

**RUSTIC HILLS IMPROVEMENT & SERVICE DISTRICT  
REGULAR MEETING  
MINUTES  
TUESDAY, SEPTEMBER 11, 2018, 5:30 P.M.  
400 South Gillette Avenue, Suite 106 (Office of Cathey Consulting, LLC)**

Board Members Present: Jenny Hartung, Pat Ranum, Ron Schabot  
Others Present: Helenanne Cathey, Helen Leong, Steve Occhuizzo

Ron Schabot called the meeting to order at 5:32 p.m.

- I. **Minutes Approval** – Ron Schabot moved to approve the July 13, 2018, budget hearing and regular meeting minutes as presented. Pat Ranum seconded. Motion carried unanimously.
- II. **Treasurer’s Report Acceptance / Bills** – The Treasurer’s Report was reviewed. Ron Schabot moved to accept the Treasurer’s Report and pay bills as presented. Pat Ranum seconded. Motion carried unanimously.

Checking Account Balance at the end of the last meeting:	\$27,302.65
08/10/18 Deposit – Assessments	\$1,295.52
09/11/18 Deposit – Steve and Helen payment for rock	\$550.00
Checking Account Balance Prior to Meeting:	\$29,148.17

**BILLS PAID AT THE CURRENT MEETING:**

Ck#	Vendor	Purpose	Amount
1471	Cathey Consulting, LLC	Inv. 4534 – July Adm./Books \$210	\$ 420.00
		Inv. 4574 – Aug. Adm./Books \$210	
1472	C N A Surety	Bond / Board	\$ 126.00
1473	Quality Agg & Constr.	Inv. 37238 – Rock, equip. \$2,895.56	\$ 4,620.56
		Inv. 37630 – Blade \$1,725.00	
TOTAL BILLS PAID:			\$ 5,166.56
<b>Bank Balance After Checks Written:</b>			<b>\$23,981.61</b>
<b>Receivables Balance: \$28,700.00</b>			

- III. **Unfinished Business**
  - a. County Grant approved 2/20/18 for \$7,769 (project cost of \$31,075). The project will be done after the District has received enough tax money to pay for the project.
  - b. Rock delivered on April Way – Rock was provided but the bill hadn’t been received by the last meeting date. Steve and Helen paid \$550 towards rock. The Quality Agg bill was paid at this meeting.
  - c. Updated contact list – Jenny Hartung is working on getting contact information for the remaining landowners.
  - d. By-Laws and Rules – No update.
- IV. **New Business**
  - a. Interstate Exit / Letter to State – Char Mashak had asked to add this item to the agenda. There was discussion. Nothing was done at this meeting. The consensus was that it’s probably not likely, but the topic will be put under Unfinished Business for the next meeting.
  - b. The County blade was out blading today, and Jenny Hartung reported that she asked them to blade around the mailboxes. There was discussion on getting rock around the mailboxes.
  - c. There was discussion on getting locked mailboxes. The District would have to pay for them. There wasn’t any interest in proceeding with locked mailboxes.
  - d. There was discussion on costs.
- V. **The next meeting is scheduled for Tuesday, November 13, 2018, 5:30 p.m. at the office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette (City Hall Mall / K2 Technologies building – entrance is on 4<sup>th</sup> Street across from Arrow Printing).**

**VI. Adjourn** – Jenny Hartung moved to adjourn the meeting. Pat Ranum seconded. The meeting adjourned at 6:03 p.m.

Respectfully Submitted,  
Helenanne Cathey, Assistant to the Board

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Ron Schabot, President / 307-680-2459 / Date

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Pat Ranum, Vice President / 307-680-2565 / Date

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Jennifer Nell Hartung, Secretary/Treasurer / 307-680-8881 / Date