs.	\$500
		Inv. 264701–Blade snow & blade 2 loads	\$1,350.00
		Of gravel – 8.5 hrs 3/11, 3/18 & 3/19/23	\$850.00

TOTAL:	\$1,830.00
Bank Balance After Bills:	\$42,846.26
Receivables Balance: \$8,610.00 (Assessments)	

- III. Unfinished Business**
 - a.** Dust control / rock / County grant – Ron Schabot reported that he talked to Dustbusters regarding dust control for the roads. One mile is about \$7,500 but there is a variable fuel surcharge. That’s just for the chemical. There would be additional costs – water truck and blade. It would be roughly \$20,000 for about 2 to 2.5 miles. There are also a lot of bare spots that need rock. There was discussion on getting bids and applying for the County grant. The road is flat in areas and needs a crown bladed back in. Board members will work on getting bids, and Helenanne Cathey will assist with a grant application.
 - b.** Jane Datisman submitted a letter of resignation. Ron Schabot moved to accept the letter of resignation. Char Mashak seconded. Motion carried unanimously. Ron Schabot moved to appoint Koral Graham to fill the open director position and serve as Secretary/Treasurer until the next election. Char Mashak seconded. Motion carried unanimously.
- IV. New Business**
 - a.** The Local Government Liability Pool renewal application was completed online. The Board reviewed and signed the paperwork.
 - b.** The Wyoming Association of Special Districts is an organization that advocates for special districts and provides training for board members. The cost for the District to join the association is \$100. This will be discussed during the budget process.
 - c.** Budget for 7/1/23 – 6/30/24 – There was discussion on the budget and the annual assessment. There has been discussion on decreasing the assessment, and the Board would like input from people.

Homeowners are encouraged to attend the meetings to provide input on the budget and road maintenance.

- d. Just a reminder that the County does not maintain the District's roads. The County used to do some blading and snow removal, but they no longer do that. A number of people were calling the County Road and Bridge Department this winter, but people need to be aware that the District is responsible for road maintenance NOT the County. There were a number of people who got out and helped plow out the roads (volunteers). Thank you to everyone that helps because the Board sometimes can't find someone that is available to plow snow.
- e. There was discussion on putting mag chloride on the hill – they would rip the road, apply water and mag chloride, and pack it. Quality Ag could do that.

V. Next meeting: Wednesday, May 17, 2023, 4:00 p.m. (Regular Meeting) Wednesday, July 19, 2023, 4:00 p.m. (Budget Hearing / Regular Meeting) at the office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette (City Hall Mall / K2 Technologies building – entrance is on 4th Street across from Arrow Printing).

VI. Adjourn – Ron Schabot moved to adjourn. Char Mashak seconded. The meeting adjourned at 4:43 p.m.

Respectfully Submitted,
Helenanne Cathey, Assistant to the Board

Ron Schabot, President / 307-680-2459 / Date

Char Mashak, Vice President / 307-660-8302 / Date

Jane Datisman, Secretary/Treasurer / 307-686-0353 / Date