

**RUSTIC HILLS IMPROVEMENT & SERVICE DISTRICT
REGULAR MEETING
MINUTES
Wednesday, October 12, 2022, 4:00 p.m.
400 South Gillette Avenue, Suite 106 (Office of Cathey Consulting, LLC)**

Board Members Present: Char Mashak, Ron Schabot
Board Members Not Present: Jane Datisman
Others Present: Helenanne Cathey

Ron Schabot called the meeting to order at 4:00 p.m.

- I. Minutes Approval** – Ron Schabot moved to approve the July 13, 2022, budget hearing and regular meeting minutes as presented. Char Mashak seconded. Motion carried unanimously.
- II. Treasurer’s Report Acceptance / Bills** – The Treasurer’s Report was reviewed. Char Mashak moved to accept the Treasurer’s Report and pay bills as presented. Ron Schabot seconded. Motion carried unanimously.

Checking Account Balance at the end of the last meeting:	\$35,422.77
09/07/22 Ck# 1547 – C N A Surety – Bond / Board	\$126.00
09/08/22 Ck# 1548 – Pat Ranum – Invoice 7 – Clean out cattleguard	\$537.01
09/08/22 Ck# 1549 – Terrance Masteller –	\$900.00
Inv. 605840 – Blade Roads 5 hrs. 8/26/22 \$500.00	
Inv. 605839 – Blade Roads 4 hrs. 7/26/22 \$400.00	
Checking Account Balance Prior to Meeting:	\$33,859.76

BILLS PAID AT CURRENT MEETING:

Ck#	Vendor	Purpose	Amount
1550	Cathey Consulting, LLC	Inv. 6669 – July Adm./Books/Mailing \$255.00	\$705.00
		Inv. 6709 – Aug. Adm./Books \$225.00	
		Inv. 6747 – Sep. Adm./Books \$225.00	
1551	Quality Agg & Construction	Inv. 47950 – 184.9 tons W-Base, Belly dump & tractor \$5,070.65	\$5,269.97
		Inv. 48109 – 12.08 tons J-Base \$199.32	
1552	Terrance Masteller	Inv. 605842 – Blade roads (14.5 hours)	\$1,450.00
TOTAL:			\$7,424.97

Bank Balance After Bills: \$26,434.79

Receivables Balance: \$28,700.00 (Assessments)

- III. Unfinished Business**
 - a. Road Work – There was discussion on the roads.
 - 1) Mailboxes to the first turn – elevate and crown – Quality Agg brought in a bunch of gravel, but they ran out of rock in their yard. It sounds like they have some back now, so they will bring in more rock for spots that need it after the sides of the road have been mowed. The County should be mowing soon.
 - 2) Up to 5 loads of rock were approved at the 5/11/22 meeting for areas that need it. There was more than that brought in, and the consensus is to bring in more rock as needed.
 - 3) Cattleguard repairs / cleaning – replace rotting wood & repair it to keep it from sinking, etc. – This has been done.
- IV. New Business**
 - a. Ron Schabot moved to approve the updated Public Records Fees schedule (Cathey Consulting fees). Char Mashak seconded. Motion carried unanimously. The fee schedule is posted online at www.catheyconsulting.net.
 - b. Terrance Masteller put one end dump load of fresh gravel at the mailboxes, but he hasn’t billed for it yet. He will add it to a future invoice.
 - c. There was discussion on trying some dust control next year on the roads.

V. Next meeting: Wednesday, January 11, 2023, 4:00 p.m. (Regular Meeting) at the office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette (City Hall Mall / K2 Technologies building – entrance is on 4th Street across from Arrow Printing).

VI. Adjourn – Ron Schabot adjourned the meeting at 4:20 p.m.

Respectfully Submitted,
Helenanne Cathey, Assistant to the Board

Ron Schabot, President / 307-680-2459 / Date

Char Mashak, Vice President / 307-660-8302 / Date

Jane Datisman, Secretary/Treasurer / 307-686-0353 / Date