

**RUSTIC HILLS IMPROVEMENT & SERVICE DISTRICT
REGULAR MEETING
MINUTES
Wednesday, March 9, 2022, 4:00 p.m.
400 South Gillette Avenue, Suite 106 (Office of Cathey Consulting, LLC)**

Board Members Present: Jane Datisman, Ron Schabot
 Board Members Not Present: Char Mashak
 Others Present: Helenanne Cathey, Helen Leong, Stephen Occhuizzo, Sally Schell, Butch Schell

Ron Schabot called the meeting to order at 4:02 p.m.

- I. Minutes Approval** – Ron Schabot moved to approve the January 18, 2022, regular meeting minutes as presented. Jane Datisman seconded. Motion carried unanimously.
- II. Treasurer’s Report Acceptance / Bills** – The Treasurer’s Report was reviewed. Ron Schabot moved to accept the Treasurer’s Report and pay bills as presented. Jane Datisman seconded. Motion carried unanimously.

Checking Account Balance at the end of the last meeting:	\$28,755.29
02/10/22 Deposit – Assessments	\$820.00
Checking Account Balance Prior to Meeting:	\$29,575.29

BILLS PAID AT CURRENT MEETING:

Ck#	Vendor	Purpose	Amount
1537	Cathey Consulting, LLC	Inv. 6412 – Jan Adm./Books/Mailing \$250.06	\$460.06
		Inv. 6467 – Feb. Adm./Books \$210.00	
1538	Terrance Masteller	Inv. 605832 – Blade roads 12/15/21 \$450.00	\$900.00
		Inv. 605833 – Blade roads 1/24/22 \$450.00	
TOTAL:			\$1,360.06
Bank Balance After Bills:			\$28,215.23

Receivables Balance: \$11,070 (Assessments)

- III. Unfinished Business**
 - a. Road Work –
 - 1) Cattleguard repairs / cleaning – replace the wood that is rotting, repairs to keep it from sinking, etc. – This will be addressed in the spring, hopefully in May. There was discussion. Butch Schell said he has some railroad ties that could be used if the Board thinks they will work. Ron Schabot will take a look at them and will contact Pat Ranum about doing the work this spring.
- IV. New Business**
 - a. The Local Government Liability Pool Renewal application was submitted online based on last year’s application. Ron Schabot moved to approve the application as submitted. Jane Datisman seconded. Motion carried unanimously.
 - b. Budget for 7/1/22 – 6/30/23 – The budget for the next fiscal year was reviewed and updated. Cathey Consulting is increasing the monthly rate to \$225 from \$210 (7%). An additional amount was included in a project cost for the next fiscal year so it is available if the District wanted to spend more on additional rock or if additional road work is needed. There was discussion on the cost of rock and pretty much everything which is really high right now. Ron Schabot reported that the cost for an end dump of rock recently was about as much as a belly dump load last year. If no major work is needed, it might be best to wait for costs to come back down before doing any big projects, and the roads probably don’t need a lot of work right now other than some blading and a few spots here and there. The consensus is to meet in May for discussions on road work that needs to be done this spring.
 - c. Ron Schabot reported on the work that is going to be done on the overpass. It sounds like they are re-doing the whole thing. The following notice was sent out by e-mail and put in mailboxes:

On 03/07/2022 Josh Joshton from WyDOT contacted Ron Schabot stating that they will begin starting a project to repair the Svalina road overpass that goes over I90. The project is scheduled to start, tentatively 3/21/2022, basically weather permitting. He explained the project, and it is a lot more than just replacing the weathered and damaged asphalt. The project is planned to take 90 days, and the overpass will be closed on both sides. Anyone with questions about the project feel free to call Josh Joshton at 307-685-5931.

- d. Ron Schabot suggested adding some rip rap in several areas that need it. The consensus is to go ahead with the work when possible.
- e. There was discussion on blading the roads. It looks like it will be warming up next week, so maybe some blading can be done then.
- f. Ron Schabot reported that someone reported that he saw a mountain lion running across the road not too far outside of Rustic Hills and it also appeared that a deer at the end of his driveway recently may have been torn up some by a mountain lion.

V. **Upcoming meetings: Wednesday, May 11, 2022, 4:00 p.m. (Regular Meeting) / Wednesday, July 13, 2022, 4:00 p.m. (Budget Hearing / Regular Meeting) at the office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette (City Hall Mall / K2 Technologies building – entrance is on 4th Street across from Arrow Printing).**

VI. **Adjourn** – Ron Schabot adjourned the meeting at 4:25 p.m.

Respectfully Submitted,
Helenanne Cathey, Assistant to the Board

Ron Schabot, President / 307-680-2459 / Date

Char Mashak, Vice President / 307-660-8302 / Date

Jane Datisman, Secretary/Treasurer / 307-686-0353 / Date